

**ASSET & SERVICES COMMITTEE**  
**SAFFRON WALDEN TOWN COUNCIL**

MINUTES of the ASSETS AND SERVICES COMMITTEE MEETING held remotely via the online platform “Zoom” and in accordance with the Coronavirus Act, C 7, Part 1 Local Authority Meetings, Section 78. This Act allows members to be present and attend a meeting without being present in the Council Chamber or together in the same place.

Date of meeting: **Monday 26<sup>th</sup> April 2021** at 7.30pm

**Present:** Councillors Asker, Frost, Gadd (Chair), Light, McLellan, Porch and Roberts

**Officers:** Lisa Courtney, Town Clerk and Terry Frostick, Operations Manager

**Also Present:** Louise Dunderdale and Will Durrant, SW Reporter

	In the absence of both the Committee Chair and Deputy Chair, those present agreed that Cllr Gadd would chair this meeting.
A & S 039-21	<b>Apologies for absence</b> Apologies were received and accepted from Cllrs Coote and Freeman
A & S 040-21	<b>Declarations of Interest</b> Cllrs Asker and Light declared a generic non-pecuniary interest as members of Uttlesford District Council.
A & S 041-21	<b>Minutes of the last meeting of the Assets &amp; Services Committee</b> The minutes of the last Assets & Services Committee meeting were accepted as a true and accurate record and signed by the Chair.
A & S 042-21	<b>Public Speaking Time</b> There were no questions or matters arising from the public
A & S 043-21	<b>Policies for review</b> Committee considered policies as presented, it was <b>Resolved:</b> To adopt all polices as presented.
A & S 044-21	<b>Purchase of Bleed Control Kits for the Town</b> Committee noted the purchase of 2 x kits which had been installed in one of the phone boxes in Market Square and at Golden Acre Community Centre. Cllr Light offered new homes bonus monies for the purchase of a further kit for local installation.

A & S 045-21	<p><b>Lime Avenue / Tudor Park Agreements with Persimmon Homes</b></p> <p>The Town Clerk provided the following update:</p> <p>(a) Following considerable communications and emails with Persimmon Homes, the legal transfer documents relating to both Lime Avenue and Tudor Park appear to be in good order and now lie with the respective solicitors, awaiting final approval. It is anticipated that documents may be signed in the next few weeks. The Clerk noted that these documents sort to address and remedy a host of historic, outstanding matters and that excellent progress on addressing these issues had been made in the recent months.</p> <p>(b) Practical matters such as verti-draining of pitches, indemnity insurances, queries on SuDs management (Tudor Park), were now resolved and obligations included within the documents as referenced above.</p> <p>(c) It is anticipated that the transfer of land will be concluded by September 2021 latest</p> <p>It was <b>Resolved</b>:</p> <p>To note the report as above and to provide specific, delegated authorisation to the Town Clerk to act as an approved and authorised signatory on behalf of Saffron Walden Town Council in the conclusion of the agreements associated with the transfer.</p>
A & S 046-21	<p><b>Ridgeon's Site / Bloor Homes</b></p> <p>The Operations Manager provided a brief resume of the current situation, noting that the transfer of land to SWTC continues to progress.</p>
A & S 047-21	<p><b>Covid-19 Temporary Road Closures</b></p> <p>Committee received and noted the report as presented, agreeing it was appropriate to progress with a public consultation regarding the road closures. It was <b>Resolved</b>:</p> <p>To form a working group consisting of Cllrs Asker, Gadd, McLellan and Roberts to progress further. This group is authorised to appoint a 3<sup>rd</sup> party consultant to carry out the consultation and that external funds will be sought to meet these costs (<i>this matter already in hand</i>).</p>
A & S 048-21	<p><b>Crabtrees Netting</b></p> <p>Committee noted that the installation of the netting with thanks to the Football Club. The Clerk advised the netting had been provided by a sponsor at no cost to the Town Council or the Ladies Football Club. Further netting was due for installation at the other end of the pitch to protect the club house.</p>

A & S 049-21	<b>Urgent Information Items</b>  Cllr Roberts: Noted the broken fencing around Herbert's Farm and some vandalism to the hedge maze at BEG. The Operations Manager will address both matters.  Cllr Asker: Noted the damage caused to the fountain at BEG and noted the Operations Manager has made plans to have the fountain repaired and the vandalism has been reported to Essex Police.  Cllr McLellan: Noted the opening of the Railway Arms as a community pub.
A & S 050-21	<b>Date and time of Next Meeting</b>  Noted and agreed as being Monday 24 <sup>th</sup> May 2021 at 7.30pm (this will be a face-to-face meeting)

The Chairman closed the meeting at 8.05pm