



Saffron Walden Town Council Action Plan and Priorities from May 2019 to May 2023 As adopted Full Council October 2019 – Minute Reference FC075-19 refers

The following action plan seeks to identify and prioritise activities and objectives for Saffron Walden Town Council for the forthcoming term. It is not an exhaustive list and only seeks to recognise those exceptional projects for delivery in 2020 and beyond and does not take account of or consider services and responsibilities delivered on a routine basis by Saffron Walden Town Council.

The projects accord with budgets as set and projected and Council acknowledges the importance of operating within agreed budgets. Council confirms its commitment to maintaining the existing high levels of financial control and reporting.

Ref No	Initiative	Outcomes	Committee	Update as at March 2020 shown in blue text	Partners	Timeline
1	Creation of a new community centre in Saffron Walden	Delivery of new and improved community facilities for Saffron Walden	Assets & Services	<ol style="list-style-type: none"> 1. Indicative plans drawn up for proposed location at Lime Avenue on land to be transferred to SWTC on 125 lease agreement. 2. Review of funding opportunities 3. Review of loan opportunities 4. Review of build costs and priorities 5. Recognised need to include on Contract Finder 6. No further specific update: a/w meeting with funding bodies and note other possible opportunities 7. Pre-app meeting awaited with UDC 	Local community UDC EALC Funders Prospective builders	TBC – for tentative build commencement 1 st half of 2021



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2	Refurbish, replace and provide new play equipment including the feasibility of a new play area	Delivery of new and improved play areas for children and young people	Assets & Services	Financial position reassessed. Opportunity to vire monies from all play budgets which could enable new installation 20/21	Local community UDC EALC Funders	TBC
3	Refurbish Hill Street toilets to make them cleaner and safer to use	Improved public town facilities, addressing complaints regarding the condition of the toilets	Assets & Services	Opportunities being explored to change toilet seats/pan and to decorate facilities, including shrink-wrapping of doors with advertising opportunities. Internal repairs and redecoration to be carried out by SWTC staff	Local Community TIC Retailers BID UDC	
4	Enhance and create new sports facilities in the town	Delivery of new and improved sporting facilities for residents and visitors to Saffron Walden	Assets & Services	<ol style="list-style-type: none"> 1. Legal discussions and negotiations continue with Persimmon Homes regarding transfer of Lime Avenue football pitches. SWTC Solicitor advised that a draft lease is imminent. 2. Other site locations under review in addition to facility at Lime Avenue 	Local community UDC EALC Funders	Summer 2021
5	Implement better pedestrian use of the Market Square, including considering part or full pedestrianisation	<p>Improved pedestrian access in and around the town centre</p> <p>Removal of vehicles from the town centre, thereby</p>	Assets & Services (given tie-in and impact on the Market)	<ol style="list-style-type: none"> 1. Formal request submitted to ECC and NEPP summer 2018. 2. Indicatively accepted as part of LHP process subject to LHP budget being agreed Jan 2020 (SWTC Officers to 	UDC ECC (via the LHP scheme) NEPP Local Community Retailers BID	Phase 1: Remedy and correction of TROs required for market operations – Summer 2020, subject to LHP funding



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		<p>reducing air pollution and the impact on air quality</p> <p>Potential to create a café' style environment in the town centre, thereby encouraging footfall and dwell time</p>		<p>progress and attend Jan 2020 LHP meeting)</p> <p>Process agreed at LHP in Jan 2020 – a/w further update from ECC Highways. SWTC Officers progressing.</p>		Phase 2: on completion of Phase 1, to submit further formal request to LHP for part-pedestrianisation of Market Square (as agreed by Council in 2017/18)
6	Establishment of a “Sure Start” type facility to replace (in part) lost services	The provision of essential services, advice and guidance for children, young people and families.	Assets & Services	<ol style="list-style-type: none"> 1. Potential premises for delivery of service under review and evaluation. 2. Funding streams to be explored 3. Discussed at FC February 2020. Cllrs A Coote and Millward to review and carry out a scoping report. c/fwd to future meeting for consideration once demands are known 	UDC & ECC Children and Youth Services CAB Volunteer Uttlesford Foodbank Churches Community groups working with children and young people	
7	To continue working with Essex Highways to address town highway issues, including residents’ parking, pedestrian access and cycling	To improve pedestrian, cycling and vehicular movement in and around Saffron Walden	Planning & Road Traffic	<ol style="list-style-type: none"> 1. SWTC priority schemes resubmitted to ECC November 2019. 2. Clarification from ECC sought regarding implementation of the Essex 2018 Cycling Plan for 	ECC Highways UDC County Councillor	Ongoing



