

11 Emson Close
Saffron Walden
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Agenda

Planning & Road Traffic Committee

To Committee Members: Cllrs Asker, De Vries, Freeman, Gadd, Hawke-Smith, McLellan, Porch, and Roberts

You are summoned to attend a MEETING of the PLANNING AND ROAD TRAFFIC COMMITTEE of SAFFRON WALDEN to be held via the video conferencing service ZOOM on **THURSDAY, 10th September 2020** commencing at **7.30pm** to transact the business as set out in the agenda below.

All other Councillors are welcome to attend this meeting but will not be formal members of the committee and will not receive any voting rights. Non-Committee members will not be able to participate in or remain present for any discussions held under Part 2, Confidential Matters.

In accordance with the Coronavirus Act 2020, c. 7, Part 1, Local authority meetings, Section 78 – Members are permitted to be present and attend a meeting without being present in the Council Chamber or together in the same place - extract from Act reads: *“The provision which may be made by virtue of subsection [\(1\)\(d\)](#) includes in particular provision for persons to attend, speak at, vote in, or otherwise participate in, local authority meetings without all of the persons, or without any of the persons, being together in the same place.”*

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Web:

Join Zoom Meeting

<https://us02web.zoom.us/j/89227154028>

Meeting ID: 892 2715 4028

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Meetings and the Public

During the period of meetings being conducted remotely and in compliance with the Coronavirus Act 2020, members of the public will still be able to access and participate (during public speaking time) in Town Council meetings.

Town Council meetings will be hosted on the Zoom Platform. Details enabling members of the public to view the meeting and ask questions (under the public speaking time) will be given for each meeting in the introduction as above (see Zoom link on page 1 of this agenda for details)

Members of the public and press are welcome to attend any of the Council's Full Council or Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website www.saffronwalden.gov.uk. For background papers in relation to this meeting please contact enquiries@saffronwalden.gov.uk or phone 01799 516501

The agenda may be split into two parts. Most of the business will be dealt with in Part I which is open to the public. Part II (if applicable) includes items which may be discussed in the absence of the press or public, as they deal with information which is personal or sensitive for some other reason. The press and public will be asked to leave the meeting before Part II items are discussed.

Members of the public are permitted to ask questions at any of these meetings, with each meeting including an agenda item for questions from the public. Members of the public are not required to register in advance of the meeting but it may be useful if you notify your intention to speak either in advance of or at the meeting by emailing: townclerk@saffronwalden.gov.uk. If you wish to register at the meeting, please indicate your desire to speak at the allocated Public Speaking Time.

Facilities for people with disabilities

The Council Offices has facilities for wheelchair users, including lifts and toilets.

Fire/emergency evacuation procedure

If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest designated fire exit. You will be directed to the nearest exit by a designated officer. It is vital you follow their instructions.

For information about this meeting please contact the Town Council:

Telephone: 01799 516501 / Email: enquiries@saffronwalden.gov.uk

General Enquiries – Saffron Walden Town Council Offices, 11 Emson Close, Saffron Walden, CB10 1HL

Website: www.saffronwalden.gov.uk

Recording of meetings

Whilst meetings are being conducted under the Coronavirus Act 2020, meetings will not be recorded.

General Data Protection Regulations (GDPR) 2018:

For details of the Town Council's Privacy Notice, please visit our website: <http://saffronwalden.gov.uk/policies/>



Lisa Courtney, Town Clerk

4th September 2020

1	Apologies for absence To receive apologies and consider requests for approved absence
2	To receive any Declarations of Interest Members and officers are invited to make any declarations of interests that they may have in relation to items on the agenda and are reminded to make any declarations at any stage during the meeting if it then becomes apparent that this may be required when a particular item or issue is considered.
3	Public Speaking Time For the public or Press to ask questions of the Council on matters relating to the agenda.
4	Minutes of last meeting Committee to approve the minutes of the previous Planning and Road Traffic Committee meeting.
HIGHWAYS	
5	Tree Surfaces on High Street

