

Town Hall  
Market Street  
Saffron Walden  
CB10 1HZ



## Agenda

### Planning & Transport Committee

**To Committee Members:** de Vries, Freeman, Gadd, Gregory, Hawke-Smith, McLellan, Porch, and Roberts

You are summoned to attend a MEETING of the PLANNING AND TRANSPORT COMMITTEE of SAFFRON WALDEN to be held in the Town Hall, Saffron Walden on **THURSDAY, 12th AUGUST 2021** commencing at **7.30pm** to transact the business as set out in the agenda below.

All other Councillors are welcome to attend this meeting but will not be formal members of the committee and will not receive any voting rights. Non-Committee members will not be able to participate in or remain present for any discussions held under Part 2, Confidential Matters.

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### **Meetings and the Public**

Members of the public and press are welcome to attend any of the Council's Full Council or Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website [www.saffronwalden.gov.uk](http://www.saffronwalden.gov.uk). For background papers in relation to this meeting please contact [enquiries@saffronwalden.gov.uk](mailto:enquiries@saffronwalden.gov.uk) or phone 01799 516501

The agenda may be split into two parts. Most of the business will be dealt with in Part I which is open to the public. Part II (if applicable) includes items which may be discussed in the absence of the press or public, as they deal with information which is personal or sensitive for some other reason. The press and public will be asked to leave the meeting before Part II items are discussed.

Members of the public are permitted to ask questions at any of these meetings, with each meeting including an agenda item for questions from the public. Members of the public are not required to register in advance of the meeting but it may be useful if you notify your intention to speak either in advance of or at the meeting by emailing: [townclerk@saffronwalden.gov.uk](mailto:townclerk@saffronwalden.gov.uk). If you wish to register at the meeting, please indicate your desire to speak at the allocated Public Speaking Time.

### **Facilities for people with disabilities**

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If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest designated fire exit. You will be directed to the nearest exit by a designated officer. It is vital you follow their instructions.

### **For information about this meeting please contact the Town Council:**

Telephone: 01799 516501 / Email: [enquiries@saffronwalden.gov.uk](mailto:enquiries@saffronwalden.gov.uk)

General Enquiries – Saffron Walden Town Council Offices, Town Hall, Market Street, Saffron Walden, CB10 1HZ

Website: [www.saffronwalden.gov.uk](http://www.saffronwalden.gov.uk)

### **Recording of meetings**

Meetings will be recorded where possible and practicable to do so.

### **General Data Protection Regulations (GDPR) 2018:**

For details of the Town Council's Privacy Notice, please visit our website: <http://saffronwalden.gov.uk/policies/>



**Lisa Courtney, Town Clerk**

**6th August 2021**

1	<b>Apologies for absence</b>  To receive apologies and consider requests for approved absence
2	<b>To receive any Declarations of Interest</b>  Members and officers are invited to make any declarations of interests that they may have in relation to items on the agenda and are reminded to make any declarations at any stage during the meeting if it then becomes apparent that this may be required when a particular item or issue is considered.
3	<b>Public Speaking Time</b>  For the public or press to ask questions of the Council on matters relating to the agenda.
4	<b>Minutes of last meeting</b>  Committee to approve the minutes of the previous Planning and Transport Committee meeting.
<b>HIGHWAYS</b>	
5	Standing item: Committee to receive an update on any highways matters as arising.

<b>PLANNING</b>	
<b>6</b>	<b>To Consider and Comment Upon the Following Planning Applications:</b>
<b>A</b>	<p><b>This is a re-consultation as revised plans received</b></p> <p>UTT/21/1744/HHF Proposed demolition of existing garage and erection of two storey side extension and part two storey, part single storey rear extension - 21 Hollyhock Road, Saffron Walden</p> <p><a href="https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QTLY4OQN01O00">https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QTLY4OQN01O00</a></p>
<b>B</b>	<p>UTT/21/2116/HHF Part two-storey, part single storey rear/side extension - 20 Gibson Gardens, Saffron Walden</p> <p><a href="https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QVEPQFQN01O00">https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QVEPQFQN01O00</a></p>
<b>C</b>	<p>UTT/21/2115/CLP Loft conversion - 20 Gibson Gardens Saffron Walden Essex CB10 1AW</p> <p><a href="https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?keyVal=QVEPLXQN01O00&amp;activeTab=summary">https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?keyVal=QVEPLXQN01O00&amp;activeTab=summary</a></p>
<b>D</b>	<p>UTT/21/2309/HHF Demolition of garage and erection of single storey side extension - 2 Neville Road, Saffron Walden</p> <p><a href="https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QWAL4FQNLWV00">https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QWAL4FQNLWV00</a></p>
<b>E</b>	<p>UTT/21/2348/OP Outline application with all matters reserved except access and scale for the erection of up to 4 no. dwellings and associated work - Land adj. Rowley Hill Farm, Little Walden Road</p> <p><a href="https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QWJT15QNM2500">https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QWJT15QNM2500</a></p>
<b>F</b>	<p>UTT/21/2396/HHF   Proposed first floor front extension and single storey rear extension.   43 Peaslands Road Saffron Walden CB11 3ED</p> <p><a href="https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?keyVal=QWP0K9QNM5Z00&amp;activeTab=summary">https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?keyVal=QWP0K9QNM5Z00&amp;activeTab=summary</a></p>
<b>G</b>	<p>UTT/21/2394/HHF   Two storey rear extension, side dormer extension and render/ hardi-board external finish.   3 Lompits Way Saffron Walden Essex CB11 4BZ</p> <p><a href="https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?keyVal=QWOZ7FQN01O00&amp;activeTab=summary">https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?keyVal=QWOZ7FQN01O00&amp;activeTab=summary</a></p>
<b>H</b>	<p>UTT/21/2440/PDE   Proposed single storey rear extension - extending 4.m from rear wall, maximum height 3m and height to eaves 2.7m   54 Ross Close Saffron Walden Essex CB11 4AY</p>

