

## **FINANCE AND ESTABLISHMENT**

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### **AGENDA ITEMS**

**9**

**10**

Saffron Walden Town Council								
Detailed Income & Expenditure by Account 30/04/2019								
Month No : 1	Account Code Report							
8.33%	Actual	Actual Year	Current	Budget	Committed	Funds	% of	
	Current Mnth	to Date	Annual Bud	Variance	Expenditur	Available	Budget	
Expenditure Detail								
4000	Gross Salaries	40,466	40,466	566,408	525,942	525,942	7.1 %	
4005	Employer's National Insur	4,347	4,347	55,012	50,665	50,665	7.9 % 7.7%	
4010	Employer's Pension	9,426	9,426	116,113	106,687	106,687	8.1 %	
4020	Repayment of PWLB Gra	0	0	12,509	12,509	12,509	0.0 %	
4040	Training	280	280	8,840	8,560	8,560	3.2 %	
4045	Recruitment	0	0	500	500	500	0.0 %	
4065	Clothing/Safety Equipmen	-834	-834	2,900	3,734	3,734	-28.8 % NB £1k b/f from py	
4075	Postage	53	53	4,170	4,117	4,117	1.3 %	
4080	Stationery	21	21	6,700	6,679	6,679	0.3 %	
4085	Printing and Photocopyin	1,507	1,507	8,800	7,293	7,293	17.1 % 1st quarter of Printer cost	
4090	Telephone	329	329	8,891	8,562	8,562	3.7 %	
4095	Office Equipment	545	545	3,750	3,205	3,205	14.5 %	
4110	Subscriptions	658	658	4,129	3,471	3,471	15.9 % Up front subs paid	
4115	Books & Journals	-74	-74	190	264	264	-38.9 %	
4125	Advertising	124	124	7,950	7,826	7,826	1.6 %	
4130	Insurance	-156	-156	24,000	24,156	24,156	-0.6 %	
4135	Legal & Professional	0	0	12,750	12,750	1,250	11,500 9.8 %	
4140	Audit Fees	-460	-460	2,950	3,410	3,410	-15.6 % Money b/f for year end audit	
4145	Bank Charges	0	0	40	40	40	0.0 %	
4150	Visa Handling Charges	71	71	540	469	469	13.1 % Higher than Budget. Concert ticket sales	
4155	TIC Train/Bus Tickets	0	0	200	200	200	0.0 %	
4170	TIC Stock Purchases	1,317	1,317	21,400	20,083	20,083	6.2 %	
4180	TIC Theatre Tickets	0	0	900	900	900	0.0 %	
4200	Rent Payable	4,518	4,518	25,908	21,390	21,390	17.4 % 1st quarter paid	
4205	Rates	4,136	4,136	41,661	37,525	37,525	9.9 % Higher than Budget. To be challenged	
4210	Cleaning	0	0	5,200	5,200	5,200	0.0 %	
4215	Electricity	46	46	17,852	17,806	17,806	0.3 %	
4220	Gas	262	262	4,924	4,662	4,662	5.3 %	
4225	Water/Sewerage	1,346	1,346	4,650	3,304	3,304	28.9 % 1st quarter	
4230	Refuse Collection	2,013	2,013	2,020	7	7	99.6 % Paid in advance	
4250	PPL/PRS/PEL Licences	70	70	1,915	1,845	1,845	3.7 %	
4270	Maintenance -Planned	949	949	45,413	44,464	2,663	41,801 8.0 %	
4279	Contract Work 3rd Party	779	779	18,971	18,192	3,279	14,913 21.4 %	
4300	IT Support Contracts	658	658	9,051	8,393	8,393	7.3 %	
4305	TIC Website rental	3,000	3,000	3,000	0	0	100.0 %	
4315	Software Licences	0	0	1,286	1,286	1,286	0.0 %	
4330	CCTV Line Charges	16	16	11,116	11,100	11,100	0.1 %	
4335	CCTV Maintenance	1,461	1,461	11,350	9,889	9,889	12.9 % 1st quarter maintenance	
4350	Equipment	-6,805	-6,805	12,750	19,555	19,555	-53.4 %	
4405	Vehicle Maintenance	0	0	7,500	7,500	7,500	0.0 %	
4410	Vehicle Tax	520	520	1,820	1,300	1,300	28.6 %	
4412	Vehicle Insurance (recha	0	0	6,000	6,000	6,000	0.0 %	
4415	Fuel	0	0	6,100	6,100	6,100	0.0 %	
4430	Waste Carriers Licence	0	0	300	300	300	0.0 %	
4440	Street Furniture Maintena	-1,555	-1,555	7,300	8,855	3,300	5,555 23.9 %	
4490	Tree Work	-2,800	-2,800	7,400	10,200	10,200	-37.8 %	
4500	Flowers/Plants	129	129	6,600	6,471	6,471	1.9 %	
4530	Members Training	0	0	850	850	850	0.0 %	
4540	Robes Repair/Cleaning	-1,000	-1,000	600	1,600	1,600	166.7 %	

