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## Agenda

### Planning & Road Traffic Committee

**To Committee Members:** Cllrs A Coote, Freeman, Gadd, Hawke-Smith, McLellan, Porch, Toy, and Roberts

You are summoned to attend a MEETING of the PLANNING AND ROAD TRAFFIC COMMITTEE of SAFFRON WALDEN to be held in the COUNCIL CHAMBER of the TOWN HALL on **THURSDAY, 12<sup>th</sup> SEPTEMBER 2019** commencing at **7.30pm** to transact the business as set out in the agenda below.

All other Councillors are welcome to attend this meeting but will not be formal members of the committee and will not receive any voting rights. Non-Committee members will not be able to participate in or remain present for any discussions held under Part 2, Confidential Matters.

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### Meetings and the Public

Members of the public and press are welcome to attend any of the Council's Full Council or Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website [www.saffronwalden.gov.uk](http://www.saffronwalden.gov.uk). For background papers in relation to this meeting please contact [enquiries@saffronwalden.gov.uk](mailto:enquiries@saffronwalden.gov.uk) or phone 01799 516501

The agenda may be split into two parts. Most of the business will be dealt with in Part I which is open to the public. Part II (if applicable) includes items which may be discussed in the absence of the press or public, as they deal with information which is personal or sensitive for some other reason. The press and public will be asked to leave the meeting before Part II items are discussed.

Members of the public are permitted to ask questions at any of these meetings, with each meeting including an agenda item for questions from the public. Members of the public are not required to register in advance of the meeting but it may be useful if you notify your intention to speak either in advance of or at the meeting. If at the meeting, please approach the Officer present to make yourself known.

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### For information about this meeting please contact the Town Council:

Telephone: 01799 516501

Email: [enquiries@saffronwalden.gov.uk](mailto:enquiries@saffronwalden.gov.uk)

General Enquiries – Saffron Walden Town Council Offices, 11 Emson Close, Saffron Walden, CB10 1HL

Website: [www.saffronwalden.gov.uk](http://www.saffronwalden.gov.uk)

### Recording of meetings

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Lisa Courtney, Town Clerk

6<sup>th</sup> September 2019

1	<b>Apologies for absence</b>  To receive apologies and consider requests for approved absence
2	<b>To receive any Declarations of Interest</b>  Members and officers are invited to make any declarations of interests that they may have in relation to items on the agenda and are reminded to make any declarations at any stage during the meeting if it then becomes apparent that this may be required when a particular item or issue is considered.
3	<b>Public Speaking Time</b>  For the public or Press to ask questions of the Council on matters relating to the agenda.
4	<b>Minutes of last meeting</b>  Committee to approve the minutes of the previous Planning and Road Traffic Committee meeting.

5	<p><b>Cycle Parking at Audley End Station</b></p> <p>Committee to consider action on parking provision at Audley End station. Current parking provision is acknowledged to be insufficient (i.e. regularly visibly over full). Under the current Franchise Agreement Abellio is obliged to install an additional 100 racks by 31/12/20.</p>
<b>HIGHWAYS</b>	
6	<p><b>Traffic Regulation Order</b></p> <p>Committee to note:</p> <p>The intended closure of Thaxted Road, due to commence on 9th September 2019 for 2 days. The closure is required for the safety of the public and workforce while Anglian Water undertakes Sewer repairs.</p>
<b>PLANNING</b>	
7	<p><b>To Consider and Comment Upon the Following Planning Applications:</b></p>
A	<p>UTT/19/1975/HHF   Erection of single storey rear extension with mono pitched roof and 3 no. Velux skylights. Please note: This Planning Application is superseding the previous planning application which was for a side extension.   12 Usterdale Road Saffron Walden Essex CB10 2DF</p>
B	<p>UTT/19/1948/FUL   Remove existing single storey recent extension and replace with new two storey extension to provide additional B1(a) office space.   2 Church Street Saffron Walden CB10 1JW</p>
C	<p>UTT/19/1885/FUL   Change of use of premises from a gym (D2) to a dental/orthodontic surgery (D1) with small extension to ground floor   48A High Street Saffron Walden CB10 1EE</p>
D	<p>UTT/19/1880/HHF   Rebuild of single storey rear extension   5 Eastby Close Saffron Walden Essex CB11 3BT</p>
E	<p>UTT/19/2085/FUL   Application to vary condition 3 on UTT/19/1122/HHF all external joinery must be painted timber varied to painted softwood with steel casements.   5 Audley Road Saffron Walden CB11 3HW</p>
F	<p>UTT/19/2075/HHF   Single story side extension.   4 Westfields Saffron Walden CB11 3DZ</p>
G	<p>UTT/19/2077/NMA   Non Material Amendment to UTT/16/2701/DFO - removal of render to Plots 40 and 41   Commercial Centre Ashdon Road Saffron Walden CB10 2NQ</p>
H	<p>UTT/19/1995/FUL   Improvements to the Fry Art Gallery involving demolition of non-historic elements and erection of single storey extensions   Fry Art Gallery 19A Castle Street Saffron Walden CB10 1BD</p>
I	<p>UTT/19/1935/FUL   Erection of 1 no. dwelling (revised scheme to that approved under planning permission UTT/15/3388/FUL in order to add solar panels to the western elevation)   Land Adjacent To Linden Lodge London Road Saffron Walden Essex</p>
J	<p>UTT/19/2162/HHF   Erection of first floor rear extension   26 De Vigier Avenue Saffron Walden Essex CB10 2BN</p>
L	<p>UTT/19/2139/FUL   Erection of 1 no. detached dwelling (Revised scheme to that approved under UTT/18/2354/FUL)   The Vines Windmill Road Saffron Walden Essex CB10 1RR</p>
M	<p>UTT/19/2113/FUL   Change of use from A1 (hairdressing salon) to D2 (personal training gym).   22 South Road Saffron Walden Essex CB11 3DL</p>
N	<p>UTT/19/2068/FUL   Erection of steel canopy to part front elevation of main warehouse.   St Andrews House Shire Hill Saffron Walden Essex CB11 3AQ</p>

O	UTT/19/1564/FUL   Section 73A Retrospective application for the installation of a television aerial   Hill House 75 High Street Saffron Walden CB10 1AA
8	<b>Urgent Information Items</b>  Any items to verbally report for information only.
9	<b>Date and time of Next Meeting</b>  Thursday 26 <sup>th</sup> September 2019, 7.30pm Council Chamber, Town Hall