

Town Hall  
Market Street  
Saffron Walden  
CB10 1HZ



## Agenda

### Planning & Transport Committee

**To Committee Members:** de Vries, Freeman, Gadd, Gregory, Hawke-Smith, McLellan, Porch, and Roberts

You are summoned to attend a MEETING of the PLANNING AND TRANSPORT COMMITTEE of SAFFRON WALDEN to be held in **The Town Hall, Saffron Walden** on **THURSDAY 27<sup>th</sup> January** commencing at **7.30pm** to transact the business as set out in the agenda below.

All other Councillors are welcome to attend this meeting but will not be formal members of the committee and will not receive any voting rights. Non-Committee members will not be able to participate in or remain present for any discussions held under Part 2, Confidential Matters.

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### Meetings and the Public

Members of the public and press are welcome to attend any of the Council's Full Council or Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website [www.saffronwalden.gov.uk](http://www.saffronwalden.gov.uk). For background papers in relation to this meeting please contact [enquiries@saffronwalden.gov.uk](mailto:enquiries@saffronwalden.gov.uk) or phone 01799 516501

The agenda may be split into two parts. Most of the business will be dealt with in Part I which is open to the public. Part II (if applicable) includes items which may be discussed in the absence of the press or public, as they deal with information which is personal or sensitive for some other reason. The press and public will be asked to leave the meeting before Part II items are discussed.

Members of the public are permitted to ask questions at any of these meetings, with each meeting including an agenda item for questions from the public. Members of the public are not required to register in advance of the meeting but it may be useful if you notify your intention to speak either in advance of or at the meeting by emailing: [townclerk@saffronwalden.gov.uk](mailto:townclerk@saffronwalden.gov.uk). If you wish to register at the meeting, please indicate your desire to speak at the allocated Public Speaking Time.

### **Facilities for people with disabilities**

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### **Fire/emergency evacuation procedure**

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### **For information about this meeting please contact the Town Council:**

Telephone: 01799 516501 / Email: [enquiries@saffronwalden.gov.uk](mailto:enquiries@saffronwalden.gov.uk)

General Enquiries – Saffron Walden Town Council Offices, Town Hall, Market Street, Saffron Walden, CB10 1HZ

Website: [www.saffronwalden.gov.uk](http://www.saffronwalden.gov.uk)

### **Recording of meetings**

Meetings will be recorded where possible and practicable to do so.

### **General Data Protection Regulations (GDPR) 2018:**

For details of the Town Council's Privacy Notice, please visit our website: <http://saffronwalden.gov.uk/policies/>



**Lisa Courtney, Town Clerk**

21 January 2022

1	<b>Apologies for absence</b>  To receive apologies and consider requests for approved absence
2	<b>To receive any Declarations of Interest</b>  Members and officers are invited to make any declarations of interests that they may have in relation to items on the agenda and are reminded to make any declarations at any stage during the meeting if it then becomes apparent that this may be required when a particular item or issue is considered.
3	<b>Public Speaking Time</b>  For the public or press to ask questions of the Council on matters relating to the agenda.
4	<b>Minutes of last meeting</b>  Committee to approve the minutes of the Planning and Transport Committee meeting held on 13 January 2022.