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4545	Mayoral Allowance	0	0	3,000	3,000		3,000	0.0 %	
4555	Civic Events	-4,799	-4,799	12,040	16,839		16,839	-39.9 %	
4590	Electoral Costs	0	0	15,000	15,000		15,000	0.0 %	
4595	Uttlesford Community Tra	7,500	7,500	7,500	0		0	100.0 %	paid in full
4600	CAB	0	0	10,000	10,000		10,000	0.0 %	
4605	Small Grants Scheme	0	0	5,600	5,600	900	4,700	16.1 %	PO-brought forward
4610	Neighbourhood Plan	-25,227	-25,227	0	25,227		25,227	0.0 %	
4613	Health & Safety	-953	-953	5,052	6,005		6,005	-18.9 %	
4615	Christmas Lights	-500	-500	34,000	34,500		34,500	-1.5 %	
4625	Youth Project	-703	-703	10,000	10,703		10,703	-7.0 %	
4640	Hall Hire Grants	879	879	7,402	6,523	2,502	4,021	45.7 %	
4645	PCSO	0	0	18,800	18,800		18,800	0.0 %	
4650	Inflation Adjustment	-32,600	-32,600	5,681	38,281		38,281	573.8 %	£20k for Gym Equipmnt £12,600 for Budget
	<b>Total OverHead</b>	<b>8,959</b>	<b>8,959</b>	<b>1,265,254</b>	<b>1,256,296</b>	<b>13,894</b>	<b>1,242,401</b>	<b>1.8 %</b>	
	<b>Income Detail</b>								
1000	Rent - Market	6,903	6,903	106,100	-99,197			6.5 %	
1002	Rent - Other	3,799	3,799	3,800	-1			100.0 %	Invoiced in advance
1003	Rent - NatWest	6,000	6,000	24,000	-18,000			25.0 %	Recd 1st quarter
1005	Verge Cutting	0	0	1,351	-1,351			0.0 %	
1010	Hirings - Other Open Spa	120	120	15,800	-15,680			0.8 %	
1076	Precept	551,741	551,741	1,103,482	-551,741			50.0 %	50% of precept recd
1090	Interest Received	2,026	2,026	4,360	-2,334			46.5 %	Genius RFO
1110	Grants Received	20,000	20,000	20,000	0			100.0 %	UDC paid HST Grant
1200	Room Hires	4,348	4,348	49,000	-44,652			8.9 %	
1302	TIC Shop Sales	1,792	1,792	41,400	-39,608			4.3 %	
1310	TIC Website	0	0	2,900	-2,900			0.0 %	
1312	TIC Theatre Tokens	76	76	900	-824			8.4 %	
1318	TIC UDC Sales (Refuse B	62	62	200	-138			30.8 %	
1320	TIC Audley End Ticket Co	328	328	0	328			0.0 %	Deal agreed after budget
1500	Cemetery - Burial Fees	3,305	3,305	24,000	-20,695			13.8 %	
1505	Cemetery - Chapel Hire	170	170	1,000	-830			17.0 %	
1510	Cemetery - Rights of Buri	3,650	3,650	4,080	-430			89.5 %	
1515	Cemetery - Memorial Rig	790	790	3,360	-2,570			23.5 %	
1600	Late Night Shopping Eve	700	700	800	-100			87.5 %	
1700	Other Income	2,024	2,024	0	2,024			0.0 %	
	<b>Total Income</b>	<b>607,833</b>	<b>607,833</b>	<b>1,406,533</b>	<b>-798,700</b>				
	<b>Total Expenditure</b>	<b>8,959</b>	<b>8,959</b>	<b>1,265,254</b>	<b>1,256,296</b>	<b>13,894</b>	<b>1,242,401</b>	<b>1.8 %</b>	
	<b>Total Income</b>	<b>607,833</b>	<b>607,833</b>	<b>1,406,533</b>	<b>-798,700</b>			<b>43.2 %</b>	
	<b>Net Expenditure over In</b>	<b>-598,874</b>	<b>-598,874</b>	<b>-141,279</b>	<b>457,595</b>				