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				<p>Uttlesford – response awaited</p> <p>3. Highways meeting taken place with Cllr Moran (ECC) and as reported to FC meetings</p>		
8	Completion of the town's Neighbourhood Plan to create a stronger future for the town	<p>To deliver the town's Neighbourhood Plan, affording greater protection from poor and speculative development.</p> <p>To deliver on the outcomes and priorities of the matters as identified within the Neighbourhood Plan</p>	Planning & Road Traffic (NP must be endorsed by Full Council)	<p>1. Considerable informal public consultation and involvement concluded.</p> <p>2. Need to initiate regulatory process – Regulation 14 formal consultation</p> <p>3. Reg 14 consultation launched, closing 10th March 2020 (although this may be extended). Responses being collated for presentation to a future NP and Council meeting</p>	Local community UDC Planning	To launch Regulation 14, formal statutory consultation by end of 2019
9	Improve access and paths in Bridge End Garden, particularly for the disabled	An improvement in pedestrian access for all with a particular focus on improved access for the disabled	Assets & Services	<p>1. BEG Management Plan formally adopted by SWTC.</p> <p>2. Work has commenced on feasibility of works, including indicative costs</p> <p>3. Many paths being replaced/repaired by SWTC Grounds Staff. Other works</p>	Friends of BEG Fry Family (freeholder of property) Historic England UDC Planning & Conservation	Summer 2020



SAFFRON WALDEN
TOWN COUNCIL

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		<ul style="list-style-type: none"> Support allotments and provision of local food produce Adoption of better environmental working practices 		<p>4. To produce a climate emergency plan, noting tangible steps taken and to be taken – in hand and for completion by end 2020. This will include an evaluation of the Town Council’s own carbon footprint.</p>		
12	Improve youth facilities, building on the current outreach projects	The creation or improvement of youth facilities offering a safe, comfortable environment for children and young people to access youth services and / or have an informal, social area	Assets & Services	<ol style="list-style-type: none"> Continued working with various youth partners. Discussions to be had with ECC / UDC regarding funding opportunities. Town Clerk to progress. Discussions and meetings had with SW Youth Outreach Partnership and UDC regarding the future provision of youth work in SW and how this can be built up. SW Youth Outreach Project successfully running Friday evening youth club from Faircroft (with funding from SWTC) 	CAB Foodbank – as agencies which may refer children and yp to services UDC/ECC youth services Faircroft Art and Music Centre	Ongoing



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13	Improve public safety by continuing to improve our CCTV systems and consideration of other crime prevention measures	Creation of a safe place to live, work and socialise in which people feel safe	Finance & Establishment	<ol style="list-style-type: none"> 1. Review of CCTV systems, including analysis of each installation and compliance with codes of practices 2. SWTC funded PCSO, commenced employment October 2019 3. Joint initiative meeting arranged with other partners to review crime and community safety including a review of the PCSO powers and possible enforcement Meeting scheduled 6th December 2019 – Cllr Toy to Chair 4. Joint initiative meeting held Dec 2019, positive outcomes. 5. SLA awaiting completion (subject to a few outstanding queries) 6. Tasking meetings to be held with UDC March 2020 	Essex Police UDC Safer Communities Team Police & Crime Commissioner Youth services	Ongoing