

Town Hall
Market Street
Saffron Walden
CB10 1HZ



Agenda

Planning & Transport Committee

To Committee Members: Cllrs Asker, De Vries, Freeman, Gadd, Hawke-Smith, McLellan, Porch, and Roberts

You are summoned to attend a MEETING of the PLANNING AND TRANSPORT COMMITTEE of SAFFRON WALDEN to be held via the video conferencing service ZOOM on **THURSDAY, 17th December 2020** commencing at **7.30pm** to transact the business as set out in the agenda below.

All other Councillors are welcome to attend this meeting but will not be formal members of the committee and will not receive any voting rights. Non-Committee members will not be able to participate in or remain present for any discussions held under Part 2, Confidential Matters.

In accordance with the Coronavirus Act 2020, c. 7, Part 1, Local authority meetings, Section 78 – Members are permitted to be present and attend a meeting without being present in the Council Chamber or together in the same place - extract from Act reads: *“The provision which may be made by virtue of subsection [\(1\)\(d\)](#) includes in particular provision for persons to attend, speak at, vote in, or otherwise participate in, local authority meetings without all of the persons, or without any of the persons, being together in the same place.”*

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Web:

Join Zoom Meeting

<https://us02web.zoom.us/j/88409131350>

Meeting ID: 884 0913 1350

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Meetings and the Public

During the period of meetings being conducted remotely and in compliance with the Coronavirus Act 2020, members of the public will still be able to access and participate (during public speaking time) in Town Council meetings.

Town Council meetings will be hosted on the Zoom Platform. Details enabling members of the public to view the meeting and ask questions (under the public speaking time) will be given for each meeting in the introduction as above (see Zoom link on page 1 of this agenda for details)

Members of the public and press are welcome to attend any of the Council's Full Council or Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website www.saffronwalden.gov.uk. For background papers in relation to this meeting please contact enquiries@saffronwalden.gov.uk or phone 01799 516501

The agenda may be split into two parts. Most of the business will be dealt with in Part I which is open to the public. Part II (if applicable) includes items which may be discussed in the absence of the press or public, as they deal with information which is personal or sensitive for some other reason. The press and public will be asked to leave the meeting before Part II items are discussed.

Members of the public are permitted to ask questions at any of these meetings, with each meeting including an agenda item for questions from the public. Members of the

public are not required to register in advance of the meeting but it may be useful if you notify your intention to speak either in advance of or at the meeting by emailing: townclerk@saffronwalden.gov.uk. If you wish to register at the meeting, please indicate your desire to speak at the allocated Public Speaking Time.

Facilities for people with disabilities

The Council Offices has facilities for wheelchair users, including lifts and toilets.

Fire/emergency evacuation procedure

If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest designated fire exit. You will be directed to the nearest exit by a designated officer. It is vital you follow their instructions.

For information about this meeting please contact the Town Council:

Telephone: 01799 516501 / Email: enquiries@saffronwalden.gov.uk

General Enquiries – Saffron Walden Town Council Offices, Town Hall, Market Street, Saffron Walden, CB10 1HZ

Website: www.saffronwalden.gov.uk

Recording of meetings

Whilst meetings are being conducted under the Coronavirus Act 2020, meetings will not be recorded.

General Data Protection Regulations (GDPR) 2018:

For details of the Town Council's Privacy Notice, please visit our website: <http://saffronwalden.gov.uk/policies/>



Lisa Courtney, Town Clerk

11th December 2020

1	Apologies for absence To receive apologies and consider requests for approved absence
2	To receive any Declarations of Interest Members and officers are invited to make any declarations of interests that they may have in relation to items on the agenda and are reminded to make any declarations at any stage during the meeting if it then becomes apparent that this may be required when a particular item or issue is considered.
3	Public Speaking Time For the public or Press to ask questions of the Council on matters relating to the agenda.
4	Minutes of last meeting

