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Agenda

Planning & Road Traffic Committee

To Committee Members: Cllrs Asker, De Vries, Freeman, Gadd, Hawke-Smith, McLellan, Porch, and Roberts

You are summoned to attend a MEETING of the PLANNING AND ROAD TRAFFIC COMMITTEE of SAFFRON WALDEN to be held via the video conferencing service ZOOM on **THURSDAY, 13th AUGUST 2020** commencing at **7.30pm** to transact the business as set out in the agenda below.

All other Councillors are welcome to attend this meeting but will not be formal members of the committee and will not receive any voting rights. Non-Committee members will not be able to participate in or remain present for any discussions held under Part 2, Confidential Matters.

In accordance with the Coronavirus Act 2020, c. 7, Part 1, Local authority meetings, Section 78 – Members are permitted to be present and attend a meeting without being present in the Council Chamber or together in the same place - extract from Act reads: *“The provision which may be made by virtue of subsection [\(1\)\(d\)](#) includes in particular provision for persons to attend, speak at, vote in, or otherwise participate in, local authority meetings without all of the persons, or without any of the persons, being together in the same place.”*

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Web: <https://us02web.zoom.us/j/81358405771>

Meeting ID: 813 5840 5771

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Meetings and the Public

During the period of meetings being conducted remotely and in compliance with the Coronavirus Act 2020, members of the public will still be able to access and participate (during public speaking time) in Town Council meetings.

Town Council meetings will be hosted on the Zoom Platform. Details enabling members of the public to view the meeting and ask questions (under the public speaking time) will be given for each meeting in the introduction as above (see Zoom link on page 1 of this agenda for details)

Members of the public and press are welcome to attend any of the Council's Full Council or Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website www.saffronwalden.gov.uk. For background papers in relation to this meeting please contact enquiries@saffronwalden.gov.uk or phone 01799 516501

The agenda may be split into two parts. Most of the business will be dealt with in Part I which is open to the public. Part II (if applicable) includes items which may be discussed in the absence of the press or public, as they deal with information which is personal or sensitive for some other reason. The press and public will be asked to leave the meeting before Part II items are discussed.

Members of the public are permitted to ask questions at any of these meetings, with each meeting including an agenda item for questions from the public. Members of the public are not required to register in advance of the meeting but it may be useful if you notify your intention to speak either in advance of or at the meeting by emailing: townclerk@saffronwalden.gov.uk. If you wish to register at the meeting, please indicate your desire to speak at the allocated Public Speaking Time.

Facilities for people with disabilities

~~The Council Offices has facilities for wheelchair users, including lifts and toilets.~~

Fire/emergency evacuation procedure

If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest designated fire exit. You will be directed to the nearest exit by a designated officer. It is vital you follow their instructions.

For information about this meeting please contact the Town Council:

Telephone: 01799 516501 / Email: enquiries@saffronwalden.gov.uk

General Enquiries – Saffron Walden Town Council Offices, 11 Emson Close, Saffron Walden, CB10 1HL

Website: www.saffronwalden.gov.uk

Recording of meetings

Whilst meetings are being conducted under the Coronavirus Act 2020, meetings will not be recorded.

General Data Protection Regulations (GDPR) 2018:

For details of the Town Council's Privacy Notice, please visit our website: <http://saffronwalden.gov.uk/policies/>



Lisa Courtney, Town Clerk

7th August 2020

1	Apologies for absence To receive apologies and consider requests for approved absence
2	To receive any Declarations of Interest Members and officers are invited to make any declarations of interests that they may have in relation to items on the agenda and are reminded to make any declarations at any stage during the meeting if it then becomes apparent that this may be required when a particular item or issue is considered.
3	Public Speaking Time For the public or Press to ask questions of the Council on matters relating to the agenda.
4	Minutes of last meeting Committee to approve the minutes of the previous Planning and Road Traffic Committee meeting.
HIGHWAYS	
5	Consideration of mandating subscription to the DBS update service for Hackney Carriage and Private Hire Drivers NOTICE IS HEREBY GIVEN, pursuant to Section 70 of the Local Government

	<p>(Miscellaneous Provisions) Act 1976, that Uttlesford District Council proposes to review its policy in regard to all licensed HC/PHV drivers.</p> <p>The proposed change is that each individual driver should be required to register with the Enhanced DBS update service in order to streamline and maximise the Council's ability to carry out its safeguarding responsibilities for the benefit of the local community</p> <p>The documentation can be found on the UDC website at www.uttlesford.gov.uk/taxi-fees-consultation</p> <p>Consultation dates: Monday 13th July 2020, closing on Sunday 23rd August 2020</p> <p>Committee is requested to consider any response to the consultation</p>
6	<p>Road Closures</p> <p>To note the following road / path closure orders</p> <p>(a) Footpath 6- and 62 (temporary prohibition of use) Order. Closure scheduled on 01.09.20 to 31.12.20 for the safety of the public and workforce whilst works to replace the existing trash screen on the River is undertaken. See map attached with the red lines being those for temporary closure.</p> <p>(b) Closure of East Street Temporary Closure that length of East Street, SW from its junction with Fairycroft Road to its junction with New Road, a distance of approximately 130m. Scheduled on 16.07.20 to 07.08.20 for the safety of the public and workforce, to allow the closure of Section 278 works being new traffic build out to East Street for traffic calming and re-siting of bus stop.</p>
7	<p>Limefield Pit</p> <p>Limefield Pit is currently in the ownership of Essex Wildlife Trust who propose to transfer the ownership of Organic Countryside CiC. Limefield Pit (previously known as part of the Little Walden quarry) is sited off Limefield Avenue and behind St Marys View. It abuts the land on Little Walden Road with planning permission for 85 homes.</p> <p>The Organic Countryside CiC requests Saffron Walden Town Council to consider its support for the proposed transfer of land from Essex Wildlife Trust to The Organic Countryside CiC. Committee is requested to determine its in-principle support (or otherwise) to the proposals. Cllr Hawke-Smith will speak further to the proposals.</p>
PLANNING	
8	<p>To Consider and Comment Upon the Following Planning Applications:</p>
A	<p>UTT/20/1171/LB Strip and line the roof over modern rear extension. Replace roof using Welsh slates 59 High Street Saffron Walden https://publicdispassess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QAMQAWQN01O00</p>

