

SAFFRON WALDEN NEIGHBOURHOOD PLAN TEAM MEETING

TUESDAY 15TH MAY 2018

David Corke - Apologies	Douglas Kent - Apologies
Cllr Sara Eastham	Cllr Sharon Morris
Cllr Richard Freeman	Stephen Rapkin
Cllr Paul Gadd - Apologies	Judith Rodden
Cllr Sam Goddard	Dan Starr - Apologies
Jane Grey	Isabella Warren
Cllr Mike Hibbs (Chair)	Tom White
Mark Hayes - Apologies	Coby Wing
Lisa Courtney	Chloë Fiddy (SWTC - Plan Co-Ordinator)

This meeting is closed to the public.

MINUTES

1. Apologies

Apologies were received for absence – see above.

2. Minutes of the last meeting

Minutes of last meeting (Tuesday 15th May 2018) were received and agreed.

3. Matters arising

There were no matters arising.

4. Update on footpaths

The group noted that work is being done to identify permissive paths with a view to establishing them as Public Rights Of Way.

Noting concerns expressed by Cllr Goddard, the group agreed that this project this related particularly to permissive footpaths through urban areas, such that were originally designed as public footpaths but which by accident or error were not adopted as PRoWs at the time of construction.

The group clarified that permissive footpaths through working fields or other rural / green spaces were not the target of this project.

5. Update on local listings

The group discussed local heritage listings and Chloë explained that for some reason at UDC, the Saffron Walden Town Council and Neighbourhood Plans submissions were not included by UDC. Both Stephen and Jane offered to help re-complete the listing.

6. Workshop : Collating list of “Issues” to be addressed in the NP.

Chloë brought initial proposals for a list of “issues” to be addressed in the NP in the form of slips of paper with rough notes written on, laid out ready for the team to work with.

Jane provided biscuits and sweets for sustenance.

The team worked in groups adding to, amending and approving the list of issues as appropriate and Chloë took the subsequent pack of papers away to type up.

7. Workshop: Collating list of “Objectives” to be addressed in the NP

Item 6 was very productive but took rather longer than anticipated so this item was moved to a subsequent meeting.

8. Urgent Information Items

The team discussed the listing application of Friends' School (decision as yet unpublished by Heritage England) and the protection of the playing fields at the school. It was agreed that a resolution on Friends School should be re-published by the Town Council.

9. Next Meeting

Arrangements for the next meeting to be held on Tuesday 26th June 2018 at 7pm in the Council Chamber, Saffron Walden Town Hall were agreed.