

Town Hall  
Market Street  
Saffron Walden  
CB10 1HZ



## **Agenda**

### **Planning & Transport Committee**

**To Committee Members:** Cllrs de Vries, Freeman, Gadd, Gregory, Hawke-Smith (Chair), McLellan, Roberts.

You are summoned to attend a MEETING of the PLANNING AND TRANSPORT COMMITTEE of SAFFRON WALDEN to be held in the **Town Hall**, Saffron Walden on **THURSDAY**, 23<sup>rd</sup> March 2023 commencing at **7.30pm** to transact the business as set out in the agenda below.

All other Councillors are welcome to attend this meeting but will not be formal members of the committee and will not receive any voting rights. Non-Committee members will not be able to participate in or remain present for any discussions held under Part 2, Confidential Matters.

### **Meetings and the Public**

Members of the public and press are welcome to attend any of the Council's Full Council or Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website [www.saffronwalden.gov.uk](http://www.saffronwalden.gov.uk). For background papers in relation to this meeting please contact [enquiries@saffronwalden.gov.uk](mailto:enquiries@saffronwalden.gov.uk) or phone 01799 516501

The agenda may be split into two parts. Most of the business will be dealt with in Part I which is open to the public. Part II (if applicable) includes items which may be discussed in the absence of the press or public, as they deal with information which is personal or sensitive for some other reason. The press and public will be asked to leave the meeting before Part II items are discussed.

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**For information about this meeting please contact the Town Council:**

Telephone: 01799 516501 / Email: [enquiries@saffronwalden.gov.uk](mailto:enquiries@saffronwalden.gov.uk)

General Enquiries – Saffron Walden Town Council Offices, Town Hall, Market Street, Saffron Walden, CB10 1HZ

Website: [www.saffronwalden.gov.uk](http://www.saffronwalden.gov.uk)

**Recording of meetings**

Meetings will be recorded where possible and practicable to do so.

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**Lisa Courtney, Town Clerk**

17<sup>th</sup> March 2023

1	<b>Apologies for absence</b> To receive apologies and consider requests for approved absence
2	<b>To receive any Declarations of Interest</b> Members and officers are invited to make any declarations of interests that they may have in relation to items on the agenda and are reminded to make any declarations at any stage during the meeting if it then becomes apparent that this may be required when a particular item or issue is considered.
3	<b>Public Speaking Time</b> For the public or press to ask questions of the Council on matters relating to the agenda.
4	<b>Minutes of last meeting</b> Committee to approve the minutes of the Planning and Transport Committee meeting held on 09.03.2023.
<b>HIGHWAYS</b>	
5	Standing item: Committee to receive an update from the County Councillor
<b>PLANNING</b>	
6	<b>To Consider and Comment Upon the Following Planning Applications:</b>
A	<a href="#">UTT/23/0506/LB</a>   Repair and restoration of existing garden walls to the front of the property   Hall Farm Little Walden Road Saffron Walden Essex CB10 1XA
B	<a href="#">UTT/23/0524/HHF</a>   Proposed first floor rear extension   55 West Road Saffron Walden Essex CB11 3DX
C	<a href="#">UTT/23/0095/CLP</a>   Single storey side extension, loft conversion and new porch   28 Beeches Close Saffron Walden CB11 4BT

D	<a href="#">UTT/23/0505/HHF</a>   Repair and restoration of existing garden walls to the front of the property   Hall Farm Little Walden Road Saffron Walden Essex CB10 1XA
E	<a href="#">UTT/23/0599/CLP</a>   Loft conversion with rear dormer and single storey rear extension to 3m   24 Eastby Close Saffron Walden Essex CB11 3BT
F	<a href="#">UTT/22/2353/LB</a>   Removal of 6 no. modern rooflights to first floor flat roof. Infil openings to match existing construction. Recover existing felt with liquid waterproofing system to both first and second floor flat roofs   18 King Street Saffron Walden Essex CB10 1ES
G	<a href="#">UTT/23/0523/HHF</a>   Proposed rear extension, alterations to facing materials and windows and external landscaping, including new entrance gates and porch.   24A Borough Lane Saffron Walden Essex CB11 4AG
H	<a href="#">UTT/23/0560/AV</a>   2no. non-illuminated corporate trading house signs on face of new building   Units 1A-1F Dean Way Saffron Walden Essex CB10 2JY
I	<a href="#">UTT/23/0594/HHF</a>   Demolition of existing single storey garage on side of house and erection of two storey side and single storey rear extensions. Loft conversion and addition of a box dormer on rear roof to add an extra bedroom with ensuite. Addition of an open porch over the front door   35 Saxon Way Saffron Walden Essex CB11 4EQ
J	<a href="#">UTT/23/0647/LB</a>   Retention of flue.   76 High Street Saffron Walden Essex CB10 1EE
6	<p><b>Uttlesford District Council - Design Code Survey</b></p> <p>Committee is invited to comment on stage four consultation of the Uttlesford District Council Design Code, found here <a href="https://uttlesforddesigncode.co.uk/">https://uttlesforddesigncode.co.uk/</a> closing Tuesday 28 March.</p> <p>The survey is looking at finalising the draft plan and asks questions around walking distances, connectivity and nature.</p> <p>It is recommended that the SWTC response is delegated to the Committee Clerk and Committee Chair for completion outside this meeting but councillors are also encouraged to make individual responses.</p>
7	<p><b>Update on ongoing significant applications</b></p> <p>Standing item – Where updates are available, Committee to receive an update on ongoing matters relating to significant planning applications.</p>
8	<p><b>Urgent Information Items</b></p> <p>Any items to report for information only. This item is included for information sharing only, Committee is not permitted to determine matters until this agenda item.</p>
9	<p><b>Date and time of Next Meeting</b></p> <p>Thursday 13<sup>th</sup> April 2023 at 7.30PM, Saffron Walden, The Town Hall</p>