

PLANNING & ROAD TRAFFIC COMMITTEE**SAFFRON WALDEN TOWN COUNCIL**

MINUTES of the PLANNING & ROAD TRAFFIC COMMITTEE held in the COUNCIL CHAMBER of the TOWN HALL on **Thursday 28th June 2018 at 7.30pm**

Present: Councillors: Freeman (Chairman), Eastham, K Eden, Shah

Also Present: Chloë Fiddy (Town Council/ Admin)

P & RT 569-18	Apologies for absence Apologies were received and accepted from Cllrs Coote, S Eden, Fairhurst, and Gadd.
P&RT 570-18	Declarations of Interest Cllr Freeman declared a generic non-pecuniary interest as a District Councillor for Uttlesford District Council (UDC) and as a Member of UDC Planning Committee.
P & RT 571-18	Public Speaking Time Tim Atkinson was present to speak on Agenda item 10 (Min Ref P & RT573-18)
P & RT 572-18	Minutes of the Planning and Road Traffic meeting on 14th June 2018, at 7.30pm The minutes were approved and signed.
P & RT 573-18	Premises application for Faircroft House, 37 Audley Rd, Saffron Walden, CB11 3HD. This item was brought forward. Tim Atkinson spoke on the application and explained that due to the many events which are being held at the thriving Faircroft House, his organisation has run out of this Temporary Events Notices. He also explained that the licence application is for an extra half an hour an evening over and above that which is already permitted. Committee noted the application and had no objections.
P & RT 574-18	Planning Application Land East of Thaxted Road, Saffron Walden Committee noted the update on the meeting between UDC and Kier representatives at which Town Council officers were invited to attend. Cllr K Eden noted that the Town Council should have sight of a documented critical path for all large planning applications and it was:

Signed as a true and accurate record

Minutes of the Planning & Road Traffic Committee 28th June 2018

	<p>Resolved</p> <p>That the Town Clerk would work with the Chief Executive of UDC and senior planning officers at UDC to establish this process.</p>
P & RT 575-18	<p>Worker Parking Permits in Swan Meadow Car Park</p> <p>Committee noted the report attached to the agenda which detailed limited progress made by Town Council officers in progressing the requested 30 trial period parking permits.</p> <p>Cllrs Freeman and K Eden noted that the car park is far from full on all week days and therefore that supplying week day parking permits even at a discounted price would still generate more revenue for UDC than if the car park were left empty.</p> <p>Committee was disappointed to note that UDC had refused explain the process by which a decision would be made and refused to provide a date by which a decision would be made, finding that they were both very straightforward questions.</p>
P & RT 576-18	<p>Community Infrastructure Levy</p> <p>Committee agreed that Councillors would seek to establish a cross-party campaign involving other Parish Councillors in Uttlesford to seek the introduction of CIL by the District Council.</p>
P & RT 577-18	<p>UDC Local Plan</p> <p>It was</p> <p>Resolved: That Committee would propose a Full Council meeting on the 31th July to formulate a Town Council response to the Regulation 19 Local Plan.</p>
P & RT 578-18	<p>Licencing Application</p> <p>In the light of the recent Licencing Application made by Bicicletta, Committee discussed the premises class of the business and it was</p> <p>Resolved That Cllr Freeman would ask UDC planning officers if the business is still classed as a shop or now as a restaurant.</p>
P & RT 579-18	<p>Traffic Regulation Orders</p> <p>Committee noted intended closure of Abbey Lane on 2nd July for 1 day for works by Affinity Water.</p> <p>Committee noted intended closure of Shepherds Way on 24th October for 2 days for machine surfacing.</p>

