

Town Hall
Market Street
Saffron Walden
CB10 1HZ



Agenda

Planning & Transport Committee

To Committee Members: Cllrs de Vries, Freeman, Gadd, Gregory, Hawke-Smith, McLellan, Roberts

You are summoned to attend a MEETING of the PLANNING AND TRANSPORT COMMITTEE of SAFFRON WALDEN to be held in the Town Hall, Saffron Walden on **THURSDAY 9th June 2022** commencing at **7.30pm** to transact the business as set out in the agenda below.

All other Councillors are welcome to attend this meeting but will not be formal members of the committee and will not receive any voting rights. Non-Committee members will not be able to participate in or remain present for any discussions held under Part 2, Confidential Matters.

Meetings and the Public

Members of the public and press are welcome to attend any of the Council's Full Council or Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website www.saffronwalden.gov.uk. For background papers in relation to this meeting please contact enquiries@saffronwalden.gov.uk or phone 01799 516501

The agenda may be split into two parts. Most of the business will be dealt with in Part I which is open to the public. Part II (if applicable) includes items which may be discussed in the absence of the press or public, as they deal with information which is personal or sensitive for some other reason. The press and public will be asked to leave the meeting before Part II items are discussed.

Members of the public are permitted to ask questions at any of these meetings, with each meeting including an agenda item for questions from the public. Members of the public are not required to register in advance of the meeting but it may be useful if you notify your intention to speak either in advance of or at the meeting by emailing: townclerk@saffronwalden.gov.uk. If you wish to register at the meeting, please indicate your desire to speak at the allocated Public Speaking Time.

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If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest designated fire exit. You will be directed to the nearest exit by a designated officer. It is vital you follow their instructions.

For information about this meeting please contact the Town Council:

Telephone: 01799 516501 / Email: enquiries@saffronwalden.gov.uk

General Enquiries – Saffron Walden Town Council Offices, Town Hall, Market Street, Saffron Walden, CB10 1HZ

Website: www.saffronwalden.gov.uk

Recording of meetings

Meetings will be recorded where possible and practicable to do so.

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Lisa Courtney, Town Clerk

1st June 2022

1	Apologies for absence To receive apologies and consider requests for approved absence
2	To receive any Declarations of Interest Members and officers are invited to make any declarations of interests that they may have in relation to items on the agenda and are reminded to make any declarations at any stage during the meeting if it then becomes apparent that this may be required when a particular item or issue is considered.
3	Public Speaking Time For the public or press to ask questions of the Council on matters relating to the agenda.
4	Minutes of last meeting Committee to approve the minutes of the Planning and Transport Committee meeting held on 26.05.2022
HIGHWAYS	
5	Standing item: Committee to receive an update on any highways matters as arising.

6	<p>Uttlesford Car Parking Review</p> <p>UDC are running a car parking review and the attached officer report details further information.</p> <p>The online consultation site is here: https://letstalk.uttlesford.gov.uk/parking-review and deadline for all comments is 5pm on 12th June 2022.</p> <p>Committee is asked to share the consultation with residents and consider the proposed SWTC response attached within the report.</p>
PLANNING	
To Consider and Comment Upon the Following Planning Applications:	
A	<p>UTT/22/1418/HHF 1.5 storey side extension, internal alterations, new gated pedestrian access and associated hard and soft landscaping 1 Farmadine Grove Saffron Walden Essex CB11 3DR</p>
B	<p>UTT/22/1375/HHF Proposed two storey side extension and internal alterations. Keymer 16 Gibson Close Saffron Walden Essex CB10 1AJ</p>
C	<p>UTT/22/1338/LB Proposed works to front elevation of building including repointing of brickwork with lime mortar and replace damaged bricks, replacement of 2 no. windows with wooden box frames and sash. Inset frame by one brick course and finish with white paint. Installation of 2 no. windowsills and paint white. Replacement of plastic air vent with black cast iron cowl. Works to side elevation including repointing cement repair with lime mortar, removal of cement render from chamfered corner and replacement of spalled or damaged bricks. 72 Castle Street Saffron Walden Essex CB10 1BJ</p>
D	<p>UTT/22/1506/HHF Proposed garden shed 74A Little Walden Road Saffron Walden Essex CB10 2DW</p>
E	<p>UTT/22/1505/CLP Partial garage conversion to form Utility Room 74A Little Walden Road Saffron Walden Essex CB10 2DW</p>
F	<p>UTT/22/1315/HHF Proposed loft conversion including velux skylights. 5 Old School Yard Debden Road Saffron Walden Essex CB11 4EN</p>
7	<p>Uttlesford Local Plan</p> <p>The following update from Uttlesford District Council has been received:</p> <p><i>Following a request by members of the Cabinet, the chief executive of Uttlesford District Council has agreed more time will be given for members to consider the sites and evidence base ahead of publishing the draft Local Plan for public consultation.</i></p> <p><i>The government last week also published the Levelling Up and Regeneration Bill which will have an impact on the emerging local plan, and better understanding its implications prior to publication will be beneficial.</i></p> <p><i>Publishing the first draft of the plan – known as the Regulation 18 “Preferred Options” Local Plan – is a critical milestone and the council wants to ensure it gets this stage right in order to produce the best plan possible for the district.</i></p>

	<p><i>The Local Plan Leadership Group (18 May), Cabinet (7 June) and Full Council (15 June) meetings will therefore be moved to accommodate the additional time required – new dates will be confirmed shortly.</i></p> <p><i>The council still intends to publish the draft local public for public consultation in the summer.</i></p>
8	<p>Update on ongoing significant applications</p> <p>Standing item – Where updates are available, Committee to receive an update on ongoing matters relating to significant planning applications.</p>
9	<p>Urgent Information Items</p> <p>Any items to report for information only. This item is included for information sharing only, Committee is not permitted to determine matters until this agenda item.</p>
10	<p>Date and time of Next Meeting</p> <p>Thursday 23rd June 2022, 7.30PM, Saffron Walden The Town Hall</p>