

SAFFRON WALDEN TOWN COUNCIL

Minutes of Full Council Meeting

Date of meeting: Monday 13th February 2023 at 7.30pm

Present Councillors: Cllrs de Vries (Chair), Eke, Gadd, Gregory, Hawke-Smith, Light, McLellan, Millward, Porch and Roberts.

Officers: Lisa Courtney (Town Clerk)

Public: One member of public present

FC 017-23	Apologies for absence Apologies were received and accepted from Cllrs Asker, Coote, Fairhurst, Frost, Frost and Toy.
FC 018-23	Declarations of Interest Cllrs de Vries, Eke and Light declared generic non-pecuniary interests as District Councillors for Uttlesford District Council (UDC). Cllr Gadd declared a generic non-pecuniary interest as County Councillor for Essex County Council.
FC 019-23	Public Speaking Time There were no questions arising.
FC 020-23	Essex County Councillor Update Committee noted the written updated provided by Cllr Gadd. Council noted members of the public are disappointed in the changes of the recycling centre (implementing a booking system) and a survey has been conducted with 2000 opposing the new system.
FC 021-23	Mayor's Communications The Mayor noted he has recently attended the pop-up Warm Hub, Panto, Holocaust Service at St Mary's, opening of the new Robert Dyas store, awarded the Cricket Club with the grant prize draw monies and Foodbank with funding sourced by SWTC from Essex County Council.
FC 022-23	To verify the Minutes of the Town Council meetings The 09.01.2023 Full Council minutes were accepted as a true and accurate record of the meetings and signed by the Mayor.

Signed as a true and accurate record
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FC 023-23	<p>To receive the Minutes of the Previous Meetings</p> <p>Council received and noted the minutes from the following Committee meetings:</p> <ul style="list-style-type: none"> • Planning and Transport 12.01.20223 • Planning and Transport 26.01.2023 • Finance and Establishment 16.01.2023 • Assets and Services 23.01.2023
FC 024-23	<p>SWTC Action Plan and Priorities from May 2019 to May 2023</p> <p>Council noted the updated action plan and priorities report attached to the agenda, evidencing the progress of major projects and activities.</p>
FC 025-23	<p>Policies</p> <p>The following policies are proposed for re-adoption:</p> <ol style="list-style-type: none"> a) Standing orders - unanimously resolved to adopt the policy with a review date of one year. b) Co-Option – unanimously resolved to adopt the policy with a review date of three years. c) Roles of Mayor and Leader - resolved to adopt the policy with a review date of three years. All Councillors voted in favour except Cllr Light who abstained.
FC 026-23	<p>Community Governance Review – Parish Border</p> <p>Council considered the report attached to the agenda and it was unanimously agreed to progress with the recommendation to initiate a Community Governance Review (CGR) to incorporate the land known as north Shire Hill, which now forms part of planning application UTT/21/2509/OP.</p> <p>It was noted that the land currently sits in Seward’s End Parish and Seward End Parish Council is in support of the scheme as agreed at their February Council meeting.</p> <p>Officers will continue to work with Seward’s End Parish Council when submitting the formal CGR request to Uttlesford District Council, notably UDC will carry out the statutory process which will involve a public consultation.</p>
FC 027-23	<p>Rural Services Network Sounding Boards</p> <p>Council noted the Rural Services Network is establishing two virtual panels from members of their Rural Market Town Group and Village Services Group.</p> <p>A couple of Councillors raised an interest in joining the group and noted the Youth Working Group Panel might be interested too. This raised queries surrounding whether members of the public could also join – clarification would be sought outside this meeting.</p>

FC 028-23	<p>Reports from other Meetings</p> <p>No meetings reported.</p>
FC 029-23	<p>Additional Forthcoming Meetings</p> <p>No meetings reported.</p>
FC 030-23	<p>Urgent Items</p> <p>No matters raised.</p>
FC 031-23	<p>Date and time of Next meeting(s)</p> <p>The Mayor reminded all that the next Full Council meeting is scheduled for Monday 13th March 2023 and the Annual Town Meeting will take place Tuesday 14th March 2023.</p>

The Mayor closed the meeting at 8.30pm

DRAFT