P & RT 580-18	<p>Planning Applications:</p> <p>The following planning applications were considered and responses agreed:</p>
A	<p>Planning Appeal APP/C1570/Y/17/3191329 UTT/17/1220/LB Remove a section of existing boundary wall and install oak gates. 64 Debden Road, Saffron Walden. Expiry date 18th July</p> <p>Committee supported this Appeal, on the grounds that Essex Highways has removed parking rights along the street and therefore finds it reasonable that the property owner should be able to access his land for the purposes of parking.</p>
B	<p>UTT/18/1115 Refurbishment of existing warehouse. Installation of new windows and extract duct work. 2 The Shires, Shire Hill, CB11 3AN.</p> <p>Noted with no objections.</p>
C	<p>UTT/18/1344/FUL New electricity sub-station with associated retaining walls and external works. Site at Thaxted Road former Civic Amenity and Granite site, Thaxted Road.</p> <p>Noted with no objections.</p>
D	<p>UTT/18/1440/LB Demolition of existing rear conservatory and erection of replacement single storey rear extension. Internal alterations and remodelling. 36 Castle Street. Expires 11 July.</p> <p>Noted with no objections.</p>
E	<p>UTT/18/1508/HHF Demolition of existing rear conservatory and erection of replacement single storey rear extension. 36 Castle Street. Expires 11 July.</p> <p>Noted with no objections.</p>
F	<p>UTT/18/1520/HHF Two storey side extension. Yewcroft 11 Gibson Close. Expires 11 July.</p> <p>Noted with no objections.</p>
G	<p>UTT/18/1533/FUL Replacement four-bedroom dwelling. 45 Saxon Way. Expires 18 July.</p> <p>Noted with no objections.</p>
H	<p>UTT/18/1554/HHF Part two storey and part single storey rear extension. 16 Carnation Drive. Expires 6 July.</p> <p>Noted with no objections</p>

I	<p>UTT/18/1564/FUL Demolition of existing buildings and erection of 7 no. dwellings Former Walden Dairy 135 Thaxted Road. Expires 17 July.</p> <p>Noted with no objections.</p>
J	<p>UTT/18/1566/HHF Removal of truncated chimney and reinstating wall along existing line, removal of existing rear door and associated wall to be replaced by new wall in line with existing and new conservation roof light to rear. Removal of wall below existing rear window to form new door opening. 76A High Street. Expires 17 July.</p> <p>Subject to plans meeting approval of Conservation Officer, noted with no objections</p>
K	<p>UTT/18/1567/LB Removal of truncated chimney and reinstating wall along existing line, removal of existing rear door and associated wall to be replaced by new wall in line with existing and new conservation roof light to rear. Removal of wall below existing rear window to form new door opening. Internal alterations including like for like replacement of staircase to first floor, amendments to staircase to basement, new stud partition to separate staircases from living room and new opening to be formed between lobby and kitchen. 76A High Street Saffron Walden. Expires 17 July.</p> <p>Subject to plans meeting approval of Conservation Officer, noted with no objections</p>
L	<p>UTT/18/1569/HHF Single and two-storey extension. 47 Tukes Way. Expires 6 July. Cllr K Eden declared a generic non-pecuniary interest as the applicant is known to him.</p> <p>Noted with no objections.</p>
M	<p>UTT/18/1574/HHF Single storey side extension with front porch. 1 Loompits Way. Expires 6 July.</p> <p>Noted with no objections.</p>
N	<p>UTT/18/1480/HHF Single storey extensions with rooflights to east elevation, single storey hall extension to west elevation, rebuild existing lean-to and add lantern. Internal alterations and replacement of all existing windows and doors. 6 Hill Top Lane. Expires 2 July.</p> <p>Noted with no objections.</p>
O	<p>UTT/18/1626/HHF Two-storey extension. 145 Thaxted Road. Expires 19 July.</p> <p>Noted with no objections.</p>
P	<p>UTT/18/1634/HHF Single storey side extension. 8 Church Field. Expires 17 July.</p> <p>Noted with no objections.</p>

Q	UTT/18/1664/HHF Loft conversion comprising full width rear dormer & small front dormer. Single storey side extension. 73 Rylstone Way. Expires 20 July. Noted with no objections.
R	UTT/18/1665/HHF Erection of single storey rear extension and first floor side extension. 16 Lambert Cross. Expires 19 July Noted with no objections.
S	UTT/18/1680/HHF* Insertion of 2 no. Dormer windows to existing loft conversion. Re-roofing and extension to existing front porch. 27 Loompits Way. Expires 20 July. Noted with no objections.
	* application submitted by a member or officer of Saffron Walden Town Council
P & RT 581-18	Urgent Information Items There were no urgent information items
P & RT 582-18	Date and time of Next Meetings Planning & Road Traffic Committee meeting on Thursday 12 th July 2018

The Chairman closed the meeting at 8.45 pm.