

11 Emson Close
Saffron Walden
Essex, CB10 1HL

T: (01799) 516501
T: (01799) 516502
F: (01799) 516503



Agenda

Planning & Road Traffic Committee

To Committee Members: Cllrs A Coote; Freeman, Gadd, Hawke-Smith, McLellan, Porch, Toy, and Roberts

You are summoned to attend a MEETING of the PLANNING AND ROAD TRAFFIC COMMITTEE of SAFFRON WALDEN to be held in the COUNCIL CHAMBER of the TOWN HALL on **THURSDAY, 27th FEBRUARY 2020** commencing at **7.30pm** to transact the business as set out in the agenda below.

All other Councillors are welcome to attend this meeting but will not be formal members of the committee and will not receive any voting rights. Non-Committee members will not be able to participate in or remain present for any discussions held under Part 2, Confidential Matters.

Meetings and the Public

Members of the public and press are welcome to attend any of the Council's Full Council or Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website www.saffronwalden.gov.uk. For background papers in relation to this meeting please contact enquiries@saffronwalden.gov.uk or phone 01799 516501

The agenda may be split into two parts. Most of the business will be dealt with in Part I which is open to the public. Part II (if applicable) includes items which may be discussed in the absence of the press or public, as they deal with information which is personal or sensitive for some other reason. The press and public will be asked to leave the meeting before Part II items are discussed.

Members of the public are permitted to ask questions at any of these meetings, with each meeting including an agenda item for questions from the public. Members of the public are not required to register in advance of the meeting but it may be useful if you notify your intention to speak either in advance of or at the meeting. If at the meeting, please approach the Officer present to make yourself known.

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General Enquiries – Saffron Walden Town Council Offices, 11 Emson Close, Saffron Walden, CB10 1HL

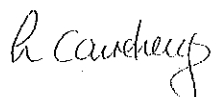
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Lisa Courtney, Town Clerk

21st February 2020

1	Apologies for absence To receive apologies and consider requests for approved absence
2	To receive any Declarations of Interest Members and officers are invited to make any declarations of interests that they may have in relation to items on the agenda and are reminded to make any declarations at any stage during the meeting if it then becomes apparent that this may be required when a particular item or issue is considered.
3	Public Speaking Time For the public or Press to ask questions of the Council on matters relating to the agenda.
4	Minutes of last meeting Committee to approve the minutes of the previous Planning and Road Traffic Committee meeting.

HIGHWAYS	
5	<p>Traffic Regulation Order</p> <p>To note:</p> <p>The intended closure of Debden Road, due to commence on 1st March 2020 for 1 day. The closure is required for the safety of the public and workforce while BT undertakes replace of Openreach telegraph poles. Sunday working only.</p> <p>And any other notices such as may be received between the publication of the agenda and the meeting.</p>
PLANNING	
6	To Consider and Comment Upon the Following Planning Applications:
A	UTT/20/0309/HHF Replacement roof with steeper pitch and room in roof, new lightwell, rooflights and solar panels. Internal alterations and new separate single garage. 7A Hill Top Lane Saffron Walden CB11 4AS
B	UTT/20/0348/HHF Proposed single storey front extension 69 De Vigier Avenue Saffron Walden CB10 2AY
C	UTT/20/0341/HHF Proposed renewal/replacement of windows to match existing. 13A Rose And Crown Walk Saffron Walden CB10 1JH
D	UTT/20/0347/HHF Two storey side extension 5 Saxon Way Saffron Walden Essex CB11 4EQ
E	UTT/20/0323/LB Reconstruction of structurally unstable chimney 55 Audley Road Saffron Walden CB11 3HD
F	UTT/20/0367/HHF Proposed first floor side extension 19 Shepherds Way Saffron Walden
G	UTT/20/0384/HHF Proposed ground floor rear extension and first floor side extension 7 Beeches Close Saffron Walden
H	UTT/20/0211/HHF Single storey rear extension 166 Ross Close Saffron Walden
I	UTT/20/0330/FUL Construction of access spur road to serve phase 1D Land North of Ashdon Road Ashdon Road
J	UTT/20/0392/HHF First floor extension of an existing bungalow 18 Farmadine Grove Saffron Walden
K	UTT/20/0363/HHF Proposed first floor extension over the existing ground floor flat roof extension 13 Cromwell Road Saffron Walden
L	UTT/20/0411/HHF Proposed two storey rear and single storey extensions, conversion of existing loft and side dormer 6 Pleasant Valley Saffron Walden

M	UTT/20/0405/FUL Change of use and conversion of first floor above shop units to residential use for 2 no. flats with internal alterations 14 London Road Saffron Walden
N	UTT/20/0406/LB Change of use and conversion of first floor above shop units to residential use for 2 no. flats with minor internal alterations 14 London Road Saffron Walden
7	<p>Audley End Road – Speed Limits</p> <p>Committee to note that following the Full Council meeting on 10th February 2020, SWTC has submitted an application to the Local Highways Panel (LHP) for a formal speed reduction along Audley End Road. It is noted that the next LHP meeting is scheduled for March 2020 (date/time tbc)</p> <p>Committee to further receive a verbal update and report following an on-site meeting held on Monday 24th February with Cllr Moran, representatives from Audley End House, Miniature Railway, the local school and Town Councillors. It is noted that a further meeting with ECC Cabinet Member for Highways is awaited and this is being progressed by Cllr J Moran. It is anticipated this meeting will be on either 17th or 24th March 2020 (date/time tbc)</p>
8	<p>Public Rights of Way</p> <p>Committee to note the approval given at the Full Council meeting held on 10.02.20 for SWTC to proceed with the registration of all footpaths in SW. Its noted that Cllr Roberts will lead on this project.</p>
9	<p>Urgent Information Items</p> <p>Any items to verbally report for information only.</p>
10	<p>Date and time of Next Meeting</p> <p>Thursday 12th March 2020, 7.30pm Council Chamber, Town Hall, Saffron Walden</p>

