

Town Hall
Market Street
Saffron Walden
CB10 1HZ



Agenda

Planning & Transport Committee

To Committee Members: de Vries, Freeman, Gadd, Gregory, Hawke-Smith, McLellan, Porch, and Roberts

You are summoned to attend a MEETING of the PLANNING AND TRANSPORT COMMITTEE of SAFFRON WALDEN to be held in the **Town Hall**, Saffron Walden on **THURSDAY**, 10th February 2022 commencing at **7.30pm** to transact the business as set out in the agenda below.

All other Councillors are welcome to attend this meeting but will not be formal members of the committee and will not receive any voting rights. Non-Committee members will not be able to participate in or remain present for any discussions held under Part 2, Confidential Matters.

Meetings and the Public

Members of the public and press are welcome to attend any of the Council's Full Council or Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website www.saffronwalden.gov.uk. For background papers in relation to this meeting please contact enquiries@saffronwalden.gov.uk or phone 01799 516501

The agenda may be split into two parts. Most of the business will be dealt with in Part I which is open to the public. Part II (if applicable) includes items which may be discussed in the absence of the press or public, as they deal with information which is personal or sensitive for some other reason. The press and public will be asked to leave the meeting before Part II items are discussed.

Members of the public are permitted to ask questions at any of these meetings, with each meeting including an agenda item for questions from the public. Members of the public are not required to register in advance of the meeting but it may be useful if you notify your intention to speak either in advance of or at the meeting by emailing: townclerk@saffronwalden.gov.uk. If you wish to register at the meeting, please indicate your desire to speak at the allocated Public Speaking Time.

Facilities for people with disabilities

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Fire/emergency evacuation procedure

If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest designated fire exit. You will be directed to the nearest exit by a designated officer. It is vital you follow their instructions.

For information about this meeting please contact the Town Council:

Telephone: 01799 516501 / Email: enquiries@saffronwalden.gov.uk

General Enquiries – Saffron Walden Town Council Offices, Town Hall, Market Street, Saffron Walden, CB10 1HZ

Website: www.saffronwalden.gov.uk

Recording of meetings

Meetings will be recorded where possible and practicable to do so.

General Data Protection Regulations (GDPR) 2018:

For details of the Town Council's Privacy Notice, please visit our website: <http://saffronwalden.gov.uk/policies/>



Lisa Courtney, Town Clerk

4th February 2022

1	Apologies for absence To receive apologies and consider requests for approved absence
2	To receive any Declarations of Interest Members and officers are invited to make any declarations of interests that they may have in relation to items on the agenda and are reminded to make any declarations at any stage during the meeting if it then becomes apparent that this may be required when a particular item or issue is considered.
3	Public Speaking Time For the public or press to ask questions of the Council on matters relating to the agenda.
4	Minutes of last meeting Committee to approve the minutes of the previous Planning and Transport Committee meeting.
HIGHWAYS	
5	Standing item: Committee to receive an update on any highways matters as arising.

PLANNING	
6	To Consider and Comment Upon the Following Planning Applications:
A	UTT/22/0044/FUL Proposed replacement of perimeter fencing to tennis courts. Tennis Courts Museum Street Saffron Walden CB10 1BN
B	UTT/22/0225/OP Outline application with all matters reserved for the erection of 1 no. 1 1/2 storey detached dwelling. Little Meadow Little Walden Road Saffron Walden CB10 1UZ
C	UTT/22/0204/LB Proposed replacement single storey rear extension. Internal alterations, landscaping works. Alterations to existing outbuilding. Conversion of garage to studio workshop. Salmons Cottage 1A Castle Street Saffron Walden CB10 1BD
D	UTT/22/0203/HHF Proposed replacement single storey rear extension. Internal alterations, landscaping works. Alterations to existing outbuilding. Conversion of garage to studio workshop. Salmons Cottage 1A Castle Street Saffron Walden CB10 1BD
E	UTT/22/0214/AV Erection of 1 no. non-illuminated fascia sign Saffron Walden Town Hall Market Place Saffron Walden Essex CB10 1HZ To note- A representative from the Saffron Walden Heritage Development Group presented to the Assets and Services Committee in January and committee resolved to support the advertising consent application. (Minute reference A&S 005-22).
F	UTT/22/0022/FUL Minor changes to elevations to accommodate internal layout and operational requirements of business following Planning Approval UTT/21/3098/FUL for the change of use of Units 1B and 1C to allow use of premises as a tool and plant hire business Units 1B And 1C Land North Of Ashdon Road Ashdon Road Saffron Walden CB10 2NQ
G	UTT/22/0282/HHF Proposed loft conversion with roof dormer 3 Holmer Cross Usterdale Road Saffron Walden Essex CB10 2BF
H	UTT/22/0272/HHF Proposed two storey side extension. 32 Long Horse Croft Saffron Walden Essex CB11 4BJ
I	UTT/22/0266/HHF Proposed single storey side extension. 7 Andrews Close Saffron Walden CB11 3JP
J	UTT/22/0252/HHF Proposed single storey rear extension. 11 Lambert Cross Saffron Walden CB10 2DP
K	UTT/22/0229/CLP Proposed loft conversion 62 Rowntree Way Saffron Walden Essex CB11 4DL
L	UTT/22/0163/FUL Change of use of Gardeners House from residential accommodation to a holiday cottage Audley End Estate Audley End Road Saffron Walden CB11 4JG

7	<p>Update: Rosconn – Seward's End application - UTT/21/2509/OP</p> <p>Additional documents have been submitted in regards to the above application, these include:</p> <ul style="list-style-type: none"> • Essex County Council; regarding the drainage systems (SUDS) and has placed a holding objection. • The applicant has made additional comments regarding highway matters.
8	<p>Update on ongoing significant applications</p> <p>Standing item – Where updates are available, Committee to receive an update on ongoing matters relating to significant planning applications.</p>
9	<p>Urgent Information Items</p> <p>Any items to report for information only. This item is included for information sharing only, Committee is not permitted to determine matters until this agenda item.</p>
10	<p>Date and time of Next Meeting</p> <p>Thursday 24th February 2022, 7.30PM, The Town Hall, Saffron Walden</p>