

All successful grant recipients must also:

- Acknowledge the grant funding from SWTC – we will send you the Town Council logo for inclusion on publicity material.
- Attend the Annual Parish Meeting to provide a written and verbal update on their project and how the funding from SWTC supported it.

GRANT AID APPLICATION FORM FOR LOCAL PROJECTS

Section 1 – About the Applicant

1 Name of Applicant/Organisation Roger Abbott
Saffron Walden Motor Show
Applicant contact name, address, email and telephone*
roger SW Motor show @ gmail .com

2

*Please note that this information will be published in the public domain unless we receive express instructions to the contrary.

3 Aims & Objectives of Applicant / Organisation Raise Money for
Air Ambulance

4 What is the Nature of your Organisation? Not an organisation
ie are you a registered Charity, Social Enterprise or Community Interest Company?
I raise money to give to charity
each year.

If yes, please provide registration details:

5 Does Your Organisation Have:

A constitution: Yes / No

Accounts: Yes / No

Equal opportunities policy: Yes / No

Safeguarding or child protection policy* Yes / No

Health and Safety policy Yes / No

Please include a copy of these documents where available.

If these documents are not supplied, please advise why these details are missing.

I organise the events myself every year, I do not have an organisator or team of people behind me.

*If you are not able to provide a safeguarding or child protection policy, please advise how you will monitor and ensure the protection of children and vulnerable adults.

Is your application for a reduced hire fee for any Town Council premises?

Yes / No

6

If yes, what is the date of your event and have you booked the facility with the Town Council? Sunday 14th August at Saffron Walden Common.

If No, please proceed to question 7.

Have you previously applied to SWTC for grant funding?

7

Yes / No In previous years and you kindly gave me £100 towards the Common fees

If Yes, please give details of when and if the application was successful, the grant received and the purpose.

For Office use only regarding questions 6 & 7:

Commercial hire cost: Charity rate Common hire £150

Resourcing cost to Town Council:

Potential Net loss / profit:

Confirm details of any previous grants awarded to this Organisation:

Additional Information:

Section 2 – The Project

Project name: Saffron Walden Motor Show

Project aim: to raise money to support the local
8 Air Ambulance.

Start Date: 14th August 2022

End Date: " " "

9 Please give details of the project activities and timeline

It is a 1 day event aimed at raising money for
Essex Air Ambulance

What particular need do you consider the project will meet?

Raise awareness of the need to support
10 this important service.

How have you identified the need for this project? Please include your
experience in this field and research and scoping that has been carried out
with the intended target group

11 The Air Ambulance has been used a few times
this year in the Saffron Walden area,
it recently landed on the Common to take
a patient to Addenbrooks who had an accident
at Shire Hill.

12 Please give a reasonably accurate figure for the number of people, within
Saffron Walden Town Council's area (the parish of Saffron Walden and Little

Walden, see map attached for the area served by SWTC), the project will serve. If possible, please provide evidence of this within the Data Protection Act: *everyone who lives in this area.*

Please give a brief outline of:

- How this project benefits the residents of Saffron Walden Town Council's area;
- On the change you wish to see as a result of your project or activity for the residents of the Saffron Walden parish;
- How your project will be measured

13

Where will any equipment be kept and how will it be insured?

14

All equipment is brought on site on the day and removed at the end of the day. It will only be on site for the duration of the event.

15

Address where main activities will take place

All activity will take place on the Common.

16

How will you ensure that the project will be all-inclusive?

The event is open to everyone who would like to attend.

Section 3 – Funding Requirement

What is the total cost of the project? Please attach a budget breakdown for this cost

17

*£150 Common hire
£300 event insurance which I pay for each year*

18 Amount requested from Saffron Walden Town Council and for what purposes (please be as specific as possible)

Have you applied for funding from other sources for **this project**?

19 Yes No

If yes, please indicate how much and who from

Have you applied for funding from other sources for **any other project** which may relate to this funding request? If so, please give details of when, and if the application was successful, please give details of the grant received.

20

How will you ensure that SWTC support of this project is promoted?

21 I will advertise my thanks to SWTC for their support, via social media of the event.

Section 4 – Contact Details

22 Contact details for this application

(this must be someone who has full knowledge of the application and can answer questions about it). Please note that these details will be made known in a public forum

unless you specifically advise that details should be with-held

Name Roger Abbott

Tel No 07871 197 915

Email address rogerswmarshaw@gmail.com

Date of application
Bank/Building Society Details

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Grants will ordinarily be made by cheque payment.

Name to appear on cheque payment:

If this is not the name of the group applying, please provide an explanation for variance.
Declaration – **must be signed by at least 2 persons**

We confirm that the information given in this application is correct. We are authorised to make this application on behalf of:

Name of Organisation:

Signed: (1st person)

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Name:

Position in Organisation:

Signed: (2nd person)

Name:

Position in Organisation: