

PLANNING & TRANSPORT COMMITTEE**SAFFRON WALDEN TOWN COUNCIL**

MINUTES of the PLANNING & TRANSPORT COMMITTEE held in the Town Hall, Saffron Walden on **THURSDAY 28th April 2022 at 7.30pm**

In the absence of the Chair Cllr McLellan, Deputy Chair Cllr Hawke-Smith chaired this meeting.

Councillors: Cllrs de Vries, Freeman, Gadd, Hawke-Smith (Chair) Porch, and Roberts

Officers: Georgia Arnold, Committee Clerk

Members of the public: None

P&T 089-22	Apologies for absence Apologies were received and accepted from Cllrs Gregory and McLellan.
P&T 090-22	Declarations of Interest Cllrs de Vries and Freeman declared a generic non-pecuniary interest as a member of Uttlesford District Council (UDC) and Cllr Gadd declared a generic non-pecuniary interest as a member of Essex County Council (ECC).
P&T 091-22	Minutes of Previous Meeting The minutes of the previous meeting were approved.
P&T 092-22	Public speaking time There were no public speakers.
HIGHWAYS	
P&T 093-22	Cllr Gadd will provide a written update regarding highways for the next meeting.
P&T 094-22	High Street and George Street Short Stay Parking Committee considered the resident request for short stay parking on the High Street and whether the unloading bays along George Street could be shortened to 5pm (instead of 5.30pm). Committee resolved unanimously that short stay parking on the high street would not be suitable for the already busy road. George Street unloading times however could be reduced to 5pm and an application would be submitted to NEPP.

Signed as a true and accurate record
Minutes of the Planning & Road Traffic Committee April 2022

PLANNING APPLICATIONS	
P&T 095-22	<p>Committee considered and commented upon the following Planning Applications:</p> <p>All applications were considered against the UDC Local Plan policies dated 2005.</p>
A	<p>UTT/22/1043/DOC Application to discharge condition 3 (details of repairs) attached to UTT/21/0510/LB. 18 - 20 High Street Saffron Walden Essex CB10 1AX</p> <p>Resolved: No comment Committee resolved that future DOC applications are not required on the agenda.</p>
B	<p>UTT/22/1025/DOC Application to discharge condition 2 (Biodiversity enhancement strategy) attached to UTT/20/1772/HHF 84 Little Walden Road Saffron Walden Essex CB10 2DW</p> <p>Resolved: No comment</p>
C	<p>UTT/22/1044/DOC Application to discharge condition 12 (travel pack) attached to UTT/21/2465/DFO. Land South Of Radwinter Road Radwinter Road Saffron Walden Essex</p> <p>Resolved: No comment</p>
D	<p>UTT/22/1072/NMA Non Material Amendment to UTT/21/0562/FUL - Amendments to internal layout and fenestration Land Rear Of 53 High Street Saffron Walden Essex</p> <p>Resolved: No objections</p>
E	<p>UTT/22/0978/HHF Proposed garden room and revised hardstanding to create second parking space 26 Whiteshot Way Saffron Walden Essex CB10 2AW</p> <p>Resolved: No objections</p>
F	<p>UTT/22/1027/HHF Insertion of a dormer to side elevation and conversion of attic space for additional accommodation. 1 West Road Saffron Walden Essex CB11 3DS</p> <p>Resolved: Concern raised as to whether there is suitable parking provision to comply with GEN8.</p>
G	<p>UTT/22/1037/HHF Proposed loft conversion 24 The Avenue Saffron Walden Essex CB11 4GE</p> <p>Resolved: No objections</p>
H	<p>UTT/22/1056/HHF New front entrance porch and single storey extension to provide utility room New House Birdbush Avenue Saffron Walden Essex CB11 4DJ</p> <p>Resolved: No objections</p>
I	<p>UTT/22/0873/HHF Proposed replacement of existing flat roof to garage and porch with a pitched and tiled roof to include canopy over front door. 17 Mannings Close Saffron Walden Essex CB11 4BD</p> <p>Resolved: No objections</p>