PLANNING & ROAD TRAFFIC COMMITTEE**SAFFRON WALDEN TOWN COUNCIL**

MINUTES of the PLANNING & ROAD TRAFFIC COMMITTEE held in the COUNCIL CHAMBER of the TOWN HALL on **THURSDAY 13th February 2020 at 7.30pm**

Councillors: Freeman (Chair), McLellan, Gadd, Roberts, Porch, Hawke-Smith

Officers: Chloë Fiddy

Members of the public: Mr Gezer, Mr Ulger, The Curious Goat
Anna Wilkinson re Item 6

P & RT 146-19	Apologies for absence Apologies for absence were received and accepted from Cllrs Coote and Toy
P & RT 147-19	Declarations of Interest It was noted that Cllr Freeman had a generic non-pecuniary interest as member of UDC planning committee.
P & RT 148-19	Public Speaking Time See specific agenda items below
P & RT 149-19	Air Quality and Traffic around Schools Committee received a presentation from Mrs Wilkinson on a potential project to monitor air quality at child height around schools. Committee clarified that this would take place on school days and non-school days. Cllr Porch suggested that there could be a cost for high-visibility jackets. Cllr Freeman noted that it might be hard to get data used. It was agreed that this would be resolved once the data was captured. It was Resolved that the Town Council supports the idea. Town Clerk to write to Mrs Wilkinson to confirm the support.
P & RT 150-19	Minutes of Previous Meeting The minutes of the previous meeting were approved and signed.
HIGHWAYS	
P & RT 151-19	Traffic Regulation Order Committee noted:

Signed as a true and accurate record

Minutes of the Planning & Road Traffic Committee 13th February 2020

	The intended closure of Thaxted Road, due to commence on 10th February 2020 for 2 days. The closure is required for the safety of the public and workforce while Anglian Water undertakes manhole cover replacement.
PLANNING APPLICATIONS	
P & RT 152-19	Committee considered and commented upon the following Planning Applications:
E	<p>UTT/20/0085/FUL Application to vary condition 5 (opening hours) of application UTT/17/3470/FUL - to allow opening of the premises between 08.00hrs and 23.00hrs Mondays-Fridays and 09.00hrs and 23.00hrs Saturday to Sunday incl. Bank Holidays. 8 Cross Street Saffron Walden Essex CB10 1EX</p> <p>Committee received a presentation from the owners of The Curious Goat. It was noted that the applicant was going to contact UDC the next day to advised they would accept a compromise as proposed by the EH Officer being a reduction in the number of days open. On the basis of a revision to the opening days, the Committee provided no objections to the application.</p>
A	<p>UTT/20/0109/HHF Demolition of garage and erection of single storey extension. 1 Dawson Close Saffron Walden Essex CB10 2AR</p> <p>No objections subject to surface of car parking being water permeable.</p>
B	<p>UTT/20/0074/FUL Change of use and conversion of first floor above shop units to residential use for 2 no. flats. Internal alterations. 14 London Road Saffron Walden CB11 4ED</p> <p>And</p> <p>UTT/20/0075/LB Change of use and conversion of first floor above shop units to residential use for 2 no. flats with internal alterations to include removal of staircase, opening up former doorway, removal and erection of internal partition walls, creation of shower rooms. 14 London Road Saffron Walden CB11 4ED</p> <p>This application was withdrawn before the meeting.</p>
C	<p>UTT/20/0146/HHF Erection of summerhouse Constable House 7 Constable Place East Street Saffron Walden Essex CB10 1FH</p> <p>and</p> <p>UTT/20/0147/LB Erection of summerhouse Constable House 7 Constable Place East Street Saffron Walden Essex CB10 1FH</p> <p>No objections.</p> <p>It was further Resolved to raise this with the section 106 officer to note that the property may be occupied in which case the development would be in breach of the Condition 4 of the original application.</p>

D	<p>UTT/20/0144/HHF Erection of single storey rear extension 95 Radwinter Road Saffron Walden Essex CB11 3HY</p> <p>To object on grounds of loss of amenity to neighbours and loss of access to utilities.</p>
F	<p>UTT/20/0208/HHF Demolition of existing garage and utility and erection of two storey side extension. 11 Victoria Gardens Saffron Walden CB11 3AF</p> <p>No objections.</p>
G	<p>UTT/20/0201/HHF Single storey side extension. 9 Saxon Way Saffron Walden Essex CB11 4EQ</p> <p>To object on grounds that it virtually forms a linkage with the adjacent property, loss of amenity to neighbouring property.</p>
H	<p>UTT/20/0266/FUL Application to vary condition 4 (highways) of planning application UTT/18/2028/FUL - change to wording regarding time frame. Former Police Station East Street Saffron Walden Essex</p> <p>No objection to the variation subject to the following condition: Either the highways works to be completed prior to occupation of the final dwelling, or a bond to be secured to the value of the works prior to completion and sale of the finished development.</p>
I	<p>UTT/20/0209/FUL Change of use to mixed use of B1 (business) and D1 (psychology and wellbeing). 19 High Street Saffron Walden CB10 1AT</p> <p>No objections.</p>
P & RT 153-19	<p>Urgent Information Items</p> <p>There were no urgent information items.</p>
P & RT 154-19	<p>Date and time of Next Meeting</p> <p>Thursday 27th February 2020, 7.30pm Council Chamber, Town Hall</p>

The Chairman closed the meeting at 8.35 pm.

