

Town Hall
Market Street
Saffron Walden
CB10 1HZ



Agenda

Planning & Transport Committee

To Committee Members: Cllrs de Vries, Freeman, Gadd, Gregory, Hawke-Smith, McLellan, Roberts.

You are summoned to attend a MEETING of the PLANNING AND TRANSPORT COMMITTEE of SAFFRON WALDEN to be held in the **Town Hall**, Saffron Walden on **THURSDAY**, 11th August 2022 commencing at **7.30pm** to transact the business as set out in the agenda below.

All other Councillors are welcome to attend this meeting but will not be formal members of the committee and will not receive any voting rights. Non-Committee members will not be able to participate in or remain present for any discussions held under Part 2, Confidential Matters.

Meetings and the Public

Members of the public and press are welcome to attend any of the Council's Full Council or Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website www.saffronwalden.gov.uk. For background papers in relation to this meeting please contact enquiries@saffronwalden.gov.uk or phone 01799 516501

The agenda may be split into two parts. Most of the business will be dealt with in Part I which is open to the public. Part II (if applicable) includes items which may be discussed in the absence of the press or public, as they deal with information which is personal or sensitive for some other reason. The press and public will be asked to leave the meeting before Part II items are discussed.

Members of the public are permitted to ask questions at any of these meetings, with each meeting including an agenda item for questions from the public. Members of the public are not required to register in advance of the meeting but it may be useful if you notify your intention to speak either in advance of or at the meeting by emailing: townclerk@saffronwalden.gov.uk. If you wish to register at the meeting, please indicate your desire to speak at the allocated Public Speaking Time.

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For information about this meeting please contact the Town Council:

Telephone: 01799 516501 / Email: enquiries@saffronwalden.gov.uk

General Enquiries – Saffron Walden Town Council Offices, Town Hall, Market Street, Saffron Walden, CB10 1HZ

Website: www.saffronwalden.gov.uk

Recording of meetings

Meetings will be recorded where possible and practicable to do so.

General Data Protection Regulations (GDPR) 2018:

For details of the Town Council's Privacy Notice, please visit our website: <http://saffronwalden.gov.uk/policies/>



Lisa Courtney, Town Clerk

5th August 2022

1	Apologies for absence To receive apologies and consider requests for approved absence
2	To receive any Declarations of Interest Members and officers are invited to make any declarations of interests that they may have in relation to items on the agenda and are reminded to make any declarations at any stage during the meeting if it then becomes apparent that this may be required when a particular item or issue is considered.
3	Public Speaking Time For the public or press to ask questions of the Council on matters relating to the agenda.
4	Minutes of last meeting Committee to approve the minutes of the Planning and Transport Committee meeting held on 28 th July 2022.
HIGHWAYS	
5	Standing item: Committee to receive an update from the County Councillor

PLANNING	
6	To Consider and Comment Upon the Following Planning Applications:
A	UTT/22/1374/LB Proposed refurbishment including removal of 1960s and 1990s additions and reinstatement of 18th century form; conservation of historic building fabric and reinstatement of historic sliding 'Yorkshire Sash' windows; addition of two storey extension to the west elevation and landscaping changes. Painters Farm Butlers Lane Saffron Walden CB10 2ND
B	UTT/22/1373/HHF Proposed refurbishment including removal of 1960s and 1990s additions and reinstatement of 18th century form; conservation of historic building fabric and reinstatement of historic sliding 'Yorkshire Sash' windows; addition of two storey extension to the west elevation and landscaping changes. Painters Farm Butlers Lane Saffron Walden CB10 2ND
C	UTT/22/1888/HHF Single storey rear extension 86 Thaxted Road Saffron Walden Essex CB11 3AG
D	UTT/22/1950/FUL Proposed external works including removal and making good of branch nameplate, night safe, heritage signage, heritage projecting sign, ATM, disabled/pushchair sign and letterbox to be sealed. Infill of existing aperture with stonework to match existing. 12A Market Place Saffron Walden Essex CB10 1HR
E	UTT/22/1951/LB Proposed external works including removal and making good of branch nameplate, night safe, heritage signage, heritage projecting sign, ATM, disabled/pushchair sign and letterbox to be sealed. Infill of existing aperture with stonework to match existing. Internal works including removal of all furniture throughout all levels, decommission of existing basement hoist, removal of counters and associated wall, fixtures, fittings and equipment, removal of ATMs and associated wall and removal of glazed screens and doors to meeting rooms. 12A Market Place Saffron Walden Essex CB10 1HR
F	UTT/22/2072/HHF Section 73A retrospective application for bike storage in front garden. 14 St Johns Close Saffron Walden Essex CB11 4AR
G	UTT/22/1969/HHF Demolition of garage, erection of single storey side extension, removal of one chimney and a single rooflight to front roof slope to light hallway 28 Audley Road Saffron Walden Essex CB11 3HW
H	UTT/22/2166/CLP Proposed single storey rear extension to 3m from rear wall of dwelling 60 South Road Saffron Walden Essex CB11 3DN
I	UTT/22/2158/HHF Double garage to back of rear garden, utilising existing drive Gloriana 36 Audley Road Saffron Walden Essex CB11 3HD
J	<p>Conversion of buildings and demolition of buildings to allow redevelopment to provide 96 dwellings, swimming pool and changing facilities, associated recreation facilities, access and landscaping at Former Friends' School, Mount Pleasant Rd, Saffron Walden CB11 3EB Planning Inspectorate Reference: S62A/22/0000002</p> <p>The attached notification has been received explaining the hearing will take place on 25/08/2022 at the District Council Offices.</p> <p>Committee is asked to consider whether members wish to attend and speak at the hearing on behalf of SWTC and if so whom.</p> <p>Speakers/attendees must be confirmed by 23/08/2022 and the Committee Clerk can send confirmation to the planning inspector.</p>

7	<p>Uttlesford Design Code</p> <p>For information Uttlesford District Council are preparing a new design code for the district and are asking for resident's help, full details can be found here https://www.uttlesford.gov.uk/new-design-code.</p> <p>UDC want to survey and understand what local people like and dislike about the buildings, places and landscapes in Uttlesford.</p> <p>UDC are running a free walking tour on Sunday 21 August, 2pm to 4pm - Saffron Walden between 14.00-16.00 and members are encouraged to take part. Booking details can be found here https://www.eventbrite.co.uk/e/saffron-walden-walking-tour-for-uttlesford-design-code-tickets-393002600357</p>
8	<p>Update on ongoing significant applications</p> <p>Standing item – Where updates are available, Committee to receive an update on ongoing matters relating to significant planning applications.</p>
9	<p>Urgent Information Items</p> <p>Any items to report for information only. This item is included for information sharing only, Committee is not permitted to determine matters until this agenda item.</p>
10	<p>Date and time of Next Meeting</p> <p>Thursday 25th August 2022 7.30PM, Saffron Walden The Town Hall.</p>