

Town Hall
Market Street
Saffron Walden
CB10 1HZ



Agenda

Planning & Transport Committee

To Committee Members: Cllrs de Vries, Freeman, Gadd, Gregory, Hawke-Smith (Chair), McLellan, Roberts.

You are summoned to attend a MEETING of the PLANNING AND TRANSPORT COMMITTEE of SAFFRON WALDEN to be held in the **Town Hall**, Saffron Walden on **THURSDAY**, 9th March 2023 commencing at **7.30pm** to transact the business as set out in the agenda below.

All other Councillors are welcome to attend this meeting but will not be formal members of the committee and will not receive any voting rights. Non-Committee members will not be able to participate in or remain present for any discussions held under Part 2, Confidential Matters.

Meetings and the Public

Members of the public and press are welcome to attend any of the Council's Full Council or Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website www.saffronwalden.gov.uk. For background papers in relation to this meeting please contact enquiries@saffronwalden.gov.uk or phone 01799 516501

The agenda may be split into two parts. Most of the business will be dealt with in Part I which is open to the public. Part II (if applicable) includes items which may be discussed in the absence of the press or public, as they deal with information which is personal or sensitive for some other reason. The press and public will be asked to leave the meeting before Part II items are discussed.

Facilities for people with disabilities

The Council Offices has facilities for wheelchair users, including lifts and toilets.

Fire/emergency evacuation procedure

If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest designated fire exit. You will be directed to the nearest exit by a designated officer. It is vital you follow their instructions.

For information about this meeting please contact the Town Council:

Telephone: 01799 516501 / Email: enquiries@saffronwalden.gov.uk

General Enquiries – Saffron Walden Town Council Offices, Town Hall, Market Street,
Saffron Walden, CB10 1HZ

Website: www.saffronwalden.gov.uk

Recording of meetings

Meetings will be recorded where possible and practicable to do so.

General Data Protection Regulations (GDPR) 2018:

For details of the Town Council's Privacy Notice, please visit our website:
<http://saffronwalden.gov.uk/policies/>



Lisa Courtney, Town Clerk

3rd March 2023

1	Apologies for absence To receive apologies and consider requests for approved absence
2	To receive any Declarations of Interest Members and officers are invited to make any declarations of interests that they may have in relation to items on the agenda and are reminded to make any declarations at any stage during the meeting if it then becomes apparent that this may be required when a particular item or issue is considered.
3	Public Speaking Time For the public or press to ask questions of the Council on matters relating to the agenda.
4	Minutes of last meeting Committee to approve the minutes of the Planning and Transport Committee meeting held on 23.02.2023.
HIGHWAYS	
5	Standing item: Committee to receive an update from the County Councillor
PLANNING	
6	To Consider and Comment Upon the Following Planning Applications:
A	UTT/23/0449/HHF Demolition of garage erection of single storey side extension, removal of one chimney and insertion of a single rooflight to front roof slope to light hallway 28 Audley Road Saffron Walden CB11 3HW
B	UTT/23/0393/HHF Single storey rear extension Eventide 35 Gibson Close Saffron Walden Essex CB10 1AJ
C	UTT/23/0485/CLP Loft conversion with velux windows 1 Rowntree Way Saffron Walden Essex CB11 4DF

D	UTT/23/0524/HHF Proposed first floor rear extension 55 West Road Saffron Walden Essex CB11 3DX
E	UTT/23/0514/HHF Proposed rooflights and conversion of roof space 2 Oasthouse Court Saffron Walden Essex CB10 1DX
F	<i>The below Assets of Community Value applications have the support of the SWTC Assets Services Committee (Minute reference A & S 007-23).</i>
G	UTT/23/0482/ACV Nomination of Faircroft House as an Asset of Community Value 37 Audley Road Saffron Walden CB11 3HD
H	UTT/23/0478/ACV Nomination of allotment gardens Crocus Fields as an Asset of Community Value Allotment Gardens Crocus Fields Saffron Walden Essex
I	UTT/23/0477/ACV Nomination of allotments Bridge Street/Windmill Hill as an Asset of Community Value Allotments Bridge Street Saffron Walden
J	UTT/23/0486/ACV Nomination of Grove Lawn Tennis Club as an Asset of Community Value Grove Lawn Tennis Club John Dane Player Court Saffron Walden Essex
K	UTT/23/0483/ACV Nomination of Saffron Walden Golf Club as an Asset of Community Value Saffron Walden Golf Club Windmill Hill Saffron Walden Essex CB10 1BX
	Update on ongoing significant applications
7	Standing item – Where updates are available, Committee to receive an update on ongoing matters relating to significant planning applications.
	Urgent Information Items
8	Any items to report for information only. This item is included for information sharing only, Committee is not permitted to determine matters until this agenda item.
	Date and time of Next Meeting
9	Thursday 23 rd March 2023 7.30PM, Saffron Walden The Town Hall