

11 Emson Close
Saffron Walden
Essex, CB10 1HL

T: (01799) 516501
T: (01799) 516502
F: (01799) 516503



Agenda

Planning & Road Traffic Committee

To Committee Members: Cllrs Asker, De Vries, Freeman, Gadd, Hawke-Smith, McLellan, Porch, and Roberts

You are summoned to attend a MEETING of the PLANNING AND ROAD TRAFFIC COMMITTEE of SAFFRON WALDEN to be held via the video conferencing service ZOOM on **THURSDAY, 28th MAY 2020** commencing at **7.30pm** to transact the business as set out in the agenda below.

All other Councillors are welcome to attend this meeting but will not be formal members of the committee and will not receive any voting rights. Non-Committee members will not be able to participate in or remain present for any discussions held under Part 2, Confidential Matters.

In accordance with the Coronavirus Act 2020, c. 7, Part 1, Local authority meetings, Section 78 – Members are permitted to be present and attend a meeting without being present in the Council Chamber or together in the same place - extract from Act reads: *“The provision which may be made by virtue of subsection [\(1\)\(d\)](#) includes in particular provision for persons to attend, speak at, vote in, or otherwise participate in, local authority meetings without all of the persons, or without any of the persons, being together in the same place.”*

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Web:

<https://zoom.us/join>

Meeting ID: 841 5473 7558

Password: 882233

Meetings and the Public

During the period of meetings being conducted remotely and in compliance with the Coronavirus Act 2020, members of the public will still be able to access and participate (during public speaking time) in Town Council meetings.

Town Council meetings will be hosted on the Zoom Platform. Details enabling members of the public to view the meeting and ask questions (under the public speaking time) will be given for each meeting in the introduction as above (see Zoom link on page 1 of this agenda for details)

Members of the public and press are welcome to attend any of the Council's Full Council or Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website www.saffronwalden.gov.uk. For background papers in relation to this meeting please contact enquiries@saffronwalden.gov.uk or phone 01799 516501

The agenda may be split into two parts. Most of the business will be dealt with in Part I which is open to the public. Part II (if applicable) includes items which may be discussed in the absence of the press or public, as they deal with information which is personal or sensitive for some other reason. The press and public will be asked to leave the meeting before Part II items are discussed.

Members of the public are permitted to ask questions at any of these meetings, with each meeting including an agenda item for questions from the public. Members of the public are not required to register in advance of the meeting but it may be useful if you notify your intention to speak either in advance of or at the meeting by emailing: townclerk@saffronwalden.gov.uk. If you wish to register at the meeting, please indicate your desire to speak at the allocated Public Speaking Time.

Facilities for people with disabilities

~~The Council Offices has facilities for wheelchair users, including lifts and toilets.~~

Fire/emergency evacuation procedure

~~If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest designated fire exit. You will be directed to the nearest exit by a designated officer. It is vital you follow their instructions.~~

For information about this meeting please contact the Town Council:

Telephone: 01799 516501 / Email: enquiries@saffronwalden.gov.uk

General Enquiries – Saffron Walden Town Council Offices, 11 Emson Close, Saffron Walden, CB10 1HL

Website: www.saffronwalden.gov.uk

Recording of meetings

Whilst meetings are being conducted under the Coronavirus Act 2020, meetings will not be recorded.

General Data Protection Regulations (GDPR) 2018:

For details of the Town Council's Privacy Notice, please visit our website:
<http://saffronwalden.gov.uk/policies/>



Lisa Courtney, Town Clerk

21st May 2020

1	Election of Committee Chair and Deputy To elect the Chair and Deputy of the Committee.
2	Apologies for absence To receive apologies and consider requests for approved absence
3	To receive any Declarations of Interest Members and officers are invited to make any declarations of interests that they may have in relation to items on the agenda and are reminded to make any declarations at any stage during the meeting if it then becomes apparent that this may be required when a particular item or issue is considered.
4	Public Speaking Time For the public or Press to ask questions of the Council on matters relating to the agenda.
5	Minutes of last meeting Committee to approve the minutes of the previous Planning and Road Traffic Committee meeting.
HIGHWAYS	
6	Adaptations to highways rules in Saffron Walden to enable safe return to work and society Committee to note that central government has requested all highways authorities to examine their road networks and put in place amendments which will: <ul style="list-style-type: none">• enable more people to travel on foot and by bicycle; and• enable safe queueing outside shops and hospitality establishments. ECC is considering which measures could be implemented in Saffron Walden. SWTC has made suggestions including schemes already requested and an update is awaited from ECC.
PLANNING	
7	To Consider and Comment Upon the Following Planning Applications:

A	<p>UTT/20/1094/HHF Demolition of rear conservatory and erection of two storey side extension 5 Saxon Way Saffron Walden CB11 4EQ</p> <p>https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QA0GULQNGE900</p>
B	<p>TT/20/1081/NMA Non Material Amendment to UTT/18/2820/FUL - All internal layouts updated to suit A.D. Part M4(2) Plot 1 Rear door omitted, replaced with window Plot 2 - French doors omitted, single rear door added - Additional windows to east and west elevations Plots 3 & 4 - Dormer window to rear changed from 3 light to 2 light (same as dormer to front) - Window added to east & west elevation, door omitted. - Doors off the sitting room have been changed from bi-folding to French windows with side lights. - Small windows to WC omitted from the front elevation and front door repositioned. Plots 5-10 & 11-14 - The blocks have both been widened (through the communal stairs) by 225mm - First floor windows to communal stairs on front elevations have been blacked out and blocked up internally. Plot 10 - Small window within bedroom on floor plan omitted. Land At Thaxted Road Saffron Walden Essex</p> <p>https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=Q9YL5TQN0GJ00</p>
C	<p>UTT/20/1053/HHF Proposed single storey rear extension. 5 Mount Pleasant Road Saffron Walden CB11 3EA</p> <p>https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=Q9V3XJQNGAR00</p>
D	<p>UTT/20/1039/CLP Proposed single storey side extension 10 Byrds Farm Lane Saffron Walden CB10 2DH</p> <p>https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=Q9TEWMQNG9L00</p>
E	<p>UTT/20/1042/HHF Enlargement of existing side porch and erection of single storey rear extension. 18 Debden Road Saffron Walden CB11 4AB</p> <p>https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=Q9UN0MQNG9Z00</p>
F	<p>UTT/20/1126/HHF Two storey front addition and Internal alterations 8 Tukes Way Saffron Walden CB11 3ES</p> <p>https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QAB5G2QNGJ200</p>
G	<p>UTT/20/1122/DOC Application to discharge condition 3 (Construction Method Statement and Plan), 7 (condition survey of Byway 18), 9 (details of materials), 10 (hard and soft landscaping), 13 (foul water), 14 (surface water), 15 (offsite flooding), 16 (maintenance plan) and 17 (assessment of ground Gas) attached to UTT/18/2820/FUL Land At Thaxted Road Saffron Walden Essex</p> <p>https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QA9YJOQNGIO00</p>

H	<p>UTT/20/1097/NMA Non Material Amendment to UTT/19/2473/HHF - Reduction in size of ground floor area 121 Rowntree Way Saffron Walden Essex CB11 4BY</p> <p>https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QA5SKGQN0H200</p>
7	<p>Update on ongoing significant applications</p> <p>Committee to receive an update on ongoing matters relating to significant planning applications.</p>
8	<p>Urgent Information Items</p> <p>Any items to verbally report for information only.</p>
9	<p>Date and time of Next Meeting</p> <p>Thursday 11th June 2020, by ZOOM at 7.30pm</p>