

Town Hall
Market Street
Saffron Walden
CB10 1HZ



Agenda Planning & Transport Committee

To Committee Members: De Vries, Freeman, Gadd, Hawke-Smith, McLellan, Porch and Roberts (1 x vacancy for determination at the June Full Council meeting)

You are summoned to attend a MEETING of the PLANNING AND TRANSPORT COMMITTEE of SAFFRON WALDEN to be held in the Town Hall, Saffron Walden. CB10 1HZ on **THURSDAY, 13th MAY 2021** commencing at **7.30pm** to transact the business as set out in the agenda below.

All other Councillors are welcome to attend this meeting but will not be formal members of the committee and will not receive any voting rights. Non-Committee members will not be able to participate in or remain present for any discussions held under Part 2, Confidential Matters.

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Meetings and the Public

Members of the public and press are welcome to attend any of the Council's Full Council or Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website www.saffronwalden.gov.uk. For background papers in relation to this meeting please contact enquiries@saffronwalden.gov.uk or phone 01799 516501

The agenda may be split into two parts. Most of the business will be dealt with in Part I which is open to the public. Part II (if applicable) includes items which may be discussed in the absence of the press or public, as they deal with information which is personal or sensitive for some other reason. The press and public will be asked to leave the meeting before Part II items are discussed.

Members of the public are permitted to ask questions at any of these meetings, with each meeting including an agenda item for questions from the public. Members of the public are not required to register in advance of the meeting but it may be useful

if you notify your intention to speak either in advance of or at the meeting by emailing: townclerk@saffronwalden.gov.uk. If you wish to register at the meeting, please indicate your desire to speak at the allocated Public Speaking Time.

Facilities for people with disabilities

The Council Offices has facilities for wheelchair users, including lifts and toilets.

Fire/emergency evacuation procedure

If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest designated fire exit. You will be directed to the nearest exit by a designated officer. It is vital you follow their instructions.

For information about this meeting please contact the Town Council:

Telephone: 01799 516501 / Email: enquiries@saffronwalden.gov.uk

General Enquiries – Saffron Walden Town Council Offices, Town Hall, Market Street, Saffron Walden, CB10 1HZ

Website: www.saffronwalden.gov.uk

Recording of meetings

Meetings will be recorded where possible

General Data Protection Regulations (GDPR) 2018:

For details of the Town Council's Privacy Notice, please visit our website:

<http://saffronwalden.gov.uk/policies/>



Lisa Courtney, Town Clerk

7th May 2021

1	Election of Committee Chair For Committee to elect the Committee Chair for 2021/22
2	Election of Deputy Committee Chair For Committee to elect the Deputy Committee Chair for 2021/22
3	Apologies for absence To receive apologies and consider requests for approved absence
4	To receive any Declarations of Interest Members and officers are invited to make any declarations of interests that they may have in relation to items on the agenda and are reminded to make any declarations at any stage during the meeting if it then becomes apparent that this may be required when a particular item or issue is considered.
5	Public Speaking Time

	For the public or Press to ask questions of the Council on matters relating to the agenda.
6	<p>Minutes of last meeting</p> <p>Committee to approve the minutes of the previous Planning and Road Traffic Committee meeting.</p>
HIGHWAYS	
7	<p>Road Closures: Committee to note the following road closure orders as advised by Essex County Council</p> <p>(a) Road Traffic Regulation Act 1984 - Section 14(1)</p> <p>Temporary Traffic Regulation Order of Debden Road, Pleasant Valley, Landscape View from 10th August 2021 for 12 days. The closure is required for the safety of the public and workforce while Essex County Council undertakes Machine Surfacing. https://one.network/?tm=121289766</p> <p>(b) Road Traffic Regulation Act 1984 - Section 14(1)</p> <p>Temporary Traffic Regulation Order of Audley Road, Saffron Walden due to commence on 30th July 2021 for 12 days. The closure is required for the safety of the public and workforce while Essex County Council undertakes Machine Surfacing. https://one.network/?tm=121289904</p>
PLANNING	
8	To Consider and Comment Upon the Following Planning Applications:
A	<p>UTT/21/1360/HHF Proposed single storey annexe - Rook Hall, Little Walden Road</p> <p>https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QRV0CQQN01O00</p>
B	<p>UTT/21/1353/HHF S73A Retrospective application for the demolition of existing entrance porch, conservatory and shower room. Construction of part two storey gable extension and part one storey rear kitchen extension - 1 Mead Cottages, Little Walden Road</p> <p>https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QRURA9QN01O00</p>
C	<p>UTT/21/1356/HHF Proposed two-storey side extension and single storey rear extension - 49 Victoria Avenue, Saffron Walden</p> <p>https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QRUTS4QNJ9F00</p>
D	<p>UTT/21/0457/HHF Demolition of existing flat roof porch, entrance door, WC window and adjacent wall, and part removal of landscape close boarded fencing. Addition of new lean-to</p>

