

Town Hall  
Market Street  
Saffron Walden  
CB10 1HZ



## Agenda

### Planning & Transport Committee

**To Committee Members:** Cllrs de Vries, Freeman, Gadd, Gregory, Hawke-Smith (Chair), McLellan, Roberts.

You are summoned to attend a MEETING of the PLANNING AND TRANSPORT COMMITTEE of SAFFRON WALDEN to be held in the **Town Hall**, Saffron Walden on **THURSDAY, 23<sup>rd</sup> February 2023** commencing at **7.30pm** to transact the business as set out in the agenda below.

All other Councillors are welcome to attend this meeting but will not be formal members of the committee and will not receive any voting rights. Non-Committee members will not be able to participate in or remain present for any discussions held under Part 2, Confidential Matters.

### Meetings and the Public

Members of the public and press are welcome to attend any of the Council's Full Council or Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website [www.saffronwalden.gov.uk](http://www.saffronwalden.gov.uk). For background papers in relation to this meeting please contact [enquiries@saffronwalden.gov.uk](mailto:enquiries@saffronwalden.gov.uk) or phone 01799 516501

The agenda may be split into two parts. Most of the business will be dealt with in Part I which is open to the public. Part II (if applicable) includes items which may be discussed in the absence of the press or public, as they deal with information which is personal or sensitive for some other reason. The press and public will be asked to leave the meeting before Part II items are discussed.

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Telephone: 01799 516501 / Email: [enquiries@saffronwalden.gov.uk](mailto:enquiries@saffronwalden.gov.uk)

General Enquiries – Saffron Walden Town Council Offices, Town Hall, Market Street,  
Saffron Walden, CB10 1HZ

Website: [www.saffronwalden.gov.uk](http://www.saffronwalden.gov.uk)

**Recording of meetings**

Meetings will be recorded where possible and practicable to do so.

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**Lisa Courtney, Town Clerk**

17<sup>th</sup> February 2023

1	<b>Apologies for absence</b> To receive apologies and consider requests for approved absence
2	<b>To receive any Declarations of Interest</b> Members and officers are invited to make any declarations of interests that they may have in relation to items on the agenda and are reminded to make any declarations at any stage during the meeting if it then becomes apparent that this may be required when a particular item or issue is considered.
3	<b>Public Speaking Time</b> For the public or press to ask questions of the Council on matters relating to the agenda.
4	<b>Minutes of last meeting</b> Committee to approve the minutes of the Planning and Transport Committee meeting held on 26.01.2023.
<b>HIGHWAYS</b>	
5	Standing item: Committee to receive an update from the County Councillor
6	<b>Land North Of Ashdon Road Ashdon Road Saffron Walden – Street Naming</b>  The developer of the above site (Stonebond Properties) has suggested the road names for the new development, these being: Katherine, Rose, Holly Tree, Gilbert, Oak and Acorn.  SWTC is invited to comment on the proposed names as detailed in the attached invitation and site plan from Uttlesford District Council.  It is recommended that SWTC responds to the consultation and suggests alternate road names, this is because the proposed names do not relate to Saffron Walden.  The below names are recommended:

