

11 Emson Close
Saffron Walden
Essex, CB10 1HL

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Agenda

Planning & Road Traffic Committee

To Committee Members: Cllrs A Coote, Freeman, Gadd, Hawke-Smith, McLellan, Porch, Toy, and Roberts

You are summoned to attend a MEETING of the PLANNING AND ROAD TRAFFIC COMMITTEE of SAFFRON WALDEN to be held via the video conferencing service ZOOM on **THURSDAY, 14th MAY 2020** commencing at **7.30pm** to transact the business as set out in the agenda below.

All other Councillors are welcome to attend this meeting but will not be formal members of the committee and will not receive any voting rights. Non-Committee members will not be able to participate in or remain present for any discussions held under Part 2, Confidential Matters.

In accordance with the Coronavirus Act 2020, c. 7, Part 1, Local authority meetings, Section 78 – Members are permitted to be present and attend a meeting without being present in the Council Chamber or together in the same place - extract from Act reads: *“The provision which may be made by virtue of subsection (1)(d) includes in particular provision for persons to attend, speak at, vote in, or otherwise participate in, local authority meetings without all of the persons, or without any of the persons, being together in the same place.”*

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Web:

<https://zoom.us/join>

Meeting ID: 841 5473 7558

Password: 882233

Meetings and the Public

During the period of meetings being conducted remotely and in compliance with the Coronavirus Act 2020, members of the public will still be able to access and participate (during public speaking time) in Town Council meetings.

Town Council meetings will be hosted on the Zoom Platform. Details enabling members of the public to view the meeting and ask questions (under the public speaking time) will be given for each meeting in the introduction as above (see Zoom link on page 1 of this agenda for details)

Members of the public and press are welcome to attend any of the Council's Full Council or Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website www.saffronwalden.gov.uk. For background papers in relation to this meeting please contact enquiries@saffronwalden.gov.uk or phone 01799 516501

The agenda may be split into two parts. Most of the business will be dealt with in Part I which is open to the public. Part II (if applicable) includes items which may be discussed in the absence of the press or public, as they deal with information which is personal or sensitive for some other reason. The press and public will be asked to leave the meeting before Part II items are discussed.

Members of the public are permitted to ask questions at any of these meetings, with each meeting including an agenda item for questions from the public. Members of the public are not required to register in advance of the meeting but it may be useful if you notify your intention to speak either in advance of or at the meeting by emailing: townclerk@saffronwalden.gov.uk. If you wish to register at the meeting, please indicate your desire to speak at the allocated Public Speaking Time.

Facilities for people with disabilities

~~The Council Offices has facilities for wheelchair users, including lifts and toilets.~~

Fire/emergency evacuation procedure

~~If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest designated fire exit. You will be directed to the nearest exit by a designated officer. It is vital you follow their instructions.~~

For information about this meeting please contact the Town Council:

Telephone: 01799 516501 / Email: enquiries@saffronwalden.gov.uk

General Enquiries – Saffron Walden Town Council Offices, 11 Emson Close, Saffron Walden, CB10 1HL

Website: www.saffronwalden.gov.uk

Recording of meetings

Whilst meetings are being conducted under the Coronavirus Act 2020, meetings will not be recorded.

General Data Protection Regulations (GDPR) 2018:

For details of the Town Council's Privacy Notice, please visit our website:
<http://saffronwalden.gov.uk/policies/>



Lisa Courtney, Town Clerk

17th April 2020

1	Apologies for absence To receive apologies and consider requests for approved absence
2	To receive any Declarations of Interest Members and officers are invited to make any declarations of interests that they may have in relation to items on the agenda and are reminded to make any declarations at any stage during the meeting if it then becomes apparent that this may be required when a particular item or issue is considered.
3	Public Speaking Time For the public or Press to ask questions of the Council on matters relating to the agenda.
4	Minutes of last meeting Committee to approve the minutes of the previous Planning and Road Traffic Committee meeting.
HIGHWAYS	
5	No highways Items on this agenda
PLANNING	
6	To Consider and Comment Upon the Following Planning Applications:
A	UTT/20/0899/DOC Application to discharge condition 22 (flood risk and drainage) attached to UTT/18/0824/OP Land East Of Thaxted Road Saffron Walden Essex
B	UTT/20/0891/FUL s73a Retrospective application for the installation of rear upper garden railing screens (variation of the railings approved under UTT/18/2028/FUL, UTT/18/2029/LB and UTT/20/0266/FUL) Former Police Station East Street Saffron Walden Essex
C	UTT/20/0892/LB Retention of rear upper garden railing screens (variation of the railings approved under UTT/18/2028/FUL, UTT/18/2029/LB and UTT/20/0266/FUL) Former Police Station East Street Saffron Walden Essex
D	UTT/20/0887/HHF Erection of part two storey part single storey side extension 15 Church Field Saffron Walden Essex CB11 4BG
E	UTT/20/0880/HHF Single storey rear extension with 3-4 pane bi-fold doors proposed on side elevation, brick parapet wall with flat roof, lantern rooflight and hopper downpipes 1

	Landscape View Saffron Walden CB11 4AT
F	UTT/20/0975/NMA Non Material Amendment to UTT/18/2366/FUL - Addition of restaurant plant area to rear of restaurant; Extra white lining added to the rear of the restaurant area; Removal of feature panels below ribbon windows; Bedroom air intake/extracts added; Up-lighter locations adjusted; Louvre band above glazing added; Louvre band above glazing revised to look-a-like glazing. Site At Thaxted Road Former Civic Amenity And Granite Site Thaxted Road Saffron Walden Essex
G	UTT/20/0927/DOC Application to discharge condition 2 (site sections) and 3 (details of materials) attached to UTT/19/0112/FUL 29 Summerhill Road Saffron Walden CB11 4AJ
H	UTT/20/0921/DFO Details following outline application UTT/17/3413/OP - Erection of 4no. commercial buildings for use as B1, B2 and/or D2 in the alternative together with access road, car parking, bin and bike stores and associated works. Details of appearance, landscaping, layout and scale. Land North Of Ashdon Road Ashdon Road Saffron Walden CB10 2NQ
I	UTT/20/0910/HHF Two storey rear extension 39 Farmadine Saffron Walden Essex CB11 3HR
J	UTT/20/0865/FUL Construction of spine road and associated engineering works and drainage infrastructure. Land East Of Thaxted Road Saffron Walden Essex
K	UTT/20/1003/CLP Erection of detached garden building 33 Audley Road Saffron Walden CB11 3HW
L	UTT/20/0974/HHF Single storey rear extension 14 Corn Mill Court West Road Saffron Walden Essex CB11 3DE
M	UTT/20/0962/LB Separation works to reinstate Leased Unit for return to landlord. Removal of existing ATM and installation of new front entrance door. 3 Market Place Saffron Walden CB10 1HS
N	UTT/20/0960/FUL Separation works to reinstate Leased Unit for return to landlord. Removal of existing ATM and installation of new front entrance door. 3 Market Place Saffron Walden CB10 1HS
O	UTT/20/0966/HHF Enlargement of front dormer 20 Corner Park Saffron Walden Essex CB10 2EF
7	Urgent Information Items Any items to verbally report for information only.
8	Date and time of Next Meeting Thursday 28 th May 2020, by ZOOM at 7.30pm