

**PLANNING & ROAD TRAFFIC COMMITTEE****SAFFRON WALDEN TOWN COUNCIL**

MINUTES of the PLANNING & ROAD TRAFFIC COMMITTEE held via ZOOM on **THURSDAY 28 January 2021 at 7.30pm**

**Councillors:** Asker De Vries, Gadd, McLellan, Porch (Chair), and Roberts

**Officers:** Chloë Fiddy

**Members of the public:** None

P&T 014-21	<b>Apologies for absence</b>  Apologies were received and accepted from Cllr Freeman and Hawke Smith.
P&T 015-21	<b>Declarations of Interest</b>  Cllrs Asker and De Vries declared a generic non-pecuniary interest as a member of Uttlesford District Council.
P&T 016-21	<b>Minutes of Previous Meeting</b>  The minutes of the previous meeting were approved subject to amendment on the theoretical potential use of the space.
P&T 017-21	<b>Public speaking time</b>  There were no public speakers.
<b>HIGHWAYS</b>	
P&T 018-21	<b>Saffron Walden Highway Schemes</b>  Committee noted that the working group had not yet met and this was deferred to a subsequent meeting.
P&T 019-21	<b>Pedestrian crossings (Puffin and Toucan) B184 Thaxted Road, Saffron Walden</b>  Committee noted: Location 1 Thaxted Road/B184 (East Side) Puffin Crossing 1 – southbound Location 2 Thaxted Road/B184 (West Side) Puffin Crossing 2 – northbound Location 3 Proposed access road (road name to be confirmed following construction), currently sited within highway boundary of B184 Thaxted Road  Committee noted that SWTC officers have asked UDC and ECC whether these works could be a good opportunity to create a formal surfaced path from the skate park to the new crossing, where currently there is an informal desire line. It was noted that this is supported by UDC. A response is awaited from ECC.

Signed as a true and accurate record .....

Minutes of the Planning & Road Traffic Committee 28 January 2021

	Committee further noted that the adjacent cycle path has no dropped kerb, it was requested that this be added while this scheme is being constructed.
P&T 020-21	<b>ECC Bus stop project</b>  Committee received a verbal update on the project and noted that the design of the bus stops in the Conservation Areas and in very rural locations and adjacent to historic parks should be sympathetic to the location.
<b>PLANNING APPLICATIONS</b>	
P&T 021-21	<b>Committee considered and commented upon the following Planning Applications:</b>
A	UTT/21/0069/FUL Levelling of two existing youth grass football pitches with inert topsoil material. Incorporation of drainage network connected to existing system. Forming new top layer and re-seeding. Temporary vehicle entrance to permit topsoil material deliveries and reinstatement upon completion - Herberts Farm Playing Fields, Debden Road  SWTC declared an interest as the land is owned by SWTC  <b>Resolved:</b> No objection but expressed a concern about the use of Glyphosate.
B	UTT/20/3415/FUL Proposed two storey and single storey extensions to existing sheltered scheme to create 2 no. flats, common lounge, plant room and associated ancillary accommodation. Part demolition of existing extensions to separate sheltered scheme from listed building, including alterations to access, listed wall, existing parking and driveways. Addition of new boundary wall, railings, fire escape stairs, landscaping works and temporary repair works to listed building associated with the demolition of rear extension - Walden Place, Freshwell Street  <b>Resolved:</b> No objections.
C	UTT/20/3416/LB Part demolition of existing extensions to sheltered scheme from listed building, including alterations to access, listed wall, existing parking and driveways. Addition of new boundary wall, railings, fire escape stairs, landscaping works and temporary repair works to listed building associated with the demolition of rear extension - Walden Place, Freshwell Street  <b>Resolved:</b> No objections.
D	UTT/21/0099/HHF Single storey rear extension - 5 Overledges Road, Saffron Walden  <b>Resolved:</b> No objections.

E	<p>UTT/21/0161/HHF Single storey rear and two storey side extension - 13 The Wayback, Saffron Walden</p> <p><b>Resolved:</b> No objections.</p>
F	<p>UTT/21/0086/HHF Side extension to existing house - Jasmine Cottage, Debden Road</p> <p><b>Resolved:</b> No objections.</p>
G	<p>UTT/21/0174/HHF Demolition of single storey rear extension and erection of rear conservatory. Removal of chimney and addition of side and rear facing windows, externally fitted insulation with render finish, rear porch canopy, conversion of cellar to habitable accommodation, minor changes to front access, internal alterations - 27 South Road, Saffron Walden</p> <p><b>Resolved:</b> No comment</p>
H	<p>UTT/21/0073/CLP   Proposed loft conversion   32 Saxon Way Saffron Walden CB11 4EG</p> <p><b>Resolved:</b> No objections</p>
I	<p>UTT/21/0131/CLP   Erect a single storey wood cabin   6 Dawson Close Saffron Walden Essex CB10 2AR</p> <p><b>Resolved:</b> No objections</p>
P&T 022-21	<p><b>Update on ongoing significant applications</b></p> <p>Committee noted that that UDC is awaiting responses from ECC Highways on the Friends School and Pulse Packaging sites.</p>
P&T 023-21	<p><b>Urgent Information Items</b></p>
P&T 024-21	<p><b>Date and time of Next Meeting</b></p> <p>Thursday 11 February 2021, by ZOOM at 7.30pm</p>

The Chairman closed the meeting at x.xxpm