	<ol style="list-style-type: none"> <li>1. Jack Cardiff Cinematographer who lived and retired in Saffron Walden. He took part in the first film presentation and interview by Saffron Screen in 2006. (This name was suggested for a different development however family consent was not obtained within the timeframe; therefore, the name was not used. Family consent has since been obtained.)</li> <li>2. Sandra Eden Previous Town Mayor which would be fitting as the neighbouring development includes street names after past mayors.</li> <li>3. Brian Newman Received an MBE in 2008 for his community services to Saffron Walden, he joined A. James Jewellers Ltd as an apprentice at 15 rising over time to own and manage the company (established in the town by 1863), also supported the Almshouses, Gibson Charity, St. Mary's school and Museum.</li> <li>4. Angus Turnbull Founder of Saffron Walden Round Table, his son also ran Harts Book Shop based at Shire Hill.</li> <li>5. George Moore Saffron Walden Mace Bearer and Town Hall Keeper for 30 years, also the Town Crier to proclaim the death of King George VI.</li> </ol> <p><i>To note Uttlesford District Council's Street Naming Policy explains that should the name be related to a person who has passed away in the past 50 years, consent will be required by the family. The above names have received consent.</i></p>
<b>PLANNING</b>	
7	<b>To Consider and Comment Upon the Following Planning Applications:</b>
A	<a href="#">UTT/22/2975/HHF</a>   Single storey extension to replace existing conservatory with first floor extension and internal alterations   The Grange Little Walden Road Saffron Walden Essex CB10 1UX
B	<a href="#">UTT/23/0114/FUL</a>   Variation of condition 14 attached to UTT/20/0864/FUL allowed on appeal - in order to exclude Plots 22-23, 24-26 and 33-34 from the need to comply with Building Regulation M4(2)   Land Behind The Old Cement Works Thaxted Road Saffron Walden Essex
C	<a href="#">UTT/23/0166/HHF</a>   Removal of garage, construction of two storey side addition, single storey rear addition and porch   109 Little Walden Road Saffron Walden Essex CB10 2DN
D	<a href="#">UTT/23/0265/FUL</a>   Variation of condition 2 (revised approved plans following approval of UTT/21/2967/NMA attached to UTT/18/3399/FUL) attached to UTT/22/2248/FUL - bedroom windows to ground floor flats enlarged with a lower cill to provide emergency escape   The Dairy House 131 Thaxted Road Saffron Walden Essex CB11 3BJ
E	<a href="#">UTT/23/0288/HHF</a>   Proposed internal and external remodelling of existing dwelling. Proposed two storey front bay extension, front porch and first floor infill side extension.   30 West Road Saffron Walden Essex CB11 3DS
F	<a href="#">UTT/23/0293/HHF</a>   Raised terrace with railings and 2no. safety railings to first floor windows. Glazed entrance door/screen, further to UTT/22/3447/HHF   33 Church Street Saffron Walden Essex CB10 1JQ

G	<a href="#">UTT/23/0294/LB</a>   Raised terrace with railings and 2no. safety railings to first floor windows. Glazed entrance door/screen, further to UTT/22/3448/LB   33 Church Street Saffron Walden Essex CB10 1JQ
H	<a href="#">UTT/23/0308/HHF</a>   Single storey rear extension (amended scheme to that approved under planning permission UTT/22/0798/HHF)   54 Ross Close Saffron Walden Essex CB11 4AY
I	<a href="#">UTT/23/0320/LB</a>   Proposed formation of a gib door to master bedroom to form dressing room from adjacent bedroom and link to existing ensuite   6 Church Street Saffron Walden Essex CB10 1JW
J	<a href="#">UTT/23/0223/HHF</a>   New window to front aspect   Elm Grove House Elm Grove Saffron Walden Essex CB10 1NA
K	<a href="#">UTT/23/0357/HHF</a>   Proposed single storey side extension. Alterations to existing front garden to provide an in-and-out driveway along with an additional dropped kerb. Relocation of existing brick wall to the boundary line on road.   1 Ross Close Saffron Walden Essex CB11 4AY
L	<a href="#">UTT/22/2977/DFO</a>   Details following outline application UTT/17/3429/OP   Land To The East Of Shire Hill Saffron Walden Essex  Uttlesford District Council has informed SWTC that solar panels have been included on the roof of the building as demonstrated on the attached site plan (SWTC previously requested solar panels are included). Committee is invited to make additional comments on the DFO application.
8	<b>Great Chesterford and Little Chesterford Neighbourhood Plan</b> For information the Chesterfords Neighbourhood Plan has been formally adopted by Uttlesford District Council.
9	<b>New Premises License Application - Sushi And Salad</b>  Attached is a copy of an application for a premises licence for Sushi and Salad, 5A Cross Street, Saffron Walden, CB10 1EX.  The licensable activities are for the sale of alcohol on and off the premises and Recorded Music on the premises from 10:00 – 23:00 Monday – Saturday and 10:00 – 22:00 Sunday.  Committee is asked to consider whether it objects to the requests.
10	<b>Update on ongoing significant applications</b> Standing item – Where updates are available, Committee to receive an update on ongoing matters relating to significant planning applications, a written update is attached.
11	<b>Urgent Information Items</b> Any items to report for information only. This item is included for information sharing only, Committee is not permitted to determine matters until this agenda item.
12	<b>Date and time of Next Meeting</b> Thursday 23 <sup>rd</sup> February 2023 at 7.30PM, Saffron Walden The Town Hall