



GRANT AID APPLICATION FORM FOR LOCAL PROJECTS

Section 1 – About the Applicant	
1	<p>Name of Applicant/Organisation</p> <p>PC Kerry Rowson Essex Police</p>
2	<p>Applicant contact name, address, email and telephone*</p> <p>PC Kerry Rowson, Police Station, London Road, Saffron Walden, CB11 4ER</p> <p><small>*Please note that this information will be published in the public domain unless we receive express instructions to the contrary.</small></p>
3	<p>Aims & Objectives of Applicant / Organisation</p> <p>This application is for use of the Common, Saffron Walden to celebrate Emergency Services Day alongside the residents of Uttlesford. It will be used as an opportunity to show the vast range of departments within the Emergency Services (Police/Fire) and build trust with our local community.</p>
4	<p>What is the Nature of your Organisation? ie are you a registered Charity, Social Enterprise or Community Interest Company?</p> <p>Essex Police</p> <p>If yes, please provide registration details:</p>



5	<p>Does Your Organisation Have:</p> <table><tr><td>A constitution:</td><td>No</td></tr><tr><td>Accounts:</td><td>No</td></tr><tr><td>Equal opportunities policy:</td><td>Yes</td></tr><tr><td>Safeguarding or child protection policy*</td><td>Yes</td></tr><tr><td>Health and Safety policy</td><td>Yes</td></tr></table> <p>Please include a copy of these documents where available.</p> <p>If these documents are not supplied, please advise why these details are missing.</p> <p>These documents have previously been supplied to SWTC by Tammy Blest.</p> <p><i>*If you are not able to provide a safeguarding or child protection policy, please advise how you will monitor and ensure the protection of children and vulnerable adults.</i></p>	A constitution:	No	Accounts:	No	Equal opportunities policy:	Yes	Safeguarding or child protection policy*	Yes	Health and Safety policy	Yes
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6	<p>Is your application for a reduced hire fee for any Town Council premises?</p> <p>No</p> <p>If yes, what is the date of your event and have you booked the facility with the Town Council?</p> <p>If No, please proceed to question 7.</p>										



7	<p>Have you previously applied to SWTC for grant funding? No</p> <p>If Yes, please give details of when and if the application was successful, the grant received and the purpose.</p>
	<p>For Office use only regarding questions 6 & 7:</p> <p>Commercial hire cost: £ 150 for Common Hire</p> <p>Resourcing cost to Town Council:</p> <p>Potential Net loss / profit:</p> <p>Confirm details of any previous grants awarded to this Organisation:</p> <p>Additional Information:</p>
	<p style="text-align: center;">Section 2 – The Project</p>
8	<p>Project name: Community -Emergency Services Day</p> <p>Project aim: To raise awareness of local/county emergency services, build trust within the community and engage with residents.</p> <p>Start Date: 10th September 2022</p> <p>End Date: 10th September 2022</p>



9	<p>Please give details of the project activities and timeline</p> <p>This is the first emergency services event held within the Uttlesford District. Essex Police will be showcasing a range of departments (Motorbikes, Fraud, Recruitment, Firearms, Dog unit) With Essex County Fire and Rescue bringing along the local team and County support (virtual reality/Fire Audi car) Ambulance to be confirmed.</p> <p>It is hoped by bringing these services in a central location, residents can engage with local/county teams and gather more understanding of the work undertaken.</p>
10	<p>What particular need do you consider the project will meet?</p> <p>Building trust and lines of communication within the local community.</p>
11	<p>How have you identified the need for this project? Please include your experience in this field and research and scoping that has been carried out with the intended target group</p> <p>Previous successful events held within the Braintree District identified a need for a similar event in Uttlesford.</p> <p>This would be a central point for people to come and meet the team and officers who cover their local area. It will also be an opportunity for residents to voice and concerns or issues they may have, gather recruitment information, or just explore the vehicles on display.</p> <p>Fire and Crime prevention advice will be available.</p>



12	<p>Please give a reasonably accurate figure for the number of people, within Saffron Walden Town Council's area (the parish of Saffron Walden and Little Walden, see map attached for the area served by SWTC), the project will serve. If possible, please provide evidence of this within the Data Protection Act:</p> <p>No booking necessary and open to all. This will be advertised and it is expected to be well attended by local residents.</p>
13	<p>Please give a brief outline of:</p> <ul style="list-style-type: none">• How this project benefits the residents of Saffron Walden Town Council's area;• On the change you wish to see as a result of your project or activity for the residents of the Saffron Walden parish;• How your project will be measured <p>Following the pandemic, this event will give residents an opportunity to meet and speak with their local and county emergency services. This is designed to be a fun/family event but with an underlying message around fire and crime prevention, all of which will be of benefit to residents. Social media will be used to advertise the event and attendance on the day will measure its success.</p>
14	<p>Where will any equipment be kept and how will it be insured?</p> <p>All equipment (Gazebos/Tables etc) Will be retained by the relevant emergency service.</p>



15	Address where <u>main</u> activities will take place The Common, Saffron Walden.
16	How will you ensure that the project will be all-inclusive? This event is open to all, will be advertised through a variety out outlets to ensure maximum coverage.
Section 3 – Funding Requirement	
17	What is the total cost of the project? Please attach a budget breakdown for this cost The use of The Common, Saffron Walden.
18	Amount requested from Saffron Walden Town Council and for what purposes (please be as specific as possible) The use of The Common, Saffron Walden.
19	Have you applied for funding from other sources for this project ? No <input type="checkbox"/> <input type="checkbox"/> If yes, please indicate how much and who from



20	<p>Have you applied for funding from other sources for any other project which may relate to this funding request? If so, please give details of when, and if the application was successful, please give details of the grant received.</p> <p>No</p>
21	<p>How will you ensure that SWTC support of this project is promoted?</p> <p>Advertisement and media release.</p>



Section 4 – Contact Details	
22	<p>Contact details for this application (this must be someone who has full knowledge of the application and can answer questions about it). Please note that these details will be made known in a public forum unless you specifically advise that details should be with-held</p> <p>Name Kerry Rowson</p> <p>Tel No- 101 - 395350</p> <p>Email address Kerry.rowson@essex.police.uk</p> <p>Date of application 30th June 2022</p>
23	<p>Bank/Building Society Details</p> <p>Grants will ordinarily be made by cheque payment. Name to appear on cheque payment:</p> <p>If this is not the name of the group applying, please provide an explanation for variance.</p>
24	<p>Declaration – must be signed by at least 2 persons</p> <p>We confirm that the information given in this application is correct. We are authorised to make this application on behalf of:</p> <p>Name of Organisation: Essex Police</p> <p>Signed: (1st person) K Rowson</p> <p>Name: Kerry Rowson</p> <p>Position in Organisation: Essex Police</p> <p>Signed: (2nd person) C Bailey</p> <p>Name: Clare Bailey</p> <p>Position in Organisation: SGT</p>