	<p>Committee to consider surfaces around trees on High Street in light of suggestions and comments from UDC Tree Officer.</p> <p><i>Considerations are:</i> aged cherished trees, preference for a porous surface, high level of foot traffic around them, slope of high street and flow of water in heavy rain events.</p> <p><i>Options are:</i></p> <p><i>Resin bound gravel:</i> porous to air and water, medium ‘give’, suitable for established trees and highly tolerant of foot traffic;</p> <p><i>Self-binding gravel:</i> medium porosity, high level of ‘give’, suitable for established trees, medium tolerance to foot traffic;</p> <p><i>Grilles:</i> trees and roots too large to install grilles at this stage in their life;</p> <p><i>Soil or Mulch (organic or inorganic):</i> highly porous, high level of ‘give’, suitable for established trees, low tolerance to foot traffic, liable to wash away in heavy rainfall and with general use;</p> <p><i>Recycled resin bound rubber crumb:</i> highly porous, high level of ‘give’, suitable for established trees, high tolerance to foot traffic.</p> <p><i>Asphalt</i> – no porosity, no ‘give’, suitable for established trees, high tolerance to foot traffic.</p> <p>Recommendation: Given the age of the trees, the preference for a porous surface, the high level of foot traffic around them, the fact that the High Street is on a slope, and is susceptible to strong water flows in heavy downpours, to request ECC to install recycled resin bound rubber crumb around the trees on the High Street.</p>
PLANNING	
6	To Consider and Comment Upon the Following Planning Applications:
A	<p>New premises application for an off licence specialising in craft beer, wine, gin and coffee at 8 Rose and Crown Walk, Saffron Walden, CB10 1JH.</p> <p>Application details: The application is for the sale of alcohol ON/OFF the premises Mon- Fri 10:00-21:00, Saturday 09:00-21:00 and Sunday 10:00 to 19:00. The application can be viewed in full using the link below: https://www.uttlesford.gov.uk/article/5533/Applications-made-under-the-Licensing-Act-2003</p> <p>The last day for representations is 24 September. Any representations must be made in writing and be based on one of the 4 licensing objectives:</p> <ul style="list-style-type: none"> • The prevention of crime and disorder • Public Safety • The prevention of public nuisance • The protection of children from harm.
B	<p>UTT/20/2094/HHF Demolition of conservatory and erection of single storey rear extension 37 St Johns Close Saffron Walden CB11 4AR https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QFAS2VQNJFH00</p>

C	<p>UTT/20/2081/HHF Removal of existing summerhouse and replacement with new summerhouse. Vine Cottage 6A Common Hill Saffron Walden Essex CB10 1JG https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QF8VZ4QN01O00</p>
D	<p>UTT/20/2038/LB Replacement of the existing roof covering with slate roof tiles The Old Waggon And Horses 39 - 41 East Street Saffron Walden Essex CB10 1LS https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QEZO2SQNJ9A00</p>
E	<p>UTT/20/2037/OP Outline application ,with all matters reserved except for access, for the demotion of garage and erection of 1 no. dwelling 12 Springhill Road Saffron Walden CB11 4AH https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QEYK3QQNJ9400</p>
F	<p>UTT/20/1762/LB Replacement of front and rear doors with flood resilient doors and replacement of cellar window with flood resilient window 9 Debden Road Saffron Walden Essex CB11 4AA https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QDRILVQN01O00</p>
G	<p>UTT/20/2177/HHF Proposed single storey rear extension, infill of existing ground floor side covered corridor and new half garage/storage with associated front garage style doors 21 Gibson Close Saffron Walden CB10 1AJ https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QFRG32QNJPB00</p>
H	<p>UTT/20/2137/FUL Change of use of both units to Class B8 (Storage and Distribution). Units 1 & 2 Medina Business Centre Shire Hill Saffron Walden Essex CB11 3AQ https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QFKCMNQNJL900</p>
I	<p>UTT/20/2098/FUL Repair work to parapet walls by removing and replacing the damaged brickwork using a lime mortar Farmadine House Farmadine Saffron Walden CB11 3HS UTT/20/2099/LB Repair work to parapet walls by removing and replacing the damaged brickwork using a lime mortar Farmadine House Farmadine Saffron Walden CB11 3HS https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QFB4QQQNJG100</p>
J	<p>UTT/20/2027/FUL Erection of 2 no. detached garages to serve the 2 no. detached dwellings approved under planning permission UTT/19/0112/FUL 29 Summerhill Road Saffron Walden CB11 4AJ</p>

	<p>https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QEWTQVQNJ8000 UTT/19/0112: https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?keyVal=PLGS6BQNIES00&activeTab=summary</p>
7	<p>Update on ongoing significant applications</p> <p>Standing item – Where updates are available, Committee to receive an update on ongoing matters relating to significant planning applications.</p>
8	<p>Urgent Information Items</p> <p>Any items to verbally report for information only.</p>
9	<p>Date and time of Next Meeting</p> <p>Thursday 27th September 2020, by ZOOM at 7.30pm</p>