<b>HIGHWAYS</b>	
5	<b>Standing item: Committee to receive an update on any highways matters as arising.</b>
6	<p><b>Proposed Road Closure – Saffron Walden Carnival Procession</b></p> <p>Uttlesford District Council have asked us to consider the request for a temporary road closure order for the Saffron Walden Carnival Procession, details below:</p> <p>Date of Event: Saturday 9th July 2022</p> <p>Times: 11:00 – 16:30</p> <p>Roads to be Closed: Ashdon Road (Junction from Common Hill to Chaters Hill) 11:00 – 16:30</p> <p>Rolling Closures: Ashdon Road, Common Hill, Chaters Hill, East Street, Thaxted Road, Peaslands Road, Mount Pleasant Road, Borough Lane, London Road, High Street, Castle Street, Castle Hill 13:00 – 15:30</p> <p>Diversion: Ashdon Road (from Chaters Hill), Elizabeth Way, Radwinter Road, Audley Road, High Street, George Street, Hill Street, Common Hill 11:00 – 16:30</p> <p>Please see the map attached for further information.</p> <p>Any comments must be submitted by 2<sup>nd</sup> February and the event will be subject to any Covid-related rules in place at that time.</p>
7	<p><b>New Highway Code</b></p> <p>For information, a revised Highway Code will be issued on 29<sup>th</sup> January and a table of the proposed changes can be found <a href="#">here</a>.</p> <p><i>This includes - The ‘Hierarchy of Road Users’ is a concept that places those road users most at risk in the event of a collision at the top of the hierarchy. The hierarchy does not remove the need for everyone to behave responsibly. The road users most likely to be injured in the event of a collision are pedestrians, cyclists, horse riders and motorcyclists, with children, older adults and disabled people being more at risk.</i></p>
<b>PLANNING</b>	
8	<b>To Consider and Comment Upon the Following Planning Applications:</b>
A	<p><a href="#">UTT/21/3696/PDE</a>   (Permitted Development larger household extensions) Proposed single storey rear extension - extending 5.48m from rear wall, maximum height 2.6m and height to eaves 2.6m   9 Church Field Saffron Walden Essex CB11 4BG</p>
B	<p><a href="#">UTT/21/3429/HHF</a>   Section 73A Retrospective application for pergola frame in front garden.   37 South Road Saffron Walden CB11 3DW</p>
C	<p><a href="#">UTT/22/0082/DOC</a>   Application to discharge condition 3 (materials) attached to <a href="#">UTT/21/1404/FUL</a>.   Saffron Walden Golf Club Windmill Hill Saffron Walden CB10 1BX</p>

D	<a href="#">UTT/22/0078/CLP</a>   ( <i>Certificate of Lawful Proposed</i> ) Single storey front extension to the garage, alterations to the lobby and wc within the garage and a new home office in the back garden.   11 Gallows Hill Saffron Walden CB11 4DA
E	<a href="#">UTT/22/0079/CLLB</a>   ( <i>Certificate of Lawfulness Proposed Listed Building</i> ) Proposed installation of secondary glazing.   Flat 7 Hill House 75 High Street Saffron Walden Essex CB10 1AA
F	<a href="#">UTT/22/0048/DOC</a>   Application to discharge condition 3(External finishes) attached to UTT/21/2273/HHF   Jalna 4 Victoria Gardens Saffron Walden CB11 3AF
G	<a href="#">UTT/22/0134/HHF</a>   First floor accommodation, single storey rear addition and internal alterations.   57 De Vigier Avenue Saffron Walden CB10 2AY
H	<a href="#">UTT/22/0154/HHF</a>   Proposed two storey side extension   22 Mandeville Road Saffron Walden CB11 4AQ
I	<a href="#">UTT/22/0158/LB</a>   Internal and external alterations including alterations to windows and repairs to roof   Lime Tree House Lime Tree Court Saffron Walden CB10 1HG
J	<a href="#">UTT/22/0123/CLP</a>   Demolition of existing conservatory and construction of replacement single storey rear extension.   5 Butler Close Saffron Walden CB11 3DB
9	<p><b>Uttlesford Walking and Cycling Infrastructure Consultation</b></p> <p>Uttlesford District Council are running an online consultation to collate a list of potential opportunities to improve walking and cycling infrastructure. Our recently submitted LHP applications have been submitted toward the consultation.</p> <p>The consultation can be found <a href="#">here</a> for information.</p>
10	<p><b>Town Centre – 20mph speed limit extension</b></p> <p>Essex Highways have agreed that the temporary 20mph order has been extended for an additional six months until 27<sup>th</sup> July 2022 to allow sufficient time to deal with comments received in relation to the permanent 20mph proposals recently advertised.</p> <p>The public notices are attached for information.</p>
11	<p><b>Update on ongoing significant applications</b></p> <p>Standing item – Where updates are available, Committee to receive an update on ongoing matters relating to significant planning applications.</p>

12	<b>Urgent Information Items</b>  Any items to report for information only. This item is included for information sharing only, Committee is not permitted to determine matters until this agenda item.
13	<b>Date and time of Next Meeting</b>  Thursday 10 <sup>th</sup> February, 7.30PM, The Town Hall Saffron Walden.