

11 Emson Close  
Saffron Walden  
Essex, CB10 1HL

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## Agenda

### Planning & Road Traffic Committee

**To Committee Members:** Cllrs Asker, De Vries, Freeman, Gadd, Hawke-Smith, McLellan, Porch, and Roberts

You are summoned to attend a MEETING of the PLANNING AND ROAD TRAFFIC COMMITTEE of SAFFRON WALDEN to be held via the video conferencing service ZOOM on **THURSDAY, 11<sup>th</sup> JUNE 2020** commencing at **7.30pm** to transact the business as set out in the agenda below.

All other Councillors are welcome to attend this meeting but will not be formal members of the committee and will not receive any voting rights. Non-Committee members will not be able to participate in or remain present for any discussions held under Part 2, Confidential Matters.

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In accordance with the Coronavirus Act 2020, c. 7, Part 1, Local authority meetings, Section 78 – Members are permitted to be present and attend a meeting without being present in the Council Chamber or together in the same place - extract from Act reads: *“The provision which may be made by virtue of subsection (1)(d) includes in particular provision for persons to attend, speak at, vote in, or otherwise participate in, local authority meetings without all of the persons, or without any of the persons, being together in the same place.”*

All other Councillors are welcome to attend this meeting but will not be formal members of the committee and will not receive any voting rights. Non-Committee members will not be able to participate in or remain present for any discussions held under Part 2, Confidential Matters

**Web:**

Topic: Planning and Road Traffic

Time: Jun 11, 2020 07:30 PM London

Join Zoom Meeting

<https://us02web.zoom.us/j/84374344012>

Meeting ID: 843 7434 4012  
One tap mobile

+441314601196,,84374344012# United Kingdom  
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Meeting ID: 843 7434 4012  
Find your local number: <https://us02web.zoom.us/j/kcmWFNAHxK>

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## **Meetings and the Public**

During the period of meetings being conducted remotely and in compliance with the Coronavirus Act 2020, members of the public will still be able to access and participate (during public speaking time) in Town Council meetings.

Town Council meetings will be hosted on the Zoom Platform. Details enabling members of the public to view the meeting and ask questions (under the public speaking time) will be given for each meeting in the introduction as above (see Zoom link on page 1 of this agenda for details)

Members of the public and press are welcome to attend any of the Council's Full Council or Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website [www.saffronwalden.gov.uk](http://www.saffronwalden.gov.uk). For background papers in relation to this meeting please contact [enquiries@saffronwalden.gov.uk](mailto:enquiries@saffronwalden.gov.uk) or phone 01799 516501

The agenda may be split into two parts. Most of the business will be dealt with in Part I which is open to the public. Part II (if applicable) includes items which may be discussed in the absence of the press or public, as they deal with information which is personal or sensitive for some other reason. The press and public will be asked to leave the meeting before Part II items are discussed.

Members of the public are permitted to ask questions at any of these meetings, with each meeting including an agenda item for questions from the public. Members of the public are not required to register in advance of the meeting but it may be useful if you notify your intention to speak either in advance of or at the meeting by emailing: [townclerk@saffronwalden.gov.uk](mailto:townclerk@saffronwalden.gov.uk). If you wish to register at the meeting, please indicate your desire to speak at the allocated Public Speaking Time.

### **Facilities for people with disabilities**

~~The Council Offices has facilities for wheelchair users, including lifts and toilets.~~

### **Fire/emergency evacuation procedure**

~~If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest designated fire exit. You will be directed to the nearest exit by a designated officer. It is vital you follow their instructions.~~

**For information about this meeting please contact the Town Council:**

Telephone: 01799 516501 / Email: [enquiries@saffronwalden.gov.uk](mailto:enquiries@saffronwalden.gov.uk)

General Enquiries – Saffron Walden Town Council Offices, 11 Emson Close, Saffron Walden, CB10 1HL

Website: [www.saffronwalden.gov.uk](http://www.saffronwalden.gov.uk)

**Recording of meetings**

Whilst meetings are being conducted under the Coronavirus Act 2020, meetings will not be recorded.