	<p>entrance canopy and creation of new entrance door with sidelights. Erection of two storey side extension and creation of new garden access and associated hard landscaping -1 Farmadine Grove, Saffron Walden, CB11 3DR</p> <p>https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QOEMV3QNH2000</p>
E	<p>UTT/21/1336/HHF Extension to first floor of an existing bungalow -18 Farmadine Grove, Saffron Walden</p> <p>https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QRSS2TQNJ7S00</p>
F	<p>UTT/21/1339/AV Display 2no. non-illuminated fascia signs to the front and rear of building – 44 High Street, Saffron Walden</p> <p>https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QRT3CDQNJ8900</p>
G	<p>UTT/21/1329/HHF :Demolition of conservatory.Conversion of existing garage into habitable accommodation including first floor extension above garage and rear single storey extension (alternative scheme to that approved under planning permission UTT/20/1723/HHF) - 29 Linton Close, Saffron Walden</p> <p>https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QRNM40QNJ5O00</p>
H	<p>UTT/21/1323/HHF Proposed single storey rear extension retaining existing balcony area at first floor level – 15 Braybrooke Gardens, Saffron Walden</p> <p>https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QRM6XMQNJ5100</p>
I	<p>UTT/21/1256/HHF Erection of single storey rear infill extension,reconfiguration of roofs - 3 Gibson Gardens, Saffron Walden</p> <p>https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QRE9XNQNZH00</p>
J	<p>UTT/21/1303/LB New disabled access and internal alterations -1 Audley End Village, Audley End Road</p> <p>https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QRK2EXQNJ3B00</p>
K	<p>UTT/21/1298/HHF Two storey rear extension and garage conversion - 92 Cromwell Road,</p> <p>https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QRJPR2QNJ2W00</p>
L	<p>UTT/21/1292/FUL Change of use application from B1 Office to Sui-generis (beautician) - 1 Market Street, Saffron Walden</p>

	https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QRIG70QNJ2D00
M	<p>UTT/21/0834/LB Proposed sub-division of retail shop and part change of use to form restaurant (E(b)use class) and installation of extractor flue at the rear, alterations to front elevation and shopfront to have new entrance door - 47-49 High Street, Saffron Walden</p> <p>https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QQ80BZQN0AT00</p>
N	<p>UTT/21/0833/FUL Proposed sub-division of retail shop and part change of use to form restaurant (E(b) useclass) and installation of extractor flue at the rear, alterations to front elevation and shop front to have new entrance door - 47-49 High Street, Saffron Walden</p> <p>https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QPSV9HQNHYM00</p>
O	<p>UTT/21/1340/HHF Single storey rear extension - 14 Harvey Way, Saffron Walden</p> <p>https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QRT3KTQN01O00</p>
P	<p>UTT/21/1413/HHF Demolition of existing bay window and entrance canopy and erection of single storey entrance extension - 5 Greenways, Saffron Walden</p> <p>https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QS21DZQNJJDY00</p>
Q	<p>UTT/21/1291/HHF Section 73A Retrospective application for the erection of a timber framed gazebo on top of existing decking - 35 Winstanley Road, Saffron Walden</p> <p>UTT/21/1291/HHF Section 73A Retrospective application for the erection of a timber framed gazebo on top of existing decking. 35 Winstanley Road Saffron Walden CB11 3EQ (uttlesford.gov.uk)</p>
R	<p>UTT/21/1404/FUL Proposed driving range structure, and demolition of existing ball dispensing Shed - Saffron Walden Golf Club, Windmill Hill</p> <p>https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QS0DRAQNJCZ00</p>
S	<p>UTT/21/1417/HHF Single storey rear extension and single storey side extension incorporating new front entrance lobby - 38 Lambert Cross, Saffron Walden</p> <p>https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QS48RFQN01O00</p>
T	<p>UTT/21/1285/HHF Proposed erection of single storey front extension -41Winstanley Road, Saffron Walden</p>

	https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QRHZCQQN01O00
U	<p>UTT/21/1472/HHF New doors and windows, 2 no. rear facing dormers and 3 no. front facing dormers, alterations to roof on south, east and north elevations. Reconfiguration of internal layout - 4 Pleasant Valley, Saffron Walden</p> <p>UTT/21/1472/HHF New doors and windows, 2 no. rear facing dormers and 3 no. front facing dormers, alterations to roof on south, east and north elevations. Reconfiguration of internal layout 4 Pleasant Valley Saffron Walden CB11 4AP (uttlesford.gov.uk)</p>
V	<p>UTT/21/1519/HHF Proposed two-storey side extension - 39StJohn's Close, Saffron Walden</p> <p>https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QSL30AQN01O00</p>
9	<p>Update on ongoing significant applications</p> <p>Standing item – Where updates are available, Committee to receive an update on ongoing matters relating to significant planning applications.</p>
10	<p>Assets of Community Value and Local Heritage List Committee</p> <p>Report from Uttlesford District Council's meeting on Thursday 22 April which considered proposed nominations on the draft second edition of the Local Heritage List. A copy of the list is available online at: LOCAL HERITAGE LIST (moderngov.co.uk)</p> <p>All recommendations were adopted with the exception of entry "LHL ref 430" which has been deferred to a later meeting. (15 Summerhill Road, Saffron Walden)</p>
11	<p>Urgent Information Items</p> <p>Any items to verbally report for information only</p>
12	<p>Date and Time of next meeting</p> <p>Thursday 27th May 2021 at 7.30pm in the Town Hall, Saffron Walden</p>