	Committee to approve the minutes of the previous Planning and Road Traffic Committee meeting.
HIGHWAYS	
5	<p>Bus Shelters</p> <p>Committee to note that ECC has established the Essex-wide Bus Shelter project which is a long-term contract to create a better bus shelter estate, incorporating all maintenance, cleaning, replacement and supply of shelters – all paid for from the generation of income through advertising.</p> <p>Roll-out should have been in autumn 2020 but due to reduced economic activity in the advertising industry because of Covid, this will now be autumn 2021. No bus stops are planned for replacement in the interim, so ensure maximum take up of the new scheme.</p>
PLANNING	
6	To Consider and Comment Upon the Following Planning Applications:
A	<p>UTT/20/3035/LB Erection of single storey link extension 1 Little Walden Road Saffron Walden CB10 2DZ and UTT/20/3034/HHF Erection of single storey link extension 1 Little Walden Road Saffron Walden CB10 2DZ</p> <p>https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QK1YUYQNM9900</p>
B	<p>UTT/20/3023/HHF Proposed single storey rear/side extension and relocation of existing garden wall 1 Fairfax Drive Saffron Walden CB10 2NP</p> <p>https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QK1874QNM8100</p>
C	<p>UTT/20/3010/DFO Details following outline application UTT/17/2429/OP - details of access, appearance, landscaping, layout and scale Land Adjacent To 4 Hill Top Lane Saffron Walden Essex</p> <p>https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QJZPZFQN01000</p>
D	<p>UTT/20/2984/CLP Side extension to existing dwellinghouse. Jasmine Cottage Debden Road Saffron Walden CB11 4AB</p> <p>https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QJXK96QNM5D00</p>
E	<p>UTT/20/2999/HHF Erection of two storey rear extension, new front porch and internal alterations. Creation of off street parking in rear garden off of existing garage block access road. 27 Hunters Way Saffron Walden CB11 4DE</p> <p>https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QJY89NQNM6000</p>

F	<p>UTT/20/3017/NMA Non material amendments to UTT/20/0569/HHF including- replacing X2 existing garage windows to full height single pane slot windows. 10A Fitzpiers Saffron Walden Essex CB10 2BD</p> <p>https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QK00M4QN0HY00</p>
G	<p>UTT/20/2939/FUL Variation of condition C.90A on UTT/0120/11/FUL (The use of the cabin hereby permitted shall be discontinued on or before 25 January 2021) - to extend use of portacabin by 5 years. Chalk Place Thaxted Road Saffron Walden Essex</p> <p>https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QJN7D7QN01O00</p>
H	<p>UTT/20/2930/HHF Proposed two storey rear extension. 20 Pleasant Valley Saffron Walden CB11 4AP</p> <p>https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QJN2RIQNLZU00</p>
I	<p>UTT/20/2838/HHF Proposed lean to conservatory with 3 no. roof lights. 1 Sweet Mead Saffron Walden Essex CB10 2EG</p> <p>https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QJ7OKQQN01O00</p>
J	<p>UTT/20/3086/LB Like for like reinstatement works following impact by vehicle 2 - 4 London Road Saffron Walden Essex CB11 4ED</p> <p>https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QKCWPRQN01O00</p>
K	<p>UTT/20/3050/CLP Proposed loft conversion, new rear dormer, two new front roof windows and internal alterations 25 Beeches Close Saffron Walden CB11 4BU</p> <p>https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QK3UY7QNMAJ00</p>
L	<p>UTT/20/2651/LB Installation of a log burning ecostove and flue to modern rear extension. 51 Castle Street Saffron Walden CB10 1BD</p> <p>https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QI6WW3QNL5G00</p>
M	<p>UTT/20/3200/CLP Loft conversion with hip to gable and rear dormer 23 Radwinter Road Saffron Walden Essex CB11 3HU</p> <p>https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QKYJR5QN01O00</p>

N	<p>UTT/20/3132/HHF Section 73A Retrospective application for the erection of a detached outbuilding 7 Beeches Close Saffron Walden CB11 4BU</p> <p>https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QKNWL7QN01O00</p>
O	<p>UTT/20/3123/DOC Application to discharge conditions 3, 4 and 5 (extraction equipment) attached to UTT/19/2122/FUL 15B George Street Saffron Walden CB10 1EW</p> <p>https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QKM9FUQNMK300</p>
7	<p>Update on ongoing significant applications</p> <p>Standing item – Where updates are available, Committee to receive an update on ongoing matters relating to significant planning applications.</p>
8	<p>Urgent Information Items</p> <p>Any items to verbally report for information only.</p>
9	<p>Date and time of Next Meeting</p> <p>Thursday 14th January 2021, by ZOOM at 7.30pm</p>