B	UTT/20/1172/LB Reduction in chimney height 59 High Street Saffron Walden https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QAMQYNQN01O00
C	UTT/20/1747/HHF Replace existing flat roof to garage and porch with tiled pitched roof 8 Mannings Close Saffron Walden Essex CB11 4BD https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QDKJZ9QN01O00
D	UTT/20/1774/NMA Non material amendment to UTT/14/2600/FUL - All three proposed flats are to remain as two bedroom flats, no extension to the South Elevation, minor fenestration revisions. 19- 21 Ashcroft Court Church Street Saffron Walden Essex CB10 1JW https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QDTACIQN0AT00
E	UTT/20/1723/HHF Single storey rear extension with flat green roof, conversion of existing store/garage into habitable accommodation with additional first floor extension above garage 29 Linton Close Saffron Walden CB11 3BU https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QDI9YTQNIC00
F	UTT/20/1712/HHF Single storey rear extension 28 Summerhill Road Saffron Walden CB11 4AJ https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QDGP5FQNIC300
G	UTT/20/1711/HHF Single storey front extension Rowans Ashdon Road Saffron Walden CB10 2AA https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QDGNQCQNIC000
H	UTT/20/1660/HHF Demolition of single storey rear workshop and erection of single storey rear and two storey side extension 35 Whiteshot Way Saffron Walden CB10 2AN https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QD71RUQNI6K00
I	UTT/20/1484/HHF Erection of single storey rear extension 1 Debden Road Saffron Walden CB11 4AA https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QCCKP0QNH0A00
J	UTT/20/1485/LB Erection of single storey rear extension 1 Debden Road Saffron Walden CB11 4AA https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QCCKPBQNH0B00
K	UTT/20/1789/HHF Installation of replacement timber windows 2 Johnsons Court Church Street Saffron Walden Essex CB10 1JJ https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QDUXF3QNIJQ00
L	UTT/20/1775/HHF Single storey rear extension 14 Clay Pit Piece Saffron Walden CB11 4DR https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QDTB4TQNIK00
M	UTT/20/1786/DOC Application to discharge condition 2 (internal details) attached to UTT/20/0406/LB 14 London Road Saffron Walden CB11 4ED https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QDTTIJQNIJG00

N	UTT/20/1788/CLE Certificate of lawfulness for the existing use of the stables building as a single dwelling house Butlers Farmhouse Butlers Lane Saffron Walden CB10 2 ND https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QDTXQIQNIJN00
O	UTT/20/1772/HHF Part ground floor, part first floor rear extension. 84 Little Walden Road Saffron Walden Essex CB10 2DW https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QDRW67QN01O00
P	UTT/20/1848/CLP Installation of timber framed/cladded single storey garage at rear of property Park Farm Cottage Little Walden Road Saffron Walden Essex CB10 1XB https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QE61EBQNIQG00
Q	UTT/20/1846/FUL Change of use from class A1 (retail) to mixed use A1 (retail) and B1(a) offices 26-28 Ground Floor Church Street Saffron Walden CB10 1JQ https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QE4W3CQNIQ700
R	UTT/20/1799/HHF Two storey rear and single storey rear and side extensions and alterations. 8 Little Larchmount Saffron Walden CB11 4EF https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QDVIJQNIKM00
S	UTT/20/1799/HHF Two storey rear and single storey rear and side extensions and alterations. 8 Little Larchmount Saffron Walden CB11 4EF https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QDVIJQNIKM00
T	UTT/20/1890/LB External cleaning, decorations, window repairs and general refurbishment The Spike Radwinter Road https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QEBFZWQN01O00
U	UTT/20/1945/HHF Proposed single storey front extension. 12 Usterdale Road Saffron Walden https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?keyVal=QELGICQN01O00&activeTab=summary
V	UTT/20/1908/HHF Proposed new access and fencing. Dewings 45 Newport Road https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QEC52CQNIUU00
W	UTT/20/1925/HHF Proposed single storey rear extension, larger replacement windows to the ground floor front elevation, conversion of garage for habitable use. The Folly, Abbey Lane. https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QEHUQQQNIY100
X	UTT/20/1825/HHF Demolition of existing garage and erection of a proposed replacement garage 22 Mandeville Road Saffron Walden https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QDZ3OHQNINA00
Y	UTT/20/1897/FUL Demolition of existing single storey flat roofed garage, and erection of a two-storey, two-bedroom dwelling. 42 Fairycroft Road Saffron Walden https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QEBSE7QNIU800

9	Update on ongoing significant applications Standing item – Where updates are available, Committee to receive an update on ongoing matters relating to significant planning applications.
10	Urgent Information Items Any items to verbally report for information only.
11	Date and time of Next Meeting Thursday 27 th August 2020, by ZOOM at 7.30pm