

PLANNING & TRANSPORT COMMITTEE**SAFFRON WALDEN TOWN COUNCIL****WORKING COPY MINUTES**

MINUTES of the PLANNING & TRANSPORT COMMITTEE held in the Town Hall, Saffron Walden on **THURSDAY 25th May 2023 at 7.30pm**

In the absence of the previous Chair Cllr Hawke-Smith and Deputy Chair former Cllr Gregory, it was agreed Cllr Asker (Mayor) would Chair this meeting

Councillors: Cllrs Asker (Chair), Curtis, Eke, Freeman and Meloy

Officers: Georgia Arnold, Committee Clerk

Members of the public: One

P&T 313-23	Election of Committee Chair Cllr Freeman nominated Cllr Hawke-Smith as Committee Chair for 2023/24 and this was seconded by Cllr Eke. No other nominations were proposed, and it was agreed Cllr Hawke-Smith would be the Chair for 2023/24.
P&T 314-23	Election of Deputy Committee Chair Cllr Asker nominated Cllr McLellan as Deputy Committee Chair for 2023/24 and this was seconded by Cllr Eke. No other nominations were proposed, and it was agreed Cllr McLellan would be the Deputy Chair for 2023/24.
P&T 315-23	Apologies for absence Apologies were received and accepted from Cllrs Gadd, Hawke-Smith and McLellan.
P&T 316-23	Declarations of Interest Cllrs Asker and Freeman declared a generic non-pecuniary interest as a member of Uttlesford District Council (UDC).
P&T 317-23	Minutes of Previous Meeting 27.04.2023 The minutes of the previous meeting were approved.
P&T 318-23	Public speaking time There were no public speakers.
HIGHWAYS	
P&T 319-23	There were no highways matters for consideration

Signed as a true and accurate record
Minutes of the Planning & Transport Committee May 2023

P&T 320-23	<p>Uttlesford District Council Zoom Highways Briefing</p> <p>Committee noted UDC is hosting a highways briefing via zoom on 4th July 2023 at 2pm and Committee appointed Cllr Eke to attend on behalf of SWTC.</p>
PLANNING APPLICATIONS	
P&T 321-23	<p>Committee considered and commented upon the following Planning Applications:</p> <p>All applications were considered against the UDC Local Plan policies dated 2005 and the Saffron Walden Neighbourhood Plan.</p>
A	<p><u>UTT/23/0976/FUL</u> Demolition of existing building containing 7 no. 2-bed almshouse units. Construction of new two-storey building, containing 16 no. almshouse units in a mixture of 1 and 2 bed flats. Associated bin store, car and cycle parking, and landscaping. Replacement of part of the River Slade culvert. King Edward Vi Almshouses Abbey Lane Saffron Walden Essex CB10 1DE</p> <p>Resolved: Committee raised concerns regarding the construction access at the site because the turning space is limited and close to the wall. It is also a pedestrian access route.</p>
B	<p><u>UTT/23/1011/HHF</u> Section 73A Retrospective application for a driveway, dropped curb and side extension. 8 Pleasant Valley Saffron Walden Essex CB11 4AP</p> <p>Resolved: No objections</p>
C	<p><u>UTT/23/0862/HHF</u> Demolition of existing detached garage. Erection of two storey side extension with 1st floor rear balcony /terrace. Replacement of existing conservatory with single storey rear extension. 126 Thaxted Road Saffron Walden Essex CB11 3BJ</p> <p>Resolved: Committee raised concerns regarding the car parking arrangements and overbearing design, which will affect the neighbours, the design must comply with ULP GEN2.</p>
D	<p><u>UTT/23/1068/FUL</u> Refurbishment of Parish Hall including 3no. rooflights, adapting the entrance to the hall to provide a level access stair lift and an external air source heat pump condenser Our Lady Of Compassion Catholic Church Castle Street Saffron Walden CB10 1BP</p> <p>Resolved: No objections</p>
E	<p><u>UTT/23/0849/LB</u> Replace bathroom suite and decor, to include moving an internal wall between the bathroom and bedroom. 44 Castle Street Saffron Walden Essex CB10 1BJ</p> <p>Resolved: No objections</p>
F	<p><u>UTT/23/1149/HHF</u> First floor side extension and internal alterations. 74B Little Walden Road Saffron Walden Essex CB10 2DW</p> <p>Resolved: No objections</p>
G	<p><u>UTT/23/1060/HHF</u> Installation of front porch 9A Plantation Close Saffron Walden Essex CB11 4DS</p> <p>Resolved: No objections</p>

H	<p><u>UTT/23/1088/HHF</u> Proposed second storey side extension 128 Winstanley Road Saffron Walden Essex CB11 3EY</p> <p>Resolved: Committee raised concern due to the similarities in the previously refused three applications, noting it is a large scheme for a single story and must comply with ULP GEN2.</p>
I	<p><u>UTT/23/1118/HHF</u> Demolition of existing garage and outbuildings. Erection of two storey side extension with hipped roof, single storey rear extension, replacement of flat roof with lean-to roof and 4no. windows 20 Landscape View Saffron Walden Essex CB11 4AU</p> <p>Resolved: No objections</p>
j	<p><u>UTT/23/1095/LB</u> Proposed repair works to floors and roof. Winstanley House 4 Market Hill Saffron Walden Essex CB10 1HQ</p> <p>Resolved: Committee noted Historic England's comments which must be considered otherwise no objections.</p>
P&T 322-23	<p>Community Infrastructure Levy Consultation DEADLINE 9 JUNE TO DO</p> <p>Committee noted:</p> <p>Uttlesford District Council currently operates using Section 106 agreements for significant applications and other Planning Authorities use Community Infrastructure Levy's (CIL) which charges developments for community provisions.</p> <p>The Government is running a consultation on CIL and has proposed changes to the current regulations and agreed a response should be made on behalf of SWTC and this would be delegated to the Committee Clerk and Committee Chair to complete outside the meeting.</p>
P&T 323-23	<p>Update on ongoing significant applications</p> <p>No update was provided.</p>
P&T 324-23	<p>Urgent Information Items</p> <p>No urgent information items were raised.</p>
P&T 325-23	<p>Planning & Transport Committee Training</p> <p>Committee noted the upcoming training dates as follows:</p> <ul style="list-style-type: none"> • General planning training, Thursday 1st June at 7.30pm in the Town Hall. • Saffron Walden significant planning and transport training, Thursday 8th June at 6.30pm in the Town Hall, prior to the committee meeting taking place at 7.30pm.
P&T 326-23	<p>Date and time of Next Meeting</p> <p>Thursday 8th June 2023 at 7.30pm in the Town Hall, Saffron Walden</p> <p>Cllr Freeman gave his apologies.</p>

P&T 327-23	Confidential Item – Exclusion of Press and Public (Part II meeting) To resolve that under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972.
P&T 328-23	Release of Covenants Cllr Meloy declared a generic non-pecuniary interest. Committee noted the report for information only as required.

The Chairman closed the meeting at 8.35pm.

DRAFT