

Town Hall  
Market Street  
Saffron Walden  
CB10 1HZ



## Agenda

### Planning & Transport Committee

**To Committee Members:** Cllrs de Vries, Freeman, Gadd, Gregory, Hawke-Smith, McLellan, Roberts.

You are summoned to attend a MEETING of the PLANNING AND TRANSPORT COMMITTEE of SAFFRON WALDEN to be held in the **Town Hall**, Saffron Walden on **THURSDAY**, 14<sup>th</sup> July 2022 commencing at **7.30pm** to transact the business as set out in the agenda below.

All other Councillors are welcome to attend this meeting but will not be formal members of the committee and will not receive any voting rights. Non-Committee members will not be able to participate in or remain present for any discussions held under Part 2, Confidential Matters.

### Meetings and the Public

Members of the public and press are welcome to attend any of the Council's Full Council or Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website [www.saffronwalden.gov.uk](http://www.saffronwalden.gov.uk). For background papers in relation to this meeting please contact [enquiries@saffronwalden.gov.uk](mailto:enquiries@saffronwalden.gov.uk) or phone 01799 516501

The agenda may be split into two parts. Most of the business will be dealt with in Part I which is open to the public. Part II (if applicable) includes items which may be discussed in the absence of the press or public, as they deal with information which is personal or sensitive for some other reason. The press and public will be asked to leave the meeting before Part II items are discussed.

Members of the public are permitted to ask questions at any of these meetings, with each meeting including an agenda item for questions from the public. Members of the public are not required to register in advance of the meeting but it may be useful if you notify your intention to speak either in advance of or at the meeting by emailing: [townclerk@saffronwalden.gov.uk](mailto:townclerk@saffronwalden.gov.uk). If you wish to register at the meeting, please indicate your desire to speak at the allocated Public Speaking Time.

### Facilities for people with disabilities

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### For information about this meeting please contact the Town Council:

Telephone: 01799 516501 / Email: [enquiries@saffronwalden.gov.uk](mailto:enquiries@saffronwalden.gov.uk)

General Enquiries – Saffron Walden Town Council Offices, Town Hall, Market Street, Saffron Walden, CB10 1HZ

Website: [www.saffronwalden.gov.uk](http://www.saffronwalden.gov.uk)

### Recording of meetings

Meetings will be recorded where possible and practicable to do so.

### General Data Protection Regulations (GDPR) 2018:

For details of the Town Council's Privacy Notice, please visit our website: <http://saffronwalden.gov.uk/policies/>



Lisa Courtney, Town Clerk

8<sup>th</sup> July 2022

1	<b>Apologies for absence</b> To receive apologies and consider requests for approved absence
2	<b>To receive any Declarations of Interest</b> Members and officers are invited to make any declarations of interests that they may have in relation to items on the agenda and are reminded to make any declarations at any stage during the meeting if it then becomes apparent that this may be required when a particular item or issue is considered.
3	<b>Public Speaking Time</b> For the public or press to ask questions of the Council on matters relating to the agenda.
4	<b>Minutes of last meeting</b> Committee to approve the minutes of the Planning and Transport Committee meeting held on 26 <sup>th</sup> May 2022.
<b>HIGHWAYS</b>	
5	Standing item: Committee to receive an update from the County Councillor, including the attached written update regarding the Local Highway Panel Schemes.