	<a href="https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?keyVal=QX0863QN01O00&amp;activeTab=summary">https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?keyVal=QX0863QN01O00&amp;activeTab=summary</a>
I	<p>UTT/21/2471/HHF   Two storey side extension and single storey front extension to existing dwelling. The first storey cantilevers over the ground to provide an access route to the garden and allows foundation works to avoid existing drainage.   4 Orchard Close Saffron Walden CB11 4DQ</p> <p><a href="https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?keyVal=QX782MQNMFS00&amp;activeTab=summary">https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?keyVal=QX782MQNMFS00&amp;activeTab=summary</a></p>
J	<p>UTT/21/2404/HHF   Proposed two storey side extension and single storey rear extension.   49 Victoria Avenue Saffron Walden Essex CB11 3AD</p> <p><a href="https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?keyVal=QWUFTPQN01O00&amp;activeTab=summary">https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?keyVal=QWUFTPQN01O00&amp;activeTab=summary</a></p>
K	<p>UTT/21/2522/LB   Subdivision of 26, 26A and 28 Church Street to retain retail premises and form three 1bedroom apartments   26-28 Church Street Saffron Walden CB10 1JQ</p> <p><a href="https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?keyVal=QXDFPEQNMKH00&amp;activeTab=summary">https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?keyVal=QXDFPEQNMKH00&amp;activeTab=summary</a></p>
L	<p>UTT/21/2521/FUL   Subdivision of 26, 26A and 28 Church Street to retain retail premises and form three 1bedroom apartments   26-28 Church Street Saffron Walden CB10 1JQ</p> <p><a href="https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?keyVal=QXDFPCQNMKG00&amp;activeTab=summary">https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?keyVal=QXDFPCQNMKG00&amp;activeTab=summary</a></p>
7	<p><b>Update on ongoing significant applications</b></p> <p>Standing item – Where updates are available, Committee to receive an update on ongoing matters relating to significant planning applications.</p> <p><b>South Radwinter Road Care Homes</b></p> <p>The developer got in contact with the Town Clerk attaching revised plans, asking for any indicative feedback (should committee want to do so).</p> <p>Since initial contact full revised application has been submitted –</p> <p>UTT/21/2465/DFO  <a href="https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QX2FXCQNMDZ00">https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QX2FXCQNMDZ00</a></p> <p>To be noted, the developer is awaiting an appeal decision on the initial submission (2175/DFO).</p>
8	<p><b>Urgent Information Items</b></p> <p>Any items to report for information only. This item is included for information sharing only, Committee is not permitted to determine matters until this agenda item.</p>

	<p><b>Call for Sites</b></p> <p>Committee to take note that the UDC have issued the call for sites, extract from their <a href="#">website</a>-</p> <p><i>Local Plan is required to allocate sites to meet the housing, employment and other needs of the district. To better understand the availability of sites for allocation, the council undertook a 'call for sites' in the winter/spring of 2021. This was open to site promoters, town and parish councils, residents and others to submit sites to the Council for consideration. For the first time, the Council also asked for 'green sites' to be submitted to the Council.</i></p> <p><i>An interactive map containing basic details for the 299 submitted sites is now available...</i></p> <p><i>The Council will consider these sites, alongside any that the Council chooses to identify, when developing the Local Plan. No decision has been taken at this stage on which sites to include in the Local Plan.</i></p> <p><i>The sites will be assessed over the summer, and a technical consultation for town and parish councils will be carried out in the autumn to help ensure that factual information for each site is correct. The draft (Regulation 18) Local Plan is scheduled for consultation in March 2022.</i></p> <p><i>Decisions on which sites to allocate will be based on the strategy that the Council is developing at the moment. As part of this process, the Council agreed a draft vision and objectives at Cabinet on 27 May 2021. This will ensure the Local Plan is 'strategy-led' and not 'developer-led.'</i></p> <p><b>Auton Croft Postponed</b></p> <p>To note UDC postponed the Auton Croft development from their Planning meeting held 4 August.</p>
9	<p><b>Date and time of Next Meeting</b></p> <p>Thursday 26<sup>th</sup> August, 7.30PM, Saffron Walden Town Hall</p>