**General Data Protection Regulations (GDPR) 2018:**

For details of the Town Council's Privacy Notice, please visit our website:

<http://saffronwalden.gov.uk/policies/>



**Lisa Courtney, Town Clerk**

**5<sup>th</sup> June 2020**

1	<b>Apologies for absence</b> To receive apologies and consider requests for approved absence
2	<b>To receive any Declarations of Interest</b> Members and officers are invited to make any declarations of interests that they may have in relation to items on the agenda and are reminded to make any declarations at any stage during the meeting if it then becomes apparent that this may be required when a particular item or issue is considered.
3	<b>Public Speaking Time</b> For the public or Press to ask questions of the Council on matters relating to the agenda.
4	<b>Minutes of last meeting</b> Committee to approve the minutes of the previous Planning and Road Traffic Committee meeting.
<b>HIGHWAYS</b>	
5	<b>Adaptations to highways rules in Saffron Walden to enable safe return to work and society</b> Committee to note that SWTC is still waiting on an announcement from ECC on funding to implement requested measures for Saffron Walden and that Cllr Eke (in his capacity as District Councillor) is following up on this.

6	<p><b>Residents' parking on Hill Street</b></p> <p>Committee to note that a resident of Hill Street has made an application to NEPP to have parking removed from Hill Street.</p>
<b>PLANNING</b>	
7	<p><b>To Consider and Comment Upon the Following Planning Applications:</b></p>
A	<p>UTT/20/1134/FUL   Removal of existing portacabins and erection of single storey building   Saffron Walden Town Football Club Catons Lane Saffron Walden Essex CB10 2DU</p> <p><a href="https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QABMZJQN01O00">https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QABMZJQN01O00</a></p>
B	<p>UTT/20/1143/FUL   Application to vary condition 8 (electric vehicle charging points) of application UTT/19/1823/FUL - amendment from 10 no. electric vehicle charge to 4 no. electric vehicle charge points.   Saffron Walden County High School Audley End Road Saffron Walden CB11 4UH</p> <p><a href="https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QAEYXHQNGL300">https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QAEYXHQNGL300</a></p>
C	<p>UTT/20/1187/HHF   Addition of first floor and single storey rear extension   The Orchard New Road Saffron Walden Essex CB10 1LP</p> <p><a href="https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QAQAFXQN01O00">https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QAQAFXQN01O00</a></p>
D	<p>UTT/20/1189/DOC   Application to discharge condition 2 (details of external materials), 3 (glazing details) and 4 (rooflight details) attached to UTT/19/0324/LB   73 High Street Saffron Walden CB10 1AA</p> <p><a href="https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QAQBE5QNGR600">https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QAQBE5QNGR600</a></p>
E	<p>UTT/20/1200/NMA   Non Material Amendment to UTT/14/2003/FUL - Changes to ground floor plan   Chalk Place Thaxted Road Saffron Walden Essex</p> <p><a href="https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QASNV8QN01O00">https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QASNV8QN01O00</a></p>
F	<p>UTT/20/1201/HHF   Single storey side addition   9 Wynyard Road Saffron Walden CB10 2DG</p> <p><a href="https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QATO1ZQNGSR00">https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QATO1ZQNGSR00</a></p>
G	<p>UTT/20/1225/HHF   Demolition of rear conservatory and erection of single storey rear extension   75 Radwinter Road Saffron Walden CB11 3HY</p> <p><a href="https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QAZYRJQNGW700">https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QAZYRJQNGW700</a></p>

8	<p><b>Scale of applications to be considered by future planning committee meetings</b></p> <p>Committee to consider any changes to the scope or format to future committee meetings.</p> <p>Should any decision be reached by committee on this matter it will be referred to Full Council for approval in accordance with Standing Order 4dii:</p> <p><i>The Council may appoint standing committees or other committees as may be necessary, and: shall determine the number and time of the ordinary meetings of a standing committee up until the date of the next annual meeting of the Council.</i></p>
9	<p><b>Update on ongoing significant applications</b></p> <p>Committee to receive an update on ongoing matters relating to significant planning applications.</p>
10	<p><b>Urgent Information Items</b></p> <p>Any items to verbally report for information only.</p>
11	<p><b>Date and time of Next Meeting</b></p> <p>Thursday 25<sup>th</sup> June 2020, by ZOOM at 7.30pm</p>