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		Current Mnth	to Date	Annual Bud	Variance	Expenditure	Available	
							% of	
							Budget	
<b>Expenditure Detail</b>								
9000	ER: S106 Crabtrees Square	0	0	27,315	27,315		27,315	0.0 %
9010	ER: Election Costs	0	0	5,000	5,000		5,000	0.0 %
9015	ER: Rates Reserve	0	0	11,174	11,174		11,174	0.0 %
9020	ER: Town Hall Improvements	0	0	46,336	46,336		46,336	0.0 %
9025	ER: Town Hall Boilers	0	0	5,645	5,645		5,645	0.0 %
9040	ER: S106 LWR Rec & Open Spaces	0	0	1,017	1,017		1,017	0.0 %
9060	ER: CCTV Relocation	5,000	5,000	5,000	0		0	100.0 %
9100	ER: Culvert Dutch Garden BEG	0	0	5,246	5,246		5,246	0.0 %
9110	ER: Battle Ditches	0	0	500	500		500	0.0 %
9120	ER: BEG Maintenance	0	0	12,460	12,460	9,924	2,536	79.6 %
9121	ER: BEG Refurb Visitor Ctre	0	0	3,500	3,500		3,500	0.0 %
9122	ER: BEG Greenhouse Maint	0	0	2,343	2,343		2,343	0.0 %
9123	ER: BEG Walls, statues refurb	0	0	22,095	22,095	11,095	11,000	50.2 %
9130	ER: GA Long Term Maintenance	0	0	6,796	6,796		6,796	0.0 %
9131	ER: GA play area upgrade	0	0	5,000	5,000		5,000	0.0 %
9140	ER: Vehicles & Plant Renewals	-120	-120	47,107	47,227		47,227	-0.3 %
9145	ER: TIC Long term refurbishmen	0	0	350	350		350	0.0 %
9150	ER: Cemetery Long Term Maintnc	0	0	7,646	7,646		7,646	0.0 %
9160	ER: Playground Equipment	307	307	13,869	13,562	3,785	9,777	29.5 %
9170	ER: S106 CrabtreeMUGA/PlayFlds	0	0	44,248	44,248		44,248	0.0 %
9190	ER: Hill Street Toilets	2,688	2,688	23,946	21,258		21,258	11.2 %
9200	ER: Staffing Reserve	0	0	61,300	61,300		61,300	0.0 %
9220	ER: IT/Equipment Fund	0	0	5,483	5,483		5,483	0.0 %
9225	ER: Website revamp	0	0	9,856	9,856		9,856	0.0 %
9230	ER: The Market (335)	0	0	1,161	1,161		1,161	0.0 %
9240	ER: Common Chaters Hill (336)	0	0	6,000	6,000		6,000	0.0 %
9241	ER: Common Hill West	0	0	7,671	7,671		7,671	0.0 %
9250	ER: The Skate Park (337)	0	0	5,731	5,731		5,731	0.0 %
9260	ER: Street Services (338)	0	0	3,099	3,099		3,099	0.0 %
9270	ER: Municipal Gardens (339)	-250	-250	10,899	11,149		11,149	-2.3 %
9275	ER: Little Walden playground	0	0	2,500	2,500		2,500	0.0 %
9290	ER: Anglo-American (340)	0	0	31,063	31,063		31,063	0.0 %
9300	ER: Allotments/Ditch (341)	0	0	7,255	7,255		7,255	0.0 %
9310	ER: Historic England Grant	0	0	1,813	1,813		1,813	0.0 %
9330	ER: Monk's Hill	0	0	6,547	6,547		6,547	0.0 %
9335	ER: Memorials, trees & benches	-1,540	-1,540	1,708	3,248		3,248	-90.2 %
	<b>Total OverHead</b>	<b>6,085</b>	<b>6,085</b>	<b>458,677</b>	<b>452,592</b>	<b>24,803</b>	<b>427,789</b>	<b>6.7 %</b>

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