

Town Hall
Market Street
Saffron Walden
CB10 1HZ



Agenda

Planning & Transport Committee

To Committee Members: Cllrs de Vries, Freeman, Gadd, Gregory, Hawke-Smith (Chair), McLellan, Roberts.

You are summoned to attend a MEETING of the PLANNING AND TRANSPORT COMMITTEE of SAFFRON WALDEN to be held in the **Town Hall**, Saffron Walden on **THURSDAY**, 12th January 2023 commencing at **7.30pm** to transact the business as set out in the agenda below.

All other Councillors are welcome to attend this meeting but will not be formal members of the committee and will not receive any voting rights. Non-Committee members will not be able to participate in or remain present for any discussions held under Part 2, Confidential Matters.

Meetings and the Public

Members of the public and press are welcome to attend any of the Council's Full Council or Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website www.saffronwalden.gov.uk. For background papers in relation to this meeting please contact enquiries@saffronwalden.gov.uk or phone 01799 516501

The agenda may be split into two parts. Most of the business will be dealt with in Part I which is open to the public. Part II (if applicable) includes items which may be discussed in the absence of the press or public, as they deal with information which is personal or sensitive for some other reason. The press and public will be asked to leave the meeting before Part II items are discussed.

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For information about this meeting please contact the Town Council:

Telephone: 01799 516501 / Email: enquiries@saffronwalden.gov.uk

General Enquiries – Saffron Walden Town Council Offices, Town Hall, Market Street,
Saffron Walden, CB10 1HZ

Website: www.saffronwalden.gov.uk

Recording of meetings

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Lisa Courtney, Town Clerk

6th January 2023

1	Apologies for absence To receive apologies and consider requests for approved absence
2	To receive any Declarations of Interest Members and officers are invited to make any declarations of interests that they may have in relation to items on the agenda and are reminded to make any declarations at any stage during the meeting if it then becomes apparent that this may be required when a particular item or issue is considered.
3	Public Speaking Time For the public or press to ask questions of the Council on matters relating to the agenda.
4	Minutes of last meeting Committee to approve the minutes of the Planning and Transport Committee meeting held on 15.12.22.
HIGHWAYS	
5	Standing item: Committee to receive an update from the County Councillor
6	Street Naming Consultation – Land North Shire Hill Saffron Walden Town Council has been invited to suggest three new road names at the land North of Shire Hill (location plans attached). Officer's Recommendation of who/what road names could relate to are as follows: <ol style="list-style-type: none">1. Bad Wildungen, Saffron Walden's Twin Town. Options being Eder Close, Eder is the German River close to Bad Wildungen. Or Armsfeld Avenue, Armsfeld forms part of Bad Wildungen. Please note at the time of writing, these names are pending review from the Mayor of Bad Wildungen.

	<p>2. Jack Cardiff – Oscar winning Cinematographer who retired in Saffron Walden and took part in the first film presentation and interview organized by Saffron Screen in 2006. Jack Cardiff also has a Blue Plaque in Saffron Walden. Suggested name being Cardiff Close.</p> <p>3. Reverend Jeremy Collingwood retired in Saffron Walden and was a member and Chairman of the Saffron Walden Historical Society. He also published: <i>Mr Saffron Walden: The Life and Times of George Stacey Gibson</i>; <i>Sir Thomas Smith: Scholar, Statesman and Son of Saffron Walden</i> and <i>RAB Butler: A Short Life of Lord Butler of Saffron Walden</i>. Suggested name being Collingwood Croft.</p>
PLANNING	
7	To Consider and Comment Upon the Following Planning Applications:
A	UTT/22/3295/HHF Demolition of the existing rear single storey extension and erection of single storey extension with a pitched roof and rooflights. 10 Rylstone Way Saffron Walden Essex CB11 3BS
B	UTT/22/3280/AV S73A retrospective application for 1no. non-illuminated banner above metal rollers (garage entrance not visible from the public walkway) and 1no. weighted base eco-flex sign Garage Bridge Street Saffron Walden Essex CB10 1BU
C	UTT/22/3352/HHF Demolition of existing garage, replacement single storey side extension and internal alterations. 11 Sedop Close Saffron Walden Essex CB11 4DD
D	UTT/22/3400/HHF Proposed two bay windows with adjoining porch, amend window height, extend detached garage at rear to form office 23 Gibson Gardens Saffron Walden Essex CB10 1AW
E	UTT/22/3383/CLLB Proposed alterations to front ground and first floor sash windows and rear first floor casements. 72 Castle Street Saffron Walden CB10 1BJ
F	UTT/22/3375/HHF Proposed single storey rear extension 17 Copperfields Saffron Walden Essex CB11 4FG
G	UTT/22/3119/HHF Two storey front and side extension 128 Winstanley Road Saffron Walden Essex CB11 3EY
H	UTT/22/3448/LB Retention of external works including two York stone paved areas utilising existing levels and a red brick faced retaining wall and stairway to link two terraces. Proposed brick wall to separate car parking area and lower terrace. 33 Church Street Saffron Walden Essex CB10 1JQ
I	UTT/22/3447/HHF S73A retrospective application for proposed external works including two York stone paved areas utilising existing levels and a red brick faced retaining wall and stairway to link two terraces. Proposed brick wall to separate car parking area and lower terrace. 33 Church Street Saffron Walden Essex CB10 1JQ
J	UTT/22/3450/FUL Construction of Padel Courts on the Tennis Courts Lord Butler Leisure Centre Peaslands Road Saffron Walden Essex CB11 3EG
K	UTT/22/3223/HHF Two storey side extension to house and new drop kerb 6 New Road Saffron Walden Essex CB10 1LP
L	UTT/22/3511/CLP Proposed single storey one room extension 31 Farmadine Saffron Walden Essex CB11 3HR
M	UTT/22/3531/OP Outline planning application with all matters reserved except access for the erection of 2 no. dwellings, relocated access and associated works Little Walden Reservoir Little Walden Road Saffron Walden Essex CB10 1XA

8	<p>Radio Base Updates at Saffron Walden Water Tower</p> <p>Committee has been invited to comment on the attached proposals regarding upgrading works to the radio base at the Water Tower.</p>
9	<p>Uttlesford Design Code Survey</p> <p>Committee is invited to comment on the ongoing Uttlesford District Council Design Code survey, found here https://uttlesforddesigncode.co.uk/index.php?contentid=87</p> <p>The survey asks for thoughts surrounding Car Parking, Community Facilities, Open Spaces, Green Spaces, types of homes and drainage.</p> <p>It is recommended that the response is delegated to the Committee Clerk and Committee Chair for completion outside this meeting.</p>
10	<p>Update on ongoing significant applications</p> <p>Standing item – Where updates are available, Committee to receive an update on ongoing matters relating to significant planning applications.</p>
11	<p>Urgent Information Items</p> <p>Any items to report for information only. This item is included for information sharing only, Committee is not permitted to determine matters until this agenda item.</p>
12	<p>Date and time of Next Meeting</p> <p>Thursday 26th January 2023 at 7.30PM, Saffron Walden The Town Hall</p>