

Responsible Financial Officer

From: Saffron Walden Bookings
Sent: 06 October 2022 12:04
To: Responsible Financial Officer
Subject: FW: Wedding Ceremony

Please can we issue this refund, she has added her bank details for bacs payments

£50-

Thanks

Kind Regards

Claire

Claire Haddock
Weddings, Venues & Market Co-Ordinator

Saffron Walden Town Council
The Town Hall
Market Street
Saffron Walden
CB10 1HZ
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Working hours Monday, Tuesday, Thursday & Friday 8.30am – 4pm
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From: Rosemary Weston <roseweso@icloud.com>
Sent: Wednesday, October 5, 2022 10:48 AM
To: Saffron Walden Bookings <bookings@saffronwalden.gov.uk>
Subject: Re: Wedding Ceremony

Rosemary Weston

Dear Claire

Sorry about my total confusion re Community Weddings. As I still want to have the special day on 13 April I have now arranged to go to Braintree Town Hall where I can have 36 guests (I originate from there also). I would be grateful if you could therefore cancel my booking with you for that date. I am not sure if you are in a position to refund my £50 deposit but if you are then my details are:



Saffron Walden
Town Council