	<b>Traffic Orders</b>
6	<p>For information the two attached traffic regulation orders have been issued:</p> <p>A. (Bridleway 19, Saffron Walden) (Temporary Prohibition of Traffic) Order 2022</p> <p>B. Town Centre 20mph - Essex County Council report recommending adoption of the town centre 20mph restrictions.</p>
<b>PLANNING</b>	
7	<b>To Consider and Comment Upon the Following Planning Applications:</b>
A	<a href="#">UTT/22/1384/FUL</a>   Change of use of disused reservoir to residential and erection of 2 no. detached dwellings   Little Walden Reservoir Little Walden Road Saffron Walden Essex
B	<a href="#">UTT/22/1783/HHF</a>   Removal of garage, loft conversion with dormer, part 2 and part single storey extensions, porch alterations   23 Springhill Road Saffron Walden Essex CB11 4AH
C	<a href="#">UTT/22/1757/CLP</a>   Rear dormer   67 Radwinter Road Saffron Walden Essex CB11 3HU
D	<a href="#">UTT/22/1759/HHF</a>   Install conservatory to front of property   9A Plantation Close Saffron Walden Essex CB11 4DS
E	<a href="#">UTT/22/1682/HHF</a>   Proposed extension of front gable above garage.   28 Beeches Close Saffron Walden Essex CB11 4BT
F	<a href="#">UTT/22/1737/LB</a>   Reconstruction and refurbishment of existing boundary wall and handrails.   The Close 2 High Street Saffron Walden Essex CB10 1AY
G	<a href="#">UTT/22/1811/FUL</a>   Visitors entrance building.   Audley End Miniature Railway Audley End Road Saffron Walden Essex CB11 4JB
H	<a href="#">UTT/22/1791/LB</a>   Proposed loft conversion and dormer window   25 Hill Street Saffron Walden Essex CB10 1EH
I	<a href="#">UTT/22/1790/HHF</a>   Proposed loft conversion and dormer window   25 Hill Street Saffron Walden Essex CB10 1EH
J	<a href="#">UTT/22/1765/HHF</a>   Internal reconfiguration with alteration and replacement of windows and doors. Addition of air-source heat pump.   5A Museum Street Saffron Walden Essex CB10 1JL
K	<a href="#">UTT/22/1766/LB</a>   Internal reconfiguration with alteration and replacement of windows and doors. Addition of air-source heat pump.   5A Museum Street Saffron Walden Essex CB10 1JL
L	<a href="#">UTT/22/1736/HHF</a>   Reconstruction and refurbishment of existing boundary wall and handrails.   The Close 2 High Street Saffron Walden Essex CB10 1AY
M	<a href="#">UTT/22/1849/HHF</a>   Removal of front bay window, garage conversion, additional dropped kerb, front extension and open porch canopy, single storey rear extension with loft rooms, new roof windows and replacement windows throughout, internal alterations.   13 Loompits Way Saffron Walden Essex CB11 4BZ
N	<a href="#">UTT/22/1791/LB</a>   Proposed loft conversion and dormer window   25 Hill Street Saffron Walden Essex CB10 1EH
O	<a href="#">UTT/22/1880/LB</a>   Repair and refurbishment of Gardeners Cottage   Audley End Estate Audley End Road Saffron Walden CB11 4JG
P	<a href="#">UTT/22/1879/FUL</a>   Repair and refurbishment of Gardeners Cottage   Audley End Estate Audley End Road Saffron Walden CB11 4JG

Q	<p><a href="#">S62A/22/0000002</a> Former Friends' School, Mount Pleasant Rd, Saffron Walden CB11 3EB</p> <p>Additional documentation has been submitted by Chase New Homes to the Planning Inspector for the above application. Should Committee wish to make additional comments these must be submitted by 22 July 2022.</p> <p>The Planning Inspector has confirmed that the hearing date will be published online no later than two weeks before the hearing and SWTC members can attend should they wish.</p>
8	<p><b>Saffron Walden Neighbourhood Plan</b></p> <p>At the Uttlesford District Council Cabinet meeting on 7<sup>th</sup> July it was agreed that the SWNP should proceed to referendum, which will take place in September.</p>
9	<p><b>Update on ongoing significant applications</b></p> <p>Standing item – Where updates are available, Committee to receive an update on ongoing matters relating to significant planning applications.</p>
10	<p><b>Urgent Information Items</b></p> <p>Any items to report for information only. This item is included for information sharing only, Committee is not permitted to determine matters until this agenda item.</p>
11	<p><b>Date and time of Next Meeting</b></p> <p>Thursday 28<sup>th</sup> July 2022 at 7.30PM, Saffron Walden the Town Hall</p>