J	<p>UTT/22/1113/LB Installation of new internal walls and replacement fascia sign and projecting sign 19 High Street Saffron Walden Essex CB10 1AT</p> <p>Resolved: No objections</p>
K	<p>UTT/22/1109/AV Proposed replacement fascia sign and projecting sign 19 High Street Saffron Walden Essex CB10 1AT</p> <p>Resolved: No objections</p>
L	<p>UTT/22/1099/DOC Application to discharge condition 3 (materials), 4 (additional drawings) and 6 (rooflight details) attached to UTT/22/0364/LB. Larkrise 54A Castle Street Saffron Walden Essex CB10 1BJ</p> <p>Resolved: No comment</p>
P&T 096-22	<p>Local Plan revised timetable</p> <p>The revised local plan dates were noted by committee:</p> <p><i>Local Plan Leadership Group</i></p> <ul style="list-style-type: none"> • <i>Thursday 12 May – to consider the policy chapters</i> • <i>Wednesday 18 May – to consider the strategy chapters</i> <p><i>All Members</i></p> <ul style="list-style-type: none"> • <i>Thursday 12 May – all-member briefing, to consider the draft Local Plan (this meeting will be held ahead of Local Plan Leadership Group)</i> <p><i>Cabinet</i></p> <ul style="list-style-type: none"> • <i>Tuesday 7 June – to recommend the Regulation 18 Local Plan for consultation</i> <p><i>Full Council</i></p> <ul style="list-style-type: none"> • <i>Wednesday 15 June – to approve the draft local plan for consultation</i> <p><i>Consultation (subject to Full Council approval)</i></p> <ul style="list-style-type: none"> • <i>Monday 20 June to Friday 29 July</i>
P&T 097-22	<p>Uttlesford District Council Shop Front Design Policy Consultation</p> <p>Committee agreed to respond to the UDC consultation in support of the shop front design policy.</p>
P&T 098-22	<p>Regulation 16 Neighbourhood Plans</p> <p>a) Ashdon Neighbourhood Plan Committee agreed to respond to the consultation, in support of the plan in particular the references to cycle and pedestrian provision.</p> <p>b) The Chesterfords Neighbourhood Plan Committee agreed to respond to the consultation, in support of the plan in particular the references to cycle and pedestrian provision.</p>

P&T 099-22	<p>Update on ongoing significant applications</p> <p>Committee noted the written report attached to the agenda, detailing significant development updates and the following was noted:</p> <p>Linden Homes, Radwinter Road</p> <ul style="list-style-type: none"> • It was noted that SWTC believe that the Linden Homes development is in breach of their S106. This is because the POS should have been completed and transferred at 75% occupation however the POS toward the West of the site is being used as a compound to complete the building of homes. • SWTC believe that some of the POS is complete and will compile a snagging list of issues and share this with UDC officers. Committee unanimously resolved that we should formally submit a request to UDC asking that they issue an enforcement stop notice. <p>Auton Croft</p> <ul style="list-style-type: none"> • The Auton Croft application has been delayed and will likely be considered at the UDC May committee hearing and it was unanimously agreed that a SWTC Cllr should be in attendance to speak in objection to the proposal.
P&T 100-22	<p>Planning Policies</p> <p>a) Planning Engagement Policy Unanimously agreed to re-adopt the policy.</p> <p>b) Developer Contributions and SWTC S106 Contributions Wish List Unanimously agreed to re-adopt the policy with minor amendments to the ‘wish list’ section to ensure it also refers to future developments and not only currently approved applications.</p>
P&T 101-22	<p>Urgent Information Items</p> <p>No urgent information items were raised.</p>
P&T 102-22	<p>Date and time of Next Meeting</p> <p>Thursday 12th May 2022, in the Town Hall, Saffron Walden at 7.30pm</p> <p>Apologies for this meeting were noted for Cllrs McLellan and Roberts.</p>

The Chairman closed the meeting at 8.30pm