

Town Hall  
Market Street  
Saffron Walden  
CB10 1HZ



## **Agenda**

### **Planning & Transport Committee**

**To Committee Members:** Cllrs de Vries, Freeman, Gadd, Gregory, Hawke-Smith (Chair), McLellan, Roberts.

You are summoned to attend a MEETING of the PLANNING AND TRANSPORT COMMITTEE of SAFFRON WALDEN to be held in the **Town Hall**, Saffron Walden on **THURSDAY**, 13<sup>th</sup> April 2023 commencing at **7.30pm** to transact the business as set out in the agenda below.

All other Councillors are welcome to attend this meeting but will not be formal members of the committee and will not receive any voting rights. Non-Committee members will not be able to participate in or remain present for any discussions held under Part 2, Confidential Matters.

### **Meetings and the Public**

Members of the public and press are welcome to attend any of the Council's Full Council or Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website [www.saffronwalden.gov.uk](http://www.saffronwalden.gov.uk). For background papers in relation to this meeting please contact [enquiries@saffronwalden.gov.uk](mailto:enquiries@saffronwalden.gov.uk) or phone 01799 516501

The agenda may be split into two parts. Most of the business will be dealt with in Part I which is open to the public. Part II (if applicable) includes items which may be discussed in the absence of the press or public, as they deal with information which is personal or sensitive for some other reason. The press and public will be asked to leave the meeting before Part II items are discussed.

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Telephone: 01799 516501 / Email: [enquiries@saffronwalden.gov.uk](mailto:enquiries@saffronwalden.gov.uk)

General Enquiries – Saffron Walden Town Council Offices, Town Hall, Market Street,  
Saffron Walden, CB10 1HZ

Website: [www.saffronwalden.gov.uk](http://www.saffronwalden.gov.uk)

**Recording of meetings**

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**Lisa Courtney, Town Clerk**

5<sup>th</sup> April 2023

1	<b>Apologies for absence</b> To receive apologies and consider requests for approved absence
2	<b>To receive any Declarations of Interest</b> Members and officers are invited to make any declarations of interests that they may have in relation to items on the agenda and are reminded to make any declarations at any stage during the meeting if it then becomes apparent that this may be required when a particular item or issue is considered.
3	<b>Public Speaking Time</b> For the public or press to ask questions of the Council on matters relating to the agenda.
4	<b>Minutes of last meeting</b> Committee to approve the minutes of the Planning and Transport Committee meeting held on 23.03.2023.
<b>HIGHWAYS</b>	
5	<b>Standing item: Committee to receive an update from the County Councillor</b>
6	<b>Uttlesford Transport Meeting with Essex County Council</b> Committee is asked to note the attached copy of slides and notes provided from the recent ECC Uttlesford Transport meeting for information only.
7	<b>Bike share options for Saffron Walden – Uttlesford District Council Survey</b> Councillors are recommended to complete the bike share survey provided by UDC details online at <a href="https://letstalk.uttlesford.gov.uk/survey">https://letstalk.uttlesford.gov.uk/survey</a>

	<b>22/00145/NEWDEV – Land North of Ashdon Road</b>
8	For information only, committee previously suggested road names for the above development at the 23.02.2023 meeting. The developer and District Council is progressing the following names with Royal Mail: Jack Cardiff Way, Acre Ley Close and Little Harp Road.
	<b>PLANNING</b>
9	<b>To Consider and Comment Upon the Following Planning Applications:</b>
A	<a href="#">UTT/23/0655/HHF</a>   Double storey side extension, single storey rear extension, garage conversion, changes to fenestration and internal remodelling   9 Springhill Road Saffron Walden Essex CB11 4AH
B	<a href="#">UTT/23/0652/FUL</a>   Demolition of agricultural barn. Erection of 1no. dwelling, alteration and refurbishment of cart lodge and ancillary hardstanding.   Barn North Of Petts Lane Little Walden Essex
C	<a href="#">UTT/23/0617/HHF</a>   Refurbishment including removal of 1960s and 1990s additions and reinstatement of 18th century form; conservation of historic building fabric and reinstatement of historic sliding 'Yorkshire sash' windows; addition of ultra-low energy bedroom and living room wing to the west elevation and landscaping/approach changes.   Painters Farm Butlers Lane Saffron Walden CB10 2ND
D	<a href="#">UTT/23/0512/FUL</a>   Proposed single storey rear extensions to approved Plots 7 and 8   Land Behind The Old Cement Works Thaxted Road Saffron Walden Essex
E	<a href="#">UTT/23/0072/HHF</a>   Conversion of part of garage to residential accommodation   1 Andrews Close Saffron Walden CB11 3JP
F	<a href="#">UTT/23/0758/CLP</a>   Replacing UPVC conservatory with a new fully insulated flat roof LEKA system and new sideframes.   14 St Johns Close Saffron Walden Essex CB11 4AR
G	<a href="#">UTT/23/0742/CLLB</a>   Replacement of wooden sash windows to the front on a like-for-like basis   13 Alpha Place South Road Saffron Walden Essex CB11 3DJ
H	<a href="#">UTT/23/0681/LB</a>   Replacement of existing front door on a like-for-like basis   16 High Street Saffron Walden Essex CB10 1AX
I	<a href="#">UTT/23/0825/HHF</a>   Demolition of existing conservatory. Single storey rear extension and garage conversion   3 Nightingale Mews Saffron Walden Essex CB10 2BQ
J	<a href="#">UTT/23/0787/FUL</a>   Erection and siting of fibre exchange telecommunications infrastructure to provide a full fibre (gigabit) to the premises service.   Land At Herberts Farm Playing Fields Debden Road Saffron Walden Essex  <i>This has previously been considered by the Assets and Services committee (A &amp; S 113-22).</i>
K	<a href="#">UTT/23/0704/HHF</a>   Demolition of existing conservatory, erection of single storey rear extension and internal alterations   6 Loompits Way Saffron Walden Essex CB11 4BZ
L	<a href="#">UTT/23/0848/HHF</a>   Two storey side and single storey front extension   76 Goddard Way Saffron Walden Essex CB10 2EB
M	<a href="#">UTT/23/0856/PDE</a>   Proposed single storey rear extension- extending 6m from the rear wall, maximum height 2.5m and height to eaves 2.3m   35 Mill Lane Saffron Walden Essex CB10 2AS
	<b>Supplementary Planning Document – Developer Contributions</b>
10	Committee is asked to note Uttlesford District Council has now adopted at Developer Contributions SPD, found here <a href="https://www.uttlesford.gov.uk/supplementary-planning-documents">https://www.uttlesford.gov.uk/supplementary-planning-documents</a>

11	<p><b>Update on ongoing significant applications</b></p> <p>Standing item – Where updates are available, Committee to receive an update on ongoing matters relating to significant planning applications.</p>
12	<p><b>Urgent Information Items</b></p> <p>Any items to report for information only. This item is included for information sharing only, Committee is not permitted to determine matters until this agenda item.</p>
13	<p><b>Date and time of Next Meeting</b></p> <p>Thursday 27<sup>th</sup> April 2023 at 7.30PM, Saffron Walden The Town Hall</p>