

**PLANNING & ROAD TRAFFIC COMMITTEE****SAFFRON WALDEN TOWN COUNCIL**

MINUTES of the PLANNING & ROAD TRAFFIC COMMITTEE held in the Town Hall on  
**THURSDAY 25 November 2021 at 7.30pm**

**Councillors:** Cllrs de Vries, Gregory, Freeman, Gadd, Hawke-Smith, McLellan  
(Chair) and Roberts

**Officers:** Georgia Arnold, Committee Clerk

**Members of the public:** None

P&T 215-21	<b>Apologies for absence</b>  Apologies were received and accepted from Cllrs Porch.
P&T 216-21	<b>Declarations of Interest</b>  Cllr de Vries and Freeman declared a generic non-pecuniary interest as a member of Uttlesford District Council (UDC) and Cllr Gadd declared a generic non-pecuniary interest as a member of Essex County Council (ECC).
P&T 217-21	<b>Minutes of Previous Meeting</b>  The minutes of the previous meeting were approved.
P&T 218-21	<b>Public speaking time</b>  There were no public speakers.
<b>HIGHWAYS</b>	
P&T 219-21	Committee noted that the recent road surveying equipment was arranged by Uttlesford District Council in relation to the Local Plan research.  Cllr Gadd informed committee that the eight LHP applications (previously agreed by committee) have been submitted to Essex Highways.  These are: Pedestrian Islands at London Road and Borough Lane; Zebra Crossings at Landscape View, Thaxted Road, Ashdon Road and Ross Close; a formalised footpath at Water Tower Place and finally cycling provisions in and around the town centre.  It was noted that the validation checks will take place between now and March and the budget and works will be agreed in March.  Cllr Gadd explained that at the December ECC meeting he has the opportunity to raise two questions for inclusion on the agenda. These will relate to the poor bus provisions within Uttlesford and secondly regarding protected verges as there are concerns that they are not being funded correctly.

Signed as a true and accurate record .....

Minutes of the Planning & Road Traffic Committee 26 Nov 2021

	Finally, it was noted that Essex Highways have issued the public notice regarding the permanent 20mph speed limit within the town centre which is supported by committee.
<b>PLANNING APPLICATIONS</b>	
P&T 220-21	<b>Committee considered and commented upon the following Planning Applications:</b>  All applications were considered against the UDC Local Plan policies dated 2005.
A	UTT/20/1340/DOC   Application to discharge condition 2 (external materials) and 3 (Additional drawings) attached to UTT/20/0669/HHF   32 East Street Saffron Walden Essex CB10 1LS  <b>Resolved:</b> No Objections
B	UTT/21/3352/CLP   Proposed Loft conversion   23 Beeches Close Saffron Walden CB11 4BU  <b>Resolved:</b> No objections, however, there are concerns regarding the parking provisions, local plan policy GEN8 needs to be met.
C	UTT/21/3349/NMA   Non material amendment to UTT/19/2790/HHF - Dormer cladding and roofing materials to be changed from zinc to grey polymer membrane to roof and grey fibre cement weatherboarding to sides.   2 Gibson Gardens Saffron Walden Essex CB10 1AW  <b>Resolved:</b> No Objections
D	UTT/21/3335/HHF   Proposed single storey front extension.   14 Church Field Saffron Walden CB11 4BG  <b>Resolved:</b> No Objections
E	UTT/21/3242/CLE   Certificate of lawfulness for existing loft conversion   5 Linton Close Saffron Walden Essex CB11 3BU  <b>Resolved:</b> No Objections
F	UTT/21/3397/HHF   Part two storey, part single storey rear/side extension   20 Gibson Gardens Saffron Walden Essex CB10 1AW  <b>Resolved:</b> Committee object to the application on the grounds of overdevelopment to the site which will also impact the neighbours, failing to meet Local Plan policy GEN2.
G	UTT/21/3411/LB   Replacement of the existing plastic ceiling with lime render on lath   1 Audley End Village Audley End Road Saffron Walden CB11 4JB  <b>Resolved:</b> No objections

H	<p>UTT/21/3398/HHF   Erection of a single storey ancillary residential building in the rear garden   17 West Road Saffron Walden CB11 3DS</p> <p><b>Resolved:</b> Committee object to the application as proper parking provisions need to be considered to ensure it meets local plan policy GEN8.</p>
I	<p>UTT/21/3418/HHF   Rear single storey extension   75 De Vigier Avenue Saffron Walden CB10 2AY</p> <p><b>Resolved:</b> No objections</p>
J	<p>UTT/21/3422/DOC   Application to discharge condition 2 (materials) and 3 (brickwork and pointing) attached to UTT/21/1080/LB.   10 Market Place Saffron Walden Essex CB10 1JX</p> <p><b>Resolved:</b> Providing place services and Historic England have no concerns we have no objections.</p>
K	<p>UTT/21/3342/LB   Proposed installation of 1 no. A1 display panel to east elevation.   Saffron Walden Town Hall Market Place Saffron Walden Essex CB10 1HZ</p> <p><b>Resolved:</b> Planning Committee were reminded that final approval needs to be discussed at Assets &amp; Services per minute reference A&amp;S 085-21.</p> <p>However, Planning Committee acknowledged Place Services comments saying “<i>The location of the proposed panel is of concern as it would detract from the intended design and focus upon the existing memorial stone</i>”.</p>
P&T 221-21	<p><b>Essex Highways Briefing Slides</b></p> <p>Committee noted the slides and understand that it is disappointing that only 1% of bus stops in Uttlesford show real time information.</p>
P&T 222-21	<p><b>Greater Cambridge Partnership – Making Connections</b></p> <p>Committee agreed that the proposals are very forward thinking and the potential links into Cambridge would be excellent and are strongly supported. Cllr McLellan and Georgia Arnold will pull together a SWTC response for submission.</p>
P&T 223-21	<p><b>Update on ongoing significant applications</b></p> <p>No updates were provided.</p>
P&T 224-21	<p><b>Urgent Information Items</b></p> <p>No urgent information items were raised.</p>
P&T 225-21	<p><b>Date and time of Next Meeting</b></p> <p>Thursday 16 December 2021, in the Town Hall at 7.30pm – Committee were reminded that there would only be the one December meeting.</p>

The Chairman closed the